

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**
(Official Minutes)

Finance Committee Meeting
April 23, 2009

The monthly Finance committee meeting was called to order at 5:00 pm on Thursday, April 23, 2009 by Chairman Patrick Kenny.

Members Present: Drew Gilchrist, Trustee Pat Kenny, Lou Loenneke, Rick McCue (arrived at 5:30 pm), Arlene Patek

Members Absent: Jim Feeney, Trustee Micki O'Connell

Also Present: Steve Beers, Administrator/Treasurer Kelly Hayden-Staggs, Village Clerk Dennis Martin

Visitors Heard

Steve Beers asked the Finance Committee to review the cost recovery bills he received for Village Attorney Dale Thorpe for reviewing four letters submitted by residents with regard to his development proposal. Beers stated that the four items are only \$33 each; however, it does not seem appropriate that he should have to pay for the village attorney to review comments from the public. Hayden-Staggs stated that the bills are in accordance with the Village's cost recovery ordinance. Beers asked the committee to review the charges and consider if a reduction would be warranted. Following discussion, the Finance Committee members were in consensus that the charges are in accordance with the signed cost recovery agreement for the proposal and that no action should be taken, especially since it could set a precedent.

General Business

Approve Minutes for Meetings Held January 22, 2009 & March 26, 2009

Loenneke/Patek 2nd made a MOTION to approve the minutes for the meetings held January 22, 2009 and March 26, 2009, as submitted, and the MOTION carried without negative vote.

Approve Payables & Bank Reconciliation Reports

Hayden-Staggs stated that the recent changes to the financial control policy dictate that the Finance Committee has to review the monthly payables and bank reconciliation. Hayden-Staggs stated that the Finance Committee members should let her know if the same reports the Village Board members receive are adequate, or if the committee members would like the reports emailed to them or printed. The committee members were in consensus that they can review the hard copies of the various ledgers and bank reconciliations.

McCue/Patek 2nd made a MOTION to accept the payables and bank reconciliation reports and to place them on file for the audit. The MOTION carried without negative vote.

Budget Reports

The committee members were in consensus that hard copies of the budget reports should be reviewed on a quarterly basis; however, the monthly reports can be emailed.

Quarterly Review Schedule

Following discussion, the committee members were in consensus that the department heads should all attend the next meeting of the Finance Committee to review the first quarter spending. Although it is still early in the year, the committee members decided that a review should still be

held for the police, fire and rescue budgets; for the Public Works Department budget; for the library budget; and for the administrative budget.

Sewer Rate Increase Recommendation

The draft ordinance reflects a 3 percent increase in all of the sewer rates. Hayden-Staggs stated that the Village also is still considering the establishment of a storm water utility district. Following discussion on whether the rates had to be raised at a consistent level for all meter sizes, the committee members were in consensus that the sewer rate increase should be 3 percent across the board.

McCue/Gilchrist 2nd made a MOTION to recommend Village Board approval of the ordinance that calls for a 3 percent increase in the sewer use rates, as presented, and the MOTION carried without negative vote.

Next Meeting Date

The committee directed Martin to schedule the next meeting for Thursday, May 21, 2009 beginning at 5:00 pm.

Adjournment

Loenneke/McCue 2nd made a MOTION to adjourn the finance committee meeting at 5:42 pm, and the motion carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 6/4/09