VILLAGE OF FONTANA ON GENEVA LAKE WALWORTH COUNTY, WISCONSIN

(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES

Monday, June 4, 2007

President Pollitt called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees present: Roll call vote: Bidwill, Youngquist, Turner, Spadoni, President Pollitt, Petersen

Trustee late: O'Connell (arrived at 7:27 pm & left at 8:00 pm)

Also present: Steve Beers, Jim Celano, Mary Chamberlain, Anthony Coletti, Keith Graunke, Tom Greenwald, Village Administrator Kelly Hayden-Staggs, Robert Hehr, Robert Ireland, Library Director Nancy Krei, Art Larson, Lou Loenneke, Village Clerk Dennis Martin, Assistant Zoning Administrator Bridget McCarthy, CDA Executive Director Joseph McHugh, Peter Novak, Building Inspector Ron Nyman, Sharon O'Brien, Police Chief Steve Olson, Arlene Patek, Treasurer Peg Pollitt, David Rasmussen, Patrick Romenesko, Mara Spring, Ed Thompson, Village Attorney Dale Thorpe, Rick Treptow, Carol and Jamie Whowell, Tom Whowell, Director of Public Works Craig Workman

Visitors Heard

Jim Celano of the Geneva Lake Conservancy stated that he wanted to raise some issues for the Village Board to consider during the deliberation on condominium plat proposals filed by Robert Hehr and Barton and Joan Love. Celano stated that there is a great deal of development pressure on the lakefront, and there is no sign that it will abate in the future. Celano stated that many property owners will seek subdivision approval for their lakefront properties as the tax burden continues to increase on those properties. Celano stated that the Village should consider limiting the subdivision zoning rights for the lakefront properties and control the development pressure before it increases and adversely affects the quality of life. Attorney Anthony Coletti, representing Barton and Joan Love, stated that their condominium plat proposal includes a condition for approval that a lakefront parcel be placed in a permanent conservation easement with the Geneva Lake Conservancy. Coletti stated he will be working with the Geneva Lake Conservancy once the project receives final approval. Hayden-Staggs stated that all of the conditions for approval will have to be fulfilled by the applicants prior to the granting of the CUP and the execution and recording of the condominium plat.

Announcements

- 1. CDA Monthly Meeting Wednesday, June 6, 2007, 5:30 pm Closed Session, 6:00 pm Open Session
- 2. Open Book Saturday, June 16, 2007, 10:00 am to noon; Monday, June 18, 2007, 2:00 to 4:00 pm
- 3. Plan Commission Monthly Meeting Monday, June 25, 2007, 5:30 pm
- 4. Board of Review Friday, July 20, 2007, 2:00 4:00 pm
- 5. Village Board Monthly Meeting Monday, July 2, 2007, 6:00 pm
- 6. CDA Monthly Meeting Wednesday, July 11, 2007, 6:00 pm

Approval of Minutes

Spadoni/Petersen 2nd made a MOTION to approve the minutes as presented for meetings held May 7 and 9, 2007, and the MOTION carried without negative vote.

Village Treasurer's Report

The Treasurer's Report for April 2007 will be presented at the next monthly meeting.

Approval of Village and Utility Payables

Petersen/Spadoni 2nd made a MOTION to approve the Village and Utility Payables as submitted, and the MOTION carried without negative vote.

<u>General Business/Administrator's Report - President Pollitt/Administrator Hayden-Staggs</u> Lake Geneva Yacht Club Annexation Approval, Annexation Ordinance & Planned Development Ordinance

Hayden-Staggs stated that the state ruled in favor of the proposed annexation and the annexation ordinance and Planned Development zoning ordinance were ready for consideration. Thorpe stated that he noticed two typos in the annexation ordinance where the Town of Linn was incorrectly stated as the Town of Walworth.

Spadoni/Youngquist 2nd made a MOTION to approve Ordinance 06-04-07-01 as presented, with the wording in Section 2 that states "Town of Walworth" to be corrected as "Town of Linn," and the MOTION carried without negative vote.

<u>Turner/Petersen 2nd made a MOTION to approve Ordinance 06-04-07-02 as presented, amending the zoning ordinance and accompanying zoning map for the Lake Geneva Yacht Club and approving the Planned Development Precise Implementation Plan, and the MOTION carried without negative vote.</u>

Lake Geneva Marine Exterior Maintenance

President Pollitt stated that the Village received a quote of \$2,050 to power-wash and paint the front of the lakefront marine building. President Pollitt then made a motion to approve the project and the motion was seconded by Turner. President Pollitt stated that the tenant, Kevin Kirkland, would like to see more exterior work put into the building than just power-washing and painting. President Pollitt stated that Kirkland offered to pay for a cedar façade to be mounted on the building at no cost to the Village. Petersen stated that just by power-washing the front of the building, the bricks and mortar will break off the building and make the situation worse. Spadoni stated that there will be at lease a few years before the Village plans and receives approval to construct a new lakefront building; in the meantime, the exterior of the building should be made to look good. Spadoni stated that the cedar façade is a better idea than painting, and he suggested that the Village allocate the \$2,050 toward the total expense for erecting a cedar façade. Following discussion, the Village Board was in consensus that the Village could allocate the \$2,050 toward the cedar façade project if Kirkland would pay for the balance of the expense. Petersen said he favored the proposal as long as the cedar wood is stained white to match the other Village buildings. Youngquist asked if the proposal was for the entire exterior of the building, and President Pollitt responded no, just the front facing the lake. Turner stated that if Kirkland wants to improve the exterior of the building, the Village Board should allow him to do so. President Pollitt then stated he would withdraw his initial motion, and Turner withdrew his second.

