

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, February 16, 2011

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:00 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Trustee Wilson, Sarah Lobdell, Laura Coates, Dan Green

Park Commissioners absent: Sharon O'Brien, Gail Hibbard, Sharon Conklin, Advisor Diane Lewis

Also present: Bill Grunow, Library Director Nancy Krei, Village Clerk Dennis Martin, Andy Pearce, Village President Arvid Petersen, Recreation District Director Chuck Thiesenhusen, Director of Public Works Craig Workman

Approval of Minutes

Green/Lobdell 2nd made a MOTION to approve the minutes for the meeting held December 15, 2010, as presented, and the MOTION carried without negative vote.

Visitors Heard

Big Foot Recreation Director Chuck Thiesenhusen stated that Tara Mele, a part-time program coordinator, resigned her position with the district to take a fulltime position for another recreation district. Thiesenhusen stated that the other assistant program director will be moved into a full-time position, if approved by the Big Foot High School District Board of Education. Thiesenhusen stated that the recent Daddy/Daughter Dance was attended by 283 people at the Grand Geneva Resort Ballroom in Lake Geneva.

General Business

Park House Use

The Park House was used 12 times in December 2010 and 4 times in January 2011. Martin stated that the card clubs, women's group and soccer officials are probably planning to use the Park House on their regular dates again in 2011; however, there have not yet been Park Permit applications filed.

Treasurer's Report

The updated treasurer's report for December 2010 was presented by Lobdell.

Plan Commission Report

Lobdell stated that the Plan Commission and Village Board held its kickoff meeting for the Chapter 17 and 18 rewriting project and a public workshop will be held Saturday, March 5, 2011 from 9:00 to 10:30 am at the Village Hall. The Park Commission members were encouraged to complete the project questionnaire distributed by Village Planner Mike Slavney and submit it to the Village staff.

Public Works Report

Workman stated that the Public Works crew has constructed all the boardwalk segments out of the donated pier materials for the Hildebrand Nature Conservancy path maintenance project and they are ready to be installed as soon as the weather permits. Workman stated that he is working with Geneva Lake Conservancy Land Conservation Specialist Lynn Ketterhagen to make sure the Park Commission project plans are in accordance with the requirements of the conservation easement. Workman stated that Roy Diblik has been working with Matt Moore of Blackstone Landscaping, to plan the moving of the plants from the Fontana Boulevard medians to other areas. Workman stated that those plans should be ready to be presented to the Park Commission at its next monthly meeting. Wilson asked that Diblik also present the plans for the planting improvements in the Porter Court Plaza.

TID Maintenance – Items/Update

Martin stated that the controlled burn at the Duck Pond Oak Savannah has been added to list for the end of March. Workman stated that a controlled burn also will be conducted at the Fontana Fen on the date eventually selected for the Oak Savannah controlled burn.

Old Business

Memorial Tree Donation Approval Process, Plaques & Expense List

Wilson stated that Martin and Workman distributed examples of other Memorial Tree and Bench programs that have been established in municipalities around the country, and Workman provided information on memorial plaque options for the benches that have been previously selected by the Park Commission for the Village parks. Wilson stated that she would recommend that the commission direct Martin to work with Workman to create a draft of a program brochure for the Park Commission using the distributed examples as a guide. The only other task would be to identify locations for future memorial tree and/or bench donations, and the Park Commission members were in consensus that this can be accomplished during the annual Spring Park Walks.

Trustee Wilson/Coates 2nd made a MOTION to direct village staff to create a Village of Fontana Park Commission Memorial Tree and Bench Program brochure, expense list and approval process guideline to be presented for Park Commission consideration. The MOTION carried without negative vote.

Mill House Pavilion Subcommittee Report

Martin stated that he contacted Rick Treptow earlier in the month and Treptow was going to schedule a meeting of the subcommittee, which includes Sharon O'Brien, Laura Coates, Peg Pollitt and Fontana Elementary School Outdoor Education Instructor Noreen Lamsen. Martin stated that Treptow had not yet scheduled the meeting, but he would contact him and help facilitate the scheduling of a meeting.

