

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, March 21, 2007

Chairman Rick Treptow called the meeting of the Park Commission to order at 6:00 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Treptow, Jill Wegner, Sarah Lobdell, Laurie Larson, Trustee Joe Bidwill

Park Commissioners absent: Dawn Sammons, Brent Horvath, Sharon O'Brien

Also present: CDA Executive Director Joseph McHugh

Approval of Minutes

Wegner/Larson 2nd made a MOTION to approve the minutes for the meeting held February 21, 2007 as submitted, and the MOTION carried without negative vote.

Announcements

Treptow stated that the Park Commission received a thank-you note from the Buena Vista Association; a conditional use permit application for a tree removal proposal has been filed by M. Bruce Wilkinson for a lot in the County Club Estates subdivision; the Park Commission received its Tree City 2006 designation; a public hearing to consider proposed amendments to the Tree Ordinance will be held at the Plan Commission meeting on March 26, 2007; and the Village will host an Easter egg hunt at the Duck Pond Recreation Area on Saturday, April 7, 2007.

General Business

Park House Use

Treptow reported that the Park House was used 12 times in February 2007.

Treasurer's Report

The Financial Report as of February 28, 2007 was presented by Lobdell.

Old Business

Banners for Revenue/Christmas Décor Sub-Committee Meeting

The subcommittee is making plans for the purchase of \$10,000 worth of Christmas decorations and for the banners to be hung on the new Highway 67 light poles. Specific details will be presented at the April 18, 2007 Park Commission meeting.

Mill House Pavilion – Update/Business Solicitation

Treptow stated that he will draft a business solicitation letter to be mailed out to local business owners, and a thank-you letter to be sent out to residents who have donated funds for the project.

Landscape Plans – Reid Park Restrooms

The landscaping plan for the new building in Reid Park is being created to tie in with the other entryways to the Village. Crabapple trees will be used to help provide a natural screening for the back of the buildings on Lake Street. The plan also will feature woody plants including boxwood and dogwood – which are red in the winter; spirea, which is a low maintenance plant; and grass in the back area. The plants will be purple in the summer. All of the plants, which will cost \$5,157, are low maintenance and in general they will require no work once they are established.

Larson/Wegner 2nd made a MOTION to approve the landscaping plan as presented, and the MOTION carried without negative vote.

Landscape Plans – Library

The landscaping plan for the entrance area at the library will feature shrubs, alliums and other shade and

drought resistant plants. There also is a children's garden for Inger Fischer. All the shrubs are available from Beaver Creek Nursery. The plant cost is \$748.

Lobdell/Larson 2nd made a MOTION to approve the landscaping plan for the entrance area at the library as presented, and the MOTION carried without negative vote.

Duck Pond Project – Update/Pedestrian Bridge

McHugh presented an update.

Duck Pond Fee Schedule

A draft policy to set a fee for applications filed for use of the Duck Pond facilities will be presented at the April 18, 2007 meeting.

Porter Court Plaza – Update/Stone Bridge

McHugh stated that plans for the bridge are on hold until a surcharging issue can be finalized. The initial project costs did not include the required surcharging work.

Fencing Sub-Committee Meeting

A meeting will be scheduled with the Lakefront and Harbor Committee and the CDA Board of Directors.

New Business

Fontana Boulevard Lighting Layout – Middle Versus Sides

The Park Commission recommendation on the type of poles to be used for the new lighting fixtures on Fontana Boulevard was again discussed. Following discussion, the Park Commission was in consensus that it should stick with its initial recommendation to have poles in the center of the boulevard, instead of along both sides of the street.

Larson/Wegner 2nd made a MOTION to recommend to the CDA Board of Directors that the poles for the new street light fixtures on Fontana Boulevard be installed in the center of the road, not along both sides of the street, and the MOTION carried without negative vote.

Brick Program Start Date

The Park Commission is planning to reinstate the Brick Program to recognize donations made to the Village. An announcement will be published in the Summer 2007 Village of Fontana Newsletter.

Walworth-Fontana Pedestrian Connection

McHugh stated a matching funds grant is being pursued from the Wisconsin Department of Natural Resource, and the Village of Fontana and Village of Walworth will split the unfunded portion of the project. McHugh stated that the pedestrian path will be installed along Highway 67 from South Main Street to the Tracy Group's White Tail Ridge residential development on the west side of Highway 67. McHugh stated that if the grant is secured, the Village of Fontana could have an estimated \$300,000 path for \$75,000.

Parks Staff Meeting

Treptow stated that it would be great to have staff meetings for Park Commission matters, but an all volunteer membership does not lend itself well to weekly, during day hours, time consuming, meetings.

Parks Sponsored Community Events

The Park Commission is planning to host community events in the future to raise funds. A 501(c)3 designation is being pursued with the Internal Revenue Service to establish the Friends of the Park as an official charitable organization and eligible for tax-deductible donations. Treptow was directed to contact the Village's accountant, Patrick Romenesko, Village Attorney Dale Thorpe and one other attorney/accountant to determine what it will cost to finish the application process for the 501(c)3 designation.

Spring Walk – Lakefront & Little Foot/Duck Pond/Other Areas

Dates will be scheduled in May 2007 for walking tours of the lakefront and Duck Pond areas and the Fen, Hildebrand and Headwaters as well as lakefront and Duck Pond for scheduling at April meeting.

Bills to Pay – Swift Print – Letterheads and Envelopes

A bill totaling \$196.79 was submitted to the Park Commission from Swift Print for 500 envelopes and 500

pieces of letterhead stationary. The Park Commission was in consensus that the bill should be paid with money from the Pioneer Park fund.

Larson/Lobdell 2nd made a MOTION to pay the bill as submitted, and the MOTION carried without negative vote.

Park Requests

None

Any Other Comments or Concerns

None

Pending Park Commission Items for Future Agendas

1. Landscape Plans for Mill House Pavilion, Wild Duck Road, Beach House, VOF/Pheasant Ridge Parcel
2. Frisbee Golf - Duck Pond
3. Village Irrigation Systems
4. "Summer Breeze"
5. Chuck's Landscaping
6. Bird and Bat Houses
7. Beetle Program/Loosestrife

Adjournment

Lobdell/Larson 2nd made a MOTION to adjourn the meeting, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

APPROVED: 05/16/07