Pollitt/Turner 2nd made a MOTION to authorize Kevin Kirkland to mount a cedar façade on the front of the Village's lakefront marine building, with the condition the cedar is stained white, and to allocate \$2,050 in Village funds toward the total project cost. The MOTION carried without negative vote.

September 11, 2007 Referendum Draft Question

Hayden-Staggs stated that the draft referendum question was distributed, with the dollar amount yet to be determined. Hayden-Staggs stated that the question has been previously discussed and supported. The question states: "Shall the Village of Fontana on Geneva Lake be authorized to spend Tax Incremental District (TID) funds in an amount not to exceed (dollar figure to be determined) to install a new fence along the boundary of the municipal beach, which includes the area known as Country Club Beach?" Hayden-Staggs stated that McHugh is working with a subcommittee of Lakefront and Harbor Committee and Park Commission members to determine the final specifications for the proposed wrought-iron fence. President Pollitt stated that the Village Board members should review the questions prior to the next monthly meeting on Monday, July 2, 2007. Hayden-Staggs stated that there are no other elections scheduled for September 11, 2007. Once the Village Board approves the question, it will be sent to FROG for ratification per the terms of the previously approved settlement agreement.

Fire Lane Ordinance & New Forfeiture for Parking in Fire Lane

Hayden-Staggs stated that the Police Department requested that an ordinance be created to address vehicles parked in the fire lane adjacent to Reid Park, behind the Lake Street buildings. A preliminary draft of the ordinance was prepared by Thorpe and distributed to the Village Board. Hayden-Staggs stated that the proposal should be referred to the Protection Committee for a recommendation. Spadoni/Turner 2nd made a MOTION to refer the proposed Fire Lane Ordinance to the Protection Committee for review and a recommendation, and the MOTION carried without negative vote.

Audit Report - Auditor Patrick Romenesko

Romenesko stated that he completed his third annual audit of the Village of Fontana, and following his analysis, it is his opinion that Village is good financial condition and is adhering to generally accepted accounting standards. Some of the items Romenesko pointed out during his presentation were that the Village generated \$60,000 more in room tax revenue than anticipated, and earned \$55,000 more in interest income than anticipated. Romenesko stated that the Village's unreserved fund balance of \$657,416 is not quite 25 percent of total Village expenditures, but it is "just fine." In response to a question, Romenesko stated that the Village has a debt capacity of \$38 million based on the total valuation of the municipality, which is now more that \$1 billion. Bidwill asked Romenesko about the Village's debt level compared to total assets and what is the Village's current Moody's bond rating. Romenesko responded that debt level is financially healthy, and Hayden-Staggs stated that the Village has a "AAA" bond rating. Romenesko presented two matters for the Village Board's consideration: that the Village monitor its budget for over-expenditures at the function level and if an over-expenditure has occurred or is expected to occur, an appropriate budget amendment should be adopted; and that the Village review the requirements of Schedule Cz-1 in its water rate tariff and determine if it is charging lateral installation fees in the manner specified. Turner/Petersen 2nd made a MOTION to approve the Audit Report as presented, and the MOTION carried without negative vote.

Big Foot Recreation Financial Update

Big Foot Recreation Director Keith Graunke presented an update on the programs offered by the department, which serves residents in the Village of Fontana, Village of Walworth and Sharon and Big Foot High School District residents in Linn and Walworth Townships. Graunke stated that the department is right on pace financially because of increasing enrollments and additional financial assistance. Graunke stated that more than 300 children participated in the spring youth sports programs and summer camps, and there was a good turnout at the annual Easter Egg Hunt held at the Duck Pond despite very cold temperatures. Graunke stated that a needs assessment survey on after-school childcare is being conducted. Graunke stated that there has been a great response so far to the survey, and an after-school program may be developed in the future. Graunke stated that the department also is working with Aurora University on an internship program. The summer brochure has been mailed out and a lot of new programs are being offered. Graunke stated that a drop-box for registration forms is being installed at Big Foot High School and it will help alleviate the necessity of pedestrian traffic through the school in order to turn in registration forms at the department office. Spadoni stated that Graunke works 60 to 80 hours a week, 12 months a year and the Village is fortunate to have his services. Spadoni stated that he wanted to thank Graunke for job well done.

