

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, May 18, 2011

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:00 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Laura Coates, Sharon Conklin, Gail Hibbard, Trustee Wilson, Sarah Lobdell

Park Commissioners absent: Sharon O'Brien and Dan Green

Also present: Village Administrator-Kelly Hayden and Director of Public Works Craig Workman

Approval of Minutes

Lobdell/Hibbard 2nd made a MOTION to approve the minutes for the meeting held April 13, 2011, as presented, and the MOTION carried without negative vote.

Visitors Heard

None

General Business

Park House Use

The Park House was used 9 times in April 2011.

Treasurer's Report

The updated treasurer's report as of April 30, 2011 was presented by Lobdell.

Plan Commission Report

Lobdell informed the commission that the Village Board and Plan Commission had a joint workshop on the Chapter 17/18 rewrite on April 25, 2011 and a draft will be ready for submittal to all groups soon.

Public Works Report

Workman stated that Blackstone completed the relocation of the Fontana Blvd plants and he was pleased with the finished product. Roy Diblick was consulted during the project and actually donated approximately 100 plants to assist in filling in the gaps. Workman also reported that Blackstone started mowing all the Village property and to date it is going well.

TID Maintenance – Items/Update

Nothing to report.

Old Business

Porter Court Plaza Plantings Improvement Plan – Roy Diblick

Gail Hibbard volunteered to take the Porter Court soil to the UW Extension to see what would grow best in the area, since many of the trees are not doing well. Report to follow next month.

Reid Park Gazebo Replacement

Hayden reported that she is still working with a couple of local contractors attempting to get the labor donated to build the gazebo.

Geneva Lake Conservancy Annual Monitoring of Hildebrand Nature Conservancy

The annual Hildebrand monitoring walk will take place at Tuesday, June 28th at 10:00am.

New Business

Historic Oak Tree Slice Dedication to Recognize the Donation of Gary Neilson and Trudy Havens

The group discussed how best to present the donated slice of the historic oak tree, and it was noted that prior to any decisions on where or how to display we need to further investigate the cost to plane the slice to a

presentable state. Hayden and Workman will locate a company that can handle the slice and gather quotes.

Geneva Lake Women's Association Oktoberfest

Lobdell/Conklin 2nd made a MOTION to table until a representative can be present at the June meeting. The MOTION carried without negative vote.

Job Description for On-Call Park Commission Arborist

Chair Wilson would like to create a job description to have an on call arborist on staff in the event a second opinion is necessary regarding the tree removal process. Hayden suggested that Wilson create the language she is looking to see added to the code and present to the plan commission and village board during the Chapter 17/18 rewrite process. The item will be discussed again next month after the sample language is prepared.

Park Permit Applications: Webster Family Picnic, Duck Pond Pavilion with Beer/Wine Permit, Saturday, August 6, 2011, 4:00 to 7:00 PM; Special Family Party, Duck Pond Pavilion, Saturday, May 28, 2011, 2:00 to 4:00 PM; Ball and Glove Program Request for Coach Pitch/Tee-Ball Games at Duck Pond on Tuesdays and Thursdays

Lobdell/Conklin 2nd made a MOTION to recommend Village Board approval of the Park Permit application filed by the Webster Family for a picnic at Duck Pond Pavilion and to accept the beer/wine permit for Saturday, August 6, 2011 from 4pm-7pm; the Special Family for a family picnic on Saturday, May 28, 2011 from 2pm to 4pm; to approve all Ball and Glove program requests for Coach Pitch and Tee-Ball Games at the Duck Pond on Tuesday and Thursdays along with allowing Reid Park games; and an application filed by Ruth Sikaczowski for an art class in the Park House every Wednesday, Thursday, and Friday from 1pm-3:30pm June 8th through August 2nd unless there is a conflict. The MOTION carried without negative vote.

Bills Payable

Lobdell/Hibbard 2nd made a MOTION to authorize payment of \$348.21 to the Big Foot Recreation District for one half of the Easter hunt candy. The MOTION carried without negative vote.

Adjournment

Lobdell/Hibbard 2nd made a MOTION to adjourn the meeting at 6:53 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 6/15/11