

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Finance Committee Monthly Meeting

May 28, 2015

The Finance Committee meeting was called to order by Chairman Pat Kenny at 6:00 pm on Thursday, May 28, 2015.

Members Present: Trustee Pat Kenny, Jim Feeney, Thomas Freytag, Karl Floody (arrived at 6:11), Tom Marek, Rick McCue, Craig Workman

Also Present: Clerk Theresa Linneman, Administrator Dennis Martin, Police Chief Steve Olson, Trustee Rick Pappas, Treasurer Scott Vilona

Visitors Heard

None

General Business

Approve Minutes for Meeting Held March 26, 2015

McCue/Feeney 2nd made a MOTION to approve the minutes as submitted for the March 26, 2015 meeting, and the MOTION carried without negative vote.

Police Records Management System Replacement

Police Chief Steve Olson reported that the current police records computer management system is very old and outdated. Since the court records system and the police records system cannot “talk” to each other as one is DOS based and one is Windows based, it requires data be entered separately by both departments and creates more room for error than necessary. Olson stated the current system is maintained by only one person and said if something were to happen to him, the Police Department would lose all their information. Additionally, the administrator of the current system is unresponsive and unhelpful. The two options presented were Pro Phoenix and TIPPS. The majority of Walworth County departments use Pro Phoenix and a couple departments use TIPPS. Olson said the only departments in the county that are still using old programs besides the Village of Fontana is Williams Bay and Walworth. While the initial startup cost of Pro Phoenix is slightly more than TIPPS at \$33,025, while TIPPS is \$29,100, the annual maintenance cost with Pro Phoenix is \$2,600 and TIPPS is \$5,330; so the cost difference would be recovered within the first two years. The other benefit of Pro Phoenix is it can communicate with other departments that use the program including the Walworth County Sheriff’s Department. The Fontana Police Department has \$5,000 budgeted to use for the purchase of new software in 2015, but up to \$10,000 may be needed to sign on this year. The price has been reduced by two thirds, from roughly \$90,000 to roughly \$30,000 due to the competitive market, but it is unknown if the cost will stay at the reduced price next year. Following discussion, it was recommended Chief Olson enter into additional bargaining with Pro Phoenix to determine if they would accept \$5,000 this year and negotiate the remainder of the payment over the next one to two years. The committee members also directed Treasurer Vilona to investigate if there is money elsewhere in the 2015 budget that could be allocated for the new software.

Feeney/McCue 2nd made a MOTION to approve the purchase of Pro Phoenix to replace the Police Records Management System using the \$5,000 previously budgeted, and the MOTION carried without negative vote.

2014 Audit

Vilona received the preliminary audit report shortly before the meeting began and stated \$290,000 was added to the fund balance. The final audit report will be presented at next month’s meeting.

VSP Eye Insurance Co-Pay Proposal

Village employees currently receive vision insurance through VSP and the Village covers 100 percent of the premium. Two plans are offered for the 2016 year, the current plan which has no copay and a renewal rate of \$13.93/\$29.94 for single and family, respectively; and the alternative plan which requires a \$5 copay and renewal rate of \$13.03/\$28.02. Martin recommended renewing with the alternate plan which requires a \$5 copay since the rates the Village will pay is lower and the copay is not a significant amount. Both plans offer identical coverage. Feeny/McCue 2nd made a MOTION to recommend approval of the alternate VSP Vision Plan with the \$5 copay for the insurance, and monthly premium rates at \$13.03 for single and \$28.02 for family in 2016, and the MOTION carried without negative vote.

Next Meeting Date

The next meeting was scheduled for Thursday, June 25, 2015 at 6:00 pm.

Adjournment

McCue/Freytag 2nd made a MOTION to adjourn the meeting at 6:25 pm, and the motion carried without negative vote.

Minutes prepared by: Theresa Linneman, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 6/25/2015