Payroll Resolution Amendment - Beach Manager Position

President Pollitt stated that the Resolution had to be amended to incorporate the new Beach Manager position. Jennifer Pollitt was approved for the position for a salary of \$6,000 per season. Spadoni/Youngquist 2nd made a MOTION to approve Resolution 060407-01 as presented, and the MOTION carried without negative vote. President Pollitt abstained.

Proposal for Boundary Agreement With Walworth Township

Turner stated that the Village should pursue a boundary agreement with Walworth Township to establish clear boundaries between the municipalities. Turner stated that the Village of Fontana has a boundary agreement with the Village of Walworth, and a similar agreement should be established with Walworth Township. Turner stated that a boundary agreement will create the eventual limits of the village and it will help the Village of Fontana manage the long-term limit on the growth of the community.

<u>Turner/Spadoni 2nd made a MOTION to refer the proposal to established a boundary agreement</u> with Walworth Township to the Plan Commission, and the MOTION carried without negative vote.

Walworth County Gymnastics Team Application to Sell Glow Sticks on Fourth of July

The Walworth County Gymnastics team applied for a permit to sell glow sticks in Reid Park during the Fourth of July fireworks display.

Spadoni/Youngquist 2nd made a MOTION to approve the application as submitted, and the MOTION carried without negative vote.

Protection Committee - President Pollitt

Operator's License Application Filed by Samantha J. Kick (Park Place)

The Operator's License application filed by Samantha Kick was not acted on last month because a clarification was requested on some of the information.

Spadoni/Turner 2nd made a MOTION to approve the Operator's License application submitted by Samantha J. Kick, an employee at Park Place, and the MOTION carried without negative vote.

Abbey Resort Pigeon Eradication Hunt Amendment

Hayden-Staggs stated that the Abbey Resort is seeking renewal of its authorization to eradicate the pigeons in the "A-frame" with pellet type rifles. The authorization allows any employee of the Abbey who has received written permission from the Fontana Police Department to discharge a pellet type rifle on the Abbey Resort grounds under eight conditions for the sole purpose of eradicating nuisance pigeons. Youngquist stated that Peregrine falcons have been used with success in other municipalities to eradicate pigeons and he suggested that the Abbey Resort consider using falcons instead of shooting the pigeons.

Spadoni/Turner 2nd made a MOTION to approve the Abbey Resort Pigeon Eradication Request as submitted, with the condition the Abbey investigate the use of Peregrine falcons next year, and the MOTION carried without negative vote.

Approval of Published Liquor License Applications for 2007-2008

Martin stated that the applications were published, all of the required inspections were completed and the Wisconsin Department of Revenue indicated that all of the license holders have active Wisconsin Seller's Permits that are in good standing.

Abbey Provident Hotel Manager, LLC, d/b/a The Abbey Resort, located at 269 Fontana Blvd., RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Edwin L. Snyder III, 237 Maple Avenue, Walworth, WI.

There were no issues following the completion of the required inspections and application process. Spadoni/Bidwill 2nd made a MOTION to approve the Renewal application filed by Abbey Provident Hotel Manager, LLC, d/b/a The Abbey Resort, located at 269 Fontana Blvd., "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Edwin L. Snyder III, 237 Maple Avenue, Walworth, WI. The MOTION carried without negative vote.

Abbey Springs, Inc., located at 1 Country Club Drive, RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Nancy Dlabal, 439 Frost Drive, Williams Bay, WI.

There were no issues following the completion of the required inspections and application process. Spadoni/Youngquist 2nd made a MOTION to approve the Renewal application filed by Abbey Springs, Inc., located at 1 Country Club Drive, "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Nancy Dlabal, 439 Frost Drive, Williams Bay, WI. The MOTION carried without negative vote.

Big Foot Country Club, Inc., located at 770 Shabbona Drive, RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Robert Timm, 480 Fox Lane, Walworth, WI.

There were no issues following the completion of the required inspections and application process. Petersen/Bidwill 2nd made a MOTION to approve the Renewal application filed by Big Foot Country Club, Inc., located at 770 Shabbona Drive, "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Robert Timm, 480 Fox Lane, Walworth, WI. The MOTION carried without negative vote.

Chucks Lakeshore Inn, Inc., P.O. Box 170, located at 352 Lake Street, RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Carol J. Whowell, W6267 Willow Bend Road, Walworth, WI.

There were no issues following the completion of the required inspections, and one more form needs to be submitted to complete the application process prior to issuance of the license.

Youngquist/Spadoni 2nd made a MOTION to approve the Renewal application filed by Chucks Lakeshore Inn, Inc., P.O. Box 170, for the premises located at 352 Lake Street, "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Carol J. Whowell, W6267 Willow Bend Road, Walworth, WI. The MOTION carried without negative vote.

Country Club Estates Golf Association, located at 365 Pottawatomi Drive, RENEWAL CLASS "B" BEER and CLASS "C" WINE license. Agent: Scott Berg, 1093 Sauganash Drive, Fontana, WI.

