

(Official minutes)

Village of Fontana on Geneva Lake

**COMMUNITY DEVELOPMENT AUTHORITY  
REGULAR MEETING**

**April 6, 2005**  
**(6:00 PM)**

**Place:** Village Hall, 175 Valley View Drive, Fontana, and Wisconsin 53125

**Time:** 6:00 PM

**CDA Commissioners Present:** Petersen, Chanson, Mc Hugh, Bliss, Koepsel

**Also Present:** Executive Director Cynthia Wilson and Village Accountant and Treasurer Peg Pollitt, Director of Public Works, Craig Workman, Carolyn Esswein, PDI and Jim Mann of Elhers and Associates

**MOTION was made by Pete Petersen to have Bob Chanson serve as temporary Chairman**

**Motion 2<sup>nd</sup> Mc Hugh**

**MOTION: carried with no negative votes**

**Approve Minutes of the March 9<sup>th</sup>, 2005 regular CDA mtg**

**MOTION: was made by Acting Chairman Chanson to approve the minutes of the March 9<sup>th</sup> 2005, Regular CDA mtg**

**MOTION: 2<sup>nd</sup> Commissioner Petersen**

**MOTION: carried with no negative votes**

**Finance Committee report:**

**Monthly report on financial status and presentation of payable invoices to be reviewed and authorized for payment**

**MOTION: was made by Acting Chairman Chanson to approve the payable invoices**

**MOTION: 2<sup>nd</sup> Commissioner Petersen**

**MOTION: carried with no negative votes**

**Approving immediate payment of bank loan interest payments:**

**MOTION: was made by Commissioner Petersen to allow payment of**

**MOTION: was 2<sup>nd</sup> by Commissioner McHugh**

**MOTION: carried with no negative votes**

**General Business:**

**Resolution Authorizing Public Hearing on Lease of Property to the Village: (Lease Revenue Bond)**

**MOTION: was made by Commissioner Petersen to adopt the Resolution Authorizing a Public Hearing date be set for May 2<sup>nd</sup>, 2005 at 6 PM**

**MOTION: was 2<sup>nd</sup> by Acting Chairman Chanson**

**MOTION: carried with no negative votes**

**PDI - Architectural Guidelines – Information Folder Proposal**

Carolyn Esswein presented a proposal for creating an informational booklet that would illustrate the architectural guideline outlined in the Performance Standards of the Zoning Code.

A separate review and presentation to the Plan commission and CDA was included in the proposal. Commissioner Bliss suggested, and it was agreed, that it would be more efficient if the two committees met together for that review.

**MOTION: was made by Commissioner Bliss to approve the PDI proposal**

**MOTION: 2nd Acting Chairman Chanson**  
**MOTION: carried with no negative votes**

**The CDA asked that PDI begin work on the informational folder as soon as possible.**  
Carolyn said that they should have something ready by the June meeting

**Interim Management Plan: Parks Committee**

Rick Treptow of the Parks Committee presented a proposal for the work outlined in the Environmental Master Plan. The proposal included invasive species eradication as well as stream bank restoration for the areas surrounding Van Slyke Creek, its headwaters and the Fen.

The Agrecol proposal included the cost of new plant material and all of the proposed work has DNR approval. Cedarburg Science would continue to act as project managers as well as be available to write grants

**MOTION:** Was made by Commissioner Bliss to approve the Implementation Proposal pending an analysis of funding sources to be reviewed at a special CDA meeting on Monday April 11<sup>th</sup> at 6PM.

**MOTION 2<sup>nd</sup>: Commissioner Petersen**

**MOTION: carried without a negative vote**

**STH 67 – Craig Workman**

The Highland Group has been hired by the Village as their real estate specialist for two ROW easements that need to be acquired to accommodate the plan.

**Lift Station: Restrooms – Design Phase Consulting Services Agreement**

Having previously been approved as the Architects for the new Reid Park Restrooms to be built in conjunction with the new underground lift station, Workshop Architects submitted a proposal for that work.

**MOTION:** Was made by Commissioner Petersen to approve the Workshop Architects proposal for the design of the restrooms

**MOTION 2<sup>nd</sup>:** Commissioner Mc Hugh

**MOTION: carried without a negative Vote**

**Beach House: - Concept Phase Consulting Services Agreement**

Workshop Architects submitted a proposal for the design development of the Beach House

**MOTION:** Was made by Commissioner Petersen to approve the Workshop Architects proposal

**MOTION 2<sup>nd</sup>:** Commissioner Mc Hugh

**MOTION: carried without a negative Vote**

**ADJOURNMENT:**

**MOTION: made by Commissioner Petersen to ADJOURN**

**MOTION 2<sup>nd</sup> Acting Chairman Chanson**

**MOTION: carried without a negative vote**