New Business

Park Permit Applications: Fontana Garden Club Annual Plant Sale at Porter Court Plaza, May 27-29, 2011; Community Church of Fontana Reid Park Gazebo Platform for Easter Sunrise Service, Sunday, April 24, 2011; Indian Hills First Addition Association Annual Meeting at Park House, Saturday, May 21, 2011, 9:00 AM

Wilson stated that the Village Board approved a motion at its monthly meeting on February 7, 2011 to approve the Garden Club plant sale at the new location. The Park Commission meeting was cancelled in January and the Garden Club asked that the proposal be presented to the Village Board in order to keep the planning on schedule. There were no concerns, only comments supporting the proposal, received from the Park Commission members prior to the Village Board action. The Community Church of Fontana filed its annual application to hold an Easter Sunday sunrise service in Reid Park in the gazebo area. The Indian Hills First Addition Association filed the application to use the Park House for its annual meeting in case Village Hall is not open on Saturday, May 21, 2011.

Lobdell/Green 2nd made a MOTION to approve the Park Permit Applications as filed by the Fontana Garden Club, the Community Church of Fontana and the Indian Hills First Addition Association, with the fees waived as requested, and the MOTION carried without negative vote.

Big Foot Lions Club 2011 Reid Park Events

Big Foot Lions Club members Andy Pearce and Bill Grunow presented the plans for the club's annual Fourth of July concession stand, Lobster Boil and Steak Fry and Triathlon Breakfast Tent. Pearce stated that the proposed Fourth of July event has been changed from last year's two-day event, which included a Village of Fontana craft fair. Pearce stated that no craft fair is being planned by the Village this year, and the Big Foot Lions Club will run the Fourth of July event on its own. Pearce stated that the proposal is to offer concessions, beer and wine in a fenced-in area around the gazebo, from the Reid Park sidewalk to Lake Street on Monday, July 4, 2011 from noon to 9:00 pm. The rest of the park will be open for public use. Pearce stated that the Lions Club would quit serving when the fireworks display commences. Pearce stated that the club members will not need to park on the ball diamond area this year, and the parking needs will be the same as two years ago.

Green/Lobdell 2nd made a MOTION to recommend Village Board approval of the Park Permit for the Big Foot Lions Club Fourth of July Fundraiser as presented, and the MOTION carried without negative vote.

Pearce stated that the annual Lobster Boil & Steak Fry is scheduled for Saturday, July 30, 2011 and the date is the only thing that has changed in the plans from previous years. Pearce stated that last year's event established new records with 2,300 dinners served and more than 1,000 hotdogs and hamburgers served.

Trustee Wilson/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit for the Big Foot Lions Club Lobster Boil and Steak Fry on Saturday, July 30, 2011 as presented, and the MOTION carried without negative vote.

Pearce stated that although the organizers of the annual Lake Geneva Triathlon have reportedly received approval to move the annual event to Williams Bay, there could possibly be a similar event planned to be hosted in Reid Park on the same day. Pearce stated that the club would like authorization to again operate a breakfast tent if an event is planned and approved in Fontana for Saturday, September 10, 2011.

Trustee Wilson/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit for the Big Foot Lions Club Breakfast Tent in Reid Park on Saturday, September 10, 2011 as presented, and the MOTION carried without negative vote.

Pearce stated that he wanted to present the Park Commission with a check for \$1,500 in thanks for allowing the club to host its fund-raising events in Reid Park in 2010. Wilson thanked Pearce for the generous donation and a photograph was taken for the Village website.

Big Foot Recreation District Summer Movie Dates: June 11 & 25, 2011; July 9 & 23, 2011; and August 6 & 20, 2011

Thiesenhusen stated that the district would like to host its summer movie program on the Fontana Municipal Beach on Saturday nights, June 11 & 25, July 9 & 23, and August 6 & 20, 2011, beginning at dusk.

Thiesenhusen stated that the district is planning to charge \$1 for the admission fee again this summer and that the district is taking recommendations for the movies to be played. The Park Commission members thanked Thiesenhusen for the excellent program which was very well received last summer.

Trustee Wilson/Lobdell 2nd made a MOTION to recommend Village Board approval of the Big Foot Recreation District Summer Movie Program dates for the Fontana Municipal Beach as presented, and the MOTION carried without negative vote.

Any Other Comments or Concerns

Lobdell stated that an agenda item for the next monthly meeting should be an update on the planning for the annual Easter Egg Hunt at the Duck Pond Recreation Area to be held Saturday, April 23, 2011 beginning at 10:00 am.

Adjournment

Lobdell/Green 2nd made a MOTION to adjourn the meeting at 6:29 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 4/13/2011