All of the issues noted during the required inspections were addressed and the application process has been completed.

Spadoni/Petersen 2nd made a MOTION to approve the Renewal application filed by the Country Club Estates Golf Association, located at 365 Pottawatomi Drive, CLASS "B" BEER and CLASS "C" WINE license, and the Agent: Scott Berg, 1093 Sauganash Drive, Fontana, WI. The MOTION carried without negative vote.

Gordy's Boat House, Inc., located at 336 Lake Street, RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI.

There were no issues following the completion of the required inspections and application process. Spadoni/Youngquist 2nd made a MOTION to approve the Renewal application filed by Gordy's Boat House, Inc., located at 336 Lake Street, "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Trallee Whowell Chupich, N1844 Six Corners Road, Walworth, WI. The MOTION carried without negative vote.

Lake Geneva Yacht Club, located at W4780 South Lakeshore Drive, RENEWAL CLASS "B" BEER and CLASS "C" WINE license, Agent: John R. Schnupp, 205 Plafield Court, Walworth, WI.

There were no issues following the completion of the required inspections and application process. Operator's license applications still have to be filed for the Yacht Club.

Petersen/Spadoni 2nd made a MOTION to approve the Renewal application filed by the <u>Lake</u> Geneva Yacht Club, located at W4780 South Lakeshore Drive, CLASS "B" BEER and CLASS "C" WINE license, and the Agent: John R. Schnupp, 205 Plafield Court, Walworth, WI. The MOTION carried without negative vote.

Novaks' of Fontana, LLC for the premises located at 158 Fontana Boulevard, d/b/a Novaks', RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Peter Novak, 731 Arrowhead Drive, Fontana WI.

All of the issues noted during the required inspections were addressed and the application process has been completed. The premises description on the application includes the outdoor patio that was previously denied because it did not comply with the Municipal Code. Building Inspector Ron Nyman reported that a steel pipe rail was installed along the south edge of the patio dining area, so the area now complies with Section 6-21(b) of the Municipal Code.

Spadoni/Youngquist 2nd made a MOTION to approve the Renewal application filed by Novaks' of Fontana, LLC for the premises located at 158 Fontana Boulevard, d/b/a Novaks', "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Peter Novak, 731 Arrowhead Drive, Fontana WI. The MOTION carried without negative vote.

Richard C. Rosenow, DBA: Park Place, LLC, for the premises located at 268 Reid Street, RENEWAL "CLASS B" BEER and "CLASS B" LIQUOR license. Agent: Richard Rosenow, W1865 Huntington Drive, Lake Geneva, WI.

All of the issues noted during the required inspections were addressed and the application process has been completed. The premises description on the application includes the upper level and an

outdoor patio that was previously denied because the required remodeling has not been completed, and Village of Fontana Building and Zoning Department permitting conditions have not been met. Spadoni/Turner 2nd made a MOTION to approve the Renewal application filed by Richard C. Rosenow, DBA: Park Place, LLC, for the premises located at 268 Reid Street, "CLASS B" BEER and "CLASS B" LIQUOR license, and the Agent: Richard Rosenow, W1865 Huntington Drive, Lake Geneva, WI, with the condition that the premises serving area is only the lower level. The MOTION carried without negative vote.

Rollette Oil Company, Inc., 2104 Beloit Avenue, Janesville, WI 53546, d/b/a Fontana Citgo, located at 286 Valley View Drive, RENEWAL CLASS "A" BEER license. Agent: Paul Russell Simon, 911 Suffolk Drive, Janesville, WI.

All of the issues noted during the required inspections were addressed and the application process has been completed.

Spadoni/Turner 2nd made a MOTION to approve the Renewal application filed by Rollette Oil Company, Inc., 2104 Beloit Avenue, Janesville, WI 53546, d/b/a Fontana Citgo, located at 286 Valley View Drive, CLASS "A" BEER license, and the Agent: Paul Russell Simon, 911 Suffolk Drive, Janesville, WI. The MOTION carried without negative vote.

Approval of Operator's Licenses for 2007-2008

President Pollitt stated that he would entertain separate motions for each establishment to approve the Renewal and New applications filed for Operator's Permits for the licensing period from July 1, 2007 through June 30, 2008. There are two applications that have been recommended for denial. A third application that was recommended for denial was pulled by the applicant.

The Abbey Resort

Petersen/Spadoni 2nd made a MOTION to approve the Operator's License Renewal applications filed by Abbey Resort employees Cory W. Anderson, John L. Bilski Jr., Frank W. Blum, William F. Blum, Anders C. Doe, Nichole P. Paladino, Maria G. Rios, Josefina Sanchez, Kayda M. Schiszik, Edwin L. Snyder, III, Timothy G. Somerville, Marlene M. Stang and Chris W. Wissell; and New applications filed by Abbey Resort employees Cade A. Arndt, Tessa B. Best, Gregory L. Bonhotal, Valerie L. Caithamer, Krista K. Frost, Ryan A. Killeen, Alyshia R. Kinas, Sara S. Lovell, Shawn K. McGuire, Noreen Moreno-Ribail, Samantha M. Seagren and Ronald G. Tripp Jr. The MOTION carried without negative vote.

