

**Village of Fontana on Geneva Lake
Walworth County, Wisconsin**

**Meeting of The Police & Fire Commission
Saturday, January 28th 2017**

The Police and Fire Commission meeting was called to order by President Al Kaminski at 8:34 a.m. in the Fontana Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Members present: President Al Kaminski, VP/Secretary Fred Henning, Commissioners Jay Hicks, John Tierney and Joseph Haughey. Joseph Haughey has been appointed to fill the vacancy of Commissioner Sherry Eshoo.

Also in attendance: Sergeant Jeff Cates

Police Sergeant Replacement Interviews:

Four candidates for the position of Police Sergeant were interviewed by the board using an assessment tool as well as individual questions by the commissioners. Previously, all candidates had been tested and scored by an accredited independent testing agency. Oral interviews of each candidate were previously conducted by Police Chief Steve Olson and Sergeant Jeff Cates. The results of the testing and interviews were provided to the Commission.

Police Officer Replacement Interviews:

Two candidates for the position of Police Officer were interviewed by the commission members using an assessment tool as well as individual questions by the commissioners. Previously required background checks had been completed by the Fontana Police Department. Oral interviews of each candidate were previously conducted by Police Chief Steve Olson and Sergeant Jeff Cates. The results of the background check and interviews were provided to the commission.

Sergeant Cates was excused.

Closed Session:

3:03 p.m. a motion was made by Al Kaminski second by Jay Hicks to proceed to go into Closed Session pursuant to Chapter 19.85 (1)(c) Wis. Stats. "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to recommend the replacements for the position of Sergeant and Police Officer.

Motion carried 5-0

3:16 p.m. a motion was made by Jay Hicks seconded by John Tierney to reconvene to Open Session. Motion carried 5-0

Open Session General Business:

Approval of the minutes of the May 23, 2015 PFC meeting

Approval of the minutes of the November 12, 2016 PFC meeting

A motion to approve these minutes by Al Kaminski seconded Jay Hicks.

Motion carried without objection

A motion to promote Officer Derrick Goetsch to Sergeant was made by Joseph Haughey seconded by Jay Hicks. Motion carried 5-0

A motion to establish a Police Officer eligibility list in the following rank order:

1. Nicholas Knorr
2. Gregory Ryan

Motion by Jay Hicks seconded by Joseph Haughey.
Motion carried 5-0

A motion was made by Al Kaminski seconded by Jay Hicks to initiate a new recruitment cycle to add additional names to the Police Officer eligibility list.
Motion carried 5-0

A motion was made by Fred Henning seconded by John Tierney to require semi-annual performance reviews of all Police Department personnel below the rank of Chief to be conducted by the Police Chief or his designee.
Motion carried 5-0

3:45 p.m. Motion to adjourn by Jay Hicks second Joseph Haughey
Motion carried 5-0

Minutes of this meeting prepared by VP/Secretary Fred Henning

Approved: 4/22/17