Abbey Springs

Youngquist/Spadoni 2nd made a MOTION to approve the Operator's License Renewal applications filed by Abbey Springs employees Allison A. Breidenbach, Daniel J. Dlabal, Cassandra H. Hibbard, Lauren A. Mandarino, Elizabeth McMillan, Alicia M. Moran, Ashley M. Pieters, Joseph S. Ricciotti, Alyssa A. Rostkowski, John R. Shoger, Jamie L. Virzi and Jacey J. Wuhrman; and New applications filed by Abbey Springs employees Megan E. Banaszynski, Erika V. Hanson, Robert B. Oliver, Vickie S. Schyvinck, Cindy K. Tabor-Rogers and Nicholas J. Vail. The MOTION carried without negative vote.

Big Foot Country Club

Spadoni/Petersen 2nd made a MOTION to approve the Operator's License Renewal applications filed by Big Foot Country Club employees Walter L. Erhard, Stephen W. Fairchild, Kim A. Fox, Loretta J. Fox, Pamela J. Keeler, Jacob J. McHugh, Eric Stauffacher and Robert E. Timm; and the New application filed by Big Foot Country Club employee Rodney A. Wright. The MOTION carried without negative vote.

Chuck's Lakeshore Inn

Spadoni/Youngquist 2nd made a MOTION to approve the Operator's License Renewal applications filed by Chuck's Lakeshore Inn employees Jack C. Brown, III, Michael T. Brown, Gregg C. Christenson, Keith C. Edwards, John C. Friestad, Julie G. Friestad, Jamie J. Hanson, Roy A. Hanson, Tom S. Judd, Fred P. Konrath Jr., Jacob J. McHugh, Kim E. Minette, Christopher A. Smith and Julie K. Whowell; and the New application filed by Vickie S. Schyvinck. The MOTION carried without negative vote.

Spadoni/Turner 2nd made a MOTION to deny the Renewal application filed by Chuck's Lakeshore Inn employee Matthew W. Karls, and the MOTION carried without negative vote.

Country Club Estates Golf Course

Spadoni/Petersen 2nd made a MOTION to approve the Operator's License Renewal applications

filed by Country Club Estates Golf Course employees Maria L. Kebbekus, Gail D. Nelson and Holly A. Paulsboe; and the New application filed by Jennifer C. Dunbar. The MOTION carried without negative vote.

Gordy's Boat House

Spadoni/Bidwill 2nd made a MOTION to approve the Operator's License Renewal applications filed by Gordy's Boat House employees Jacques J. Chaudoir, Jason G. Dixon, Kristina L. Ericson, Matt H. Faytle, Dan A. Fina, Carrie C. Lee, Kelly A. Oliver, Kimberly A. Ries, Gregory T. Spende, Steele G. Whowell, Thomas G. Whowell and Tigrr T. Workman; and the New application filed by Joseph R. Wehrenberg. The MOTION carried without negative vote.

Novaks' of Fontana

Youngquist/Spadoni 2nd made a MOTION to approve the Operator's License Renewal applications filed by Novaks' of Fontana employees Cheryl L. Hoffman, Lynne M. Novak and Deborha A. Sawtelle; and New applications filed by Chelsey W. Peterson and Stephanie G. Schmidt. The MOTION carried without negative vote.

Park Place LLC

Spadoni/Petersen 2nd made a MOTION to approve the Operator's License Renewal applications filed by Park Place employees John L. Bilski Jr., Kathleen M. Deegan, Samantha J. Kick, Jennifer A. Marquardt, Daniel E. Schultz and Patricia J. Yaeger, and the New application filed by Maria C. Kurowski. The MOTION carried without negative vote.

Spadoni/Bidwill 2nd made a MOTION to deny the New Operator's License application filed by Jessica E. Mooring-Goebel, and the MOTION carried without negative vote.

Rollette Oil

Spadoni/Youngquist 2nd made a MOTION to approve the Operator's License Renewal applications filed by Rollette Oil employees Mary A. Chamberlain, Samantha K. Fish, Rebecca A. Peplinski and Kristen M. Welsh, and the MOTION carried without negative vote.

Plan Commission - Trustee Spadoni

Condo Plat, Declarations, Bylaws Filed by Robert Hehr for Property at 636 S. Lakeshore Drive (Tabled 4/2/07 & 5/7/07)

Spadoni stated that after four months of meetings, the applicant has addressed all of the concerns of the Plan Commission and staff. Thorpe stated that he reviewed the riparian rights issue raised by Trustee Turner as last month's meeting and he reviewed the condominium information for the Clear Sky Lodge development approved by the Village in the late 1980s. Thorpe stated that there is no provision in Wisconsin law that would prohibit or otherwise limit the riparian rights of the condominium association in the event the common element exercising the riparian rights is only one foot wide. Thorpe stated that it is his opinion that this unusual arrangement does not violate any provision of the Village's code or any Wisconsin statute or Administrative Code. On the subject of boat density and use of moorings, Thorpe stated that the Clear Sky Lodge condominium declaration provides an example of language that could be included in the Hehr condominium declaration. Thorpe stated that Attorney David Rasmussen, representing Robert Hehr, agreed on record on May 7, 2007 to add a provision to the covenants limiting the piers to condominium owners only and prohibiting off-lake access. Thorpe stated that the Hehr condominium declaration also could include an explicit limit on the number of moorings allowed on the property. Thorpe stated that other than the two suggested language additions, it still is his opinion that the Hehr condominium proposal fully complies with the Zoning Ordinance. Spadoni then made a motion to approve the condominium plat, declarations and bylaws filed by Robert Hehr for the property at 636 South Lakeshore Drive with the conditions that language be added to the declarations that limits the number of piers to one and the number of moorings to four, and that prohibits off-lake use of riparian rights, and the motion was seconded by Bidwill. Turner stated that he is concerned that the Village be able to prevent property owners from combining parcels of land in a condominium association that would give them all lake access, in the same fashion the Abbey Springs was developed. Thorpe stated that it is possible to apply for approval of such a subdivision; however, the proposal would have to be approved by the Plan Commission and the Village Board. Thorpe stated that there is no provision for expansion of the proposed Hehr Condominium Association. Attorney Rasmussen stated that the proposed condominium declarations contain language that prohibits the property owners from coming back to expand the association. Attorney Joe Capelli, representing Skip Bliss, stated that it is his opinion that a section of the State statutes prohibits the assignment of riparian rights in the

manner being proposed. Capelli stated that the second residence on the parcel also was constructed as a caretaker's unit and it always has been a single-family residence. Thorpe stated that he reviewed Attorney Capelli's opinion on the riparian rights issue, and Thorpe stated that he feels comfortable that the proposal does not violate Section 31.123 of the State statutes. Turner stated that his main concern is how the Village can limit the development of lakefront condominium associations. Thorpe stated that the Municipal Code features restrictions on the number of residential units allowed according to the total lot size. The Village also is considering new lakefront zoning regulations during the recently enacted temporary moratorium on the acceptance, review and approval of land divisions and subdivisions applications and condominium plat applications for lakefront properties.

Trustee O'Connell arrived at the meeting at 7:27 pm.

Thorpe stated that the proposed condominium association declaration contains strong conditions for approval that address the stated concerns. Thorpe stated that the declarations will provide the Village will an excellent model for future proposals. Youngquist stated that with regard to the lakefront pier and buoy issues, the DNR has very specific regulations that govern the total number allowed based on lakefront footage. O'Connell stated that it has been her concern throughout the approval process that the second residence constructed on the parcel was improperly constructed as a caretaker's residence. O'Connell stated that approving the condominium association proposal would be a second misstep by the Village.

Spadoni/Bidwill 2nd made a MOTION to approve the condominium plat, declarations and bylaws filed by Robert Hehr for the property at 636 South Lakeshore Drive as presented, with the conditions that language be added to the declarations that limits the number of piers to one and the number of moorings to four, and prohibits off-lake use of riparian rights, and the Roll Call vote followed:

Youngquist - Yes

Turner – Yes

O'Connell - No

Spadoni – Yes

Petersen – No

Bidwill – Yes

The MOTION carried on a 4-2 vote.

Petition to Amend Zoning Ordinance Filed by the Village of Fontana to Adopt Temporary Moratorium on the Acceptance, Review and Approval of Land Divisions and Subdivisions Applications and Condominium Plat Applications for Lakefront Properties

Spadoni stated that the Plan Commission held a public hearing and voted to recommend approval of the proposed amendment to the Zoning Ordinance filed by the Village of Fontana to adopt a temporary moratorium on the acceptance, review and approval of land divisions and subdivisions applications and condominium plat applications for lakefront properties. Spadoni stated that the Plan Commission recommended approval of the ordinance amendment until October 2, 2007, unless the moratorium is extended or terminated earlier by the Village Board. The moratorium is being enacted while the Village considers amendments to the Zoning Ordinance to further govern lakefront zoning and condominium association proposals. Turner stated that the new zoning regulations have to link the total amount of lakefront footage to the number of units that can be allowed in the condominium association and not be solely based on the total lot size. Turner stated that the Village should limit the total number of units allowed in a condominium association based on what the lakefront footage will support.

Spadoni/O'Connell 2nd made a MOTION to approve Ordinance 060407-03 as presented, and the MOTION without negative vote.

Condominium Plat and Declarations Filed by Barton and Joan Love, 928B South Lakeshore Drive

Spadoni stated that after six months of meetings, the Plan Commission approved the associated Conditional Use Permit application with 22 conditions for approval. Spadoni stated that the Plan Commission also voted unanimously to recommend Village Board approval of the condominium

plat and declarations after two final amendments will finalized with Rolff and Ingrid Suppes, owners of the neighboring property. Petersen stated that by approving the proposal, the Village also will be approving the destruction of the Westgate residence. Spadoni stated that the proposal has been in the approval process for six months and someone could have purchased the property and saved the estate it they so desired. Hayden-Staggs stated that she wanted to point out that one of the conditions for approval is that the applicants must enter into a conservation easement with the Geneva Lake Conservancy for the lakefront parcel of land. The 22 conditions for approval of the CUP that was approved May 29, 2007 by the Plan Commission are:

- 1. Sheet 2 of the Condo Plat shall be submitted (signature page).
- 2. The proposed piers have not been submitted or approved by the Village of Fontana Lakefront and Harbor Committee, and therefore shall be removed from the plat. Pier approvals require conformance to the process and regulations set forth by the Wisconsin Department of Natural Resources and the Village of Fontana Municipal Code.
- 3. The detached garage to be removed (depicted on the west property line) shall have a clearly defined "remove by" date.
- 4. All property owners which access their properties through the access drives shall be notified in writing of their financial expectations and other requirements this proposal will create.
- 5. A copy of all recorded easements shall be provided.
- 6. Storm water shall be clearly and satisfactorily addressed and detailed on the submitted documents.
- 7. It shall be clarified when the access roads will be widened and paved.
- 8. All size, species and health of protected trees to be removed shall be provided, and proper tree removal permits shall be obtained prior to the removal of any protected trees.
- 9. Trees to be removed to benefit lake views shall be clarified [Article IV. 4.4(5)].
- 10. All required setbacks and offsets shall be conforming to the zoning district the property is located in (40 feet between units 2 and 3; 25 feet between northwest corner of unit 2 and property line).
- 11. All signage and lighting shall conform to the Municipal Code.
- 12. Lake view easements shall be better defined.
- 13. Acceptable colors shall be better defined.
- 14. Conservation easement(s) shall be worked out with the Geneva Lake Conservancy.
- 15. A storm water management plan in conformance with NR151 shall be prepared.
- 16. An erosion control plan shall be prepared.
- 17. The Village's sanitary sewer near the north end of the property shall be located to verify that it lies within the center of the depicted 20 foot easement. Any easement for Village utilities shall contain a provision allowing Village access to the easement for purposes of maintaining, constructing, removing and replacing the utilities.
- 18. Each building unit shall have its own individual sanitary sewer and water services which should be privately owned and maintained.
- 19. Home professions permitted shall be better defined [Article VII. 13].
- 20. Exhibit B, Article IV Site Amenities 4.2 shall read "subject to County Village of Fontana zoning standards."
- 21. Exhibit B, Article IV Site Amenities shall better define "rear yards" or "rear areas" with regard to acceptable placement of miscellaneous structures.
- 22. All other state and local codes and ordinances shall apply.

Spadoni/Pollitt 2nd made a MOTION to approve the Condominium Plat and Declarations filed by Barton and Joan Love, 928B South Lakeshore Drive, as presented, and the Roll Call vote followed:

Turner – Yes

O'Connell - Yes

Spadoni – Yes

Petersen – Yes

Bidwill - Yes

Youngquist - Abstain

The MOTION carried on a 5-0 vote.

CDA – Trustee Turner

Porter Court Public Plaza – Ruekert-Mielke Final Plan Presentation

Wild Duck Road & Pedestrian Path - Ruekert-Mielke Final Plan Presentation

Turner stated that the engineering contracts were approved for the Porter Court Plaza and Wild Duck Road and Pedestrian Path projects. McHugh stated that the preliminary schedule calls for construction to begin in the fall. Terry Tavera of Ruekert-Mielke presented the detailed plans for the projects. Turner stated that the Wild Duck Road project will eliminate the dangerous hump in the road and a bicycle/pedestrian path will be constructed under Dade Road. The Wild Duck Road reconstruction project will run from Highway 67 to the Department of Public Works garage site. Turner stated that the rest of Wild Duck Road is scheduled to be reconstructed next year. Tavera stated that the road reconstruction will be done in two phases, with the eastern half closed from Highway 67 to Dade Road for the first phase, and Wild Duck Road closed from Dade Road to the Duck Pond Recreation Area during the second phase. Tavera stated that the road closure is being coordinated with the Big Foot Recreation Department so only away games are scheduled during the two weeks that Wild Duck Road will be closed and the Duck Pond Recreation Area closed to vehicular traffic. The DPW employees will drive through the old dump site to reach the garage site during the second half of the Wild Duck Road reconstruction project. Youngquist and Spadoni stated they had concerns with the impact on the trees planted in the triangle area. Petersen, Turner and McHugh responded that many planning meetings have been held and multiple walking tours of the area have been conducted to come up with the plan as presented. The estimated construction costs for the plans are \$290,000 for the Porter Court Plaza plan and \$650,000 for the Wild Duck Road plan.

<u>Turner/Spadoni 2nd made a MOTION to approve the construction plans as presented and to authorize putting the projects out for bids, and the Roll Call vote followed:</u>

Spadoni – Yes

Petersen – Yes

Bidwill – Yes

Youngquist - Yes

Turner – Yes

The MOTION carried on a 5-0 vote, with Trustee O'Connell absent and President Pollitt abstaining.

Schedule Special Meeting in July to Award Bids for Porter Court/Mill Street Plaza and Wild Duck Road Projects

McHugh stated that a special meeting of the Village Board is required in mid-July to award the bids for the Porter Court Plaza and Wild Duck Road projects in order to keep the projects on their initial construction schedules.

Turner/Petersen 2nd made a MOTION to schedule a special meeting of the Village Board on Monday, July 16, 2007, beginning at 6:00 pm, in order to award the bids for the Porter Court and Wild Duck Road construction projects, and the MOTION carried without negative vote.

Survey Fontana Fen and Bird/Bat House Delineation Plan

Turner stated that in order to determine the lot lines between Fontana Fen and the adjacent property owner, St. Benedict Catholic Church, a survey should be completed. When the lot lines are determined, the Village will erect bird and bat houses along the lines in the same manner as at the Hildebrand Nature Conservancy.

Turner/Spadoni 2nd made a MOTION to have a survey completed on the lot lines adjacent to the Fontana Fen, and the MOTION carried without negative vote.

Boundary Determination Letter to Hildebrand Area Property Owners

After recently completing a survey in the Hildebrand Nature Conservancy area, letters will have to be mailed to the owners of adjacent properties informing them of the findings. Spadoni/Petersen 2nd made a MOTION to authorize sending boundary determination letters to the property owners in the Hildebrand Nature Conservancy area, and the MOTION carried without negative vote.

Professional Engineering Services for Kinzie Avenue Water Main Relay and Street Reconstruction (Tabled 4/2/07 and 5/7/07)

Turner stated that a portion of Kinzie Avenue is falling apart and the street is in need of reconstruction. Turner stated that the deteriorating condition of the street is even more noticeable

now that Highway 67 has been reconstructed. Turner stated that the CDA Board will consider the proposal to fund the estimated \$367,000 for the construction and \$60,000 for the engineering. Turner/Spadoni 2nd made a MOTION to approve funding for the engineering work and reconstruction of Kinzie Avenue, with the condition that the project can be funded by the CDA with TID funds, and the MOTION carried without negative vote.

Park Commission - Trustee Bidwill

Village Hall/Library Landscaping Plan

Rick Treptow stated that the landscaping plan for the Village Hall parking lot and library entrance that was recommended for approval by the Park Commission calls for removing the library sign from the retaining wall and erecting it as a monument sign. The bench will be removed from the entrance area and perennials will be planted in the planting areas.

Bidwill/O'Connell 2nd made a MOTION to approve the landscaping plan as presented, and the MOTION carried without negative vote.

Reid Park Crab Apple Tree Recommendation

Sharon O'Brien stated that the Park Commission voted at its last meeting to recommend that seven of the eight crab apple trees that were dug up from in front of the new restrooms and pavilion building in Reid Park should be planted back in the same locations. The eighth tree that was planted furthest out into the park away from the building was recommended to be planted in a different location in the park. O'Brien stated that by removing the eighth tree, the open area in the park will not be filled in with the crab apple trees. Spadoni asked why the Park Commission did not follow the Village Board directive to find different locations for trees, and O'Brien responded that the Park Commission recommended that the trees should be replanted in the same locations that they were initially planted. Hayden-Staggs stated that the Village Board members were unable to determine the impact of the trees from the plans that were previously approved, and it was not noticed that they would take up all of the open space in the park if they were planted in the initially selected locations. Petersen than made a motion to replant seven of the eight trees back in the same locations and the motion was seconded by O'Connell. Spadoni stated that Trustee Youngquist was directed to meet with the Park Commission to determine new locations for the trees in order to preserve the area used by local families to play baseball, Frisbee and soccer. Spadoni stated that he could have had 150 people in attendance at the meeting who agree that the open space in Reid Park should be preserved. Spadoni suggested that the issue be tabled until a joint meeting can be held with the Village Board and Park Commission.

Spadoni/Youngquist 2nd made a MOTION to table the issue until a joint meeting can be held with the Village Board and Park Commission, and the Roll Call vote followed:

O'Connell – Yes

Spadoni – Yes

Petersen - No

Bidwill – No

Youngquist - Yes

Turner – Yes

The MOTION carried on a 4-2 vote.

Following the vote, Workman stated in response to a question that the trees currently are being stored at the Department of Public Works garage site and they will not survive another two weeks if they are not replanted. President Pollitt then directed Workman to plant the trees somewhere at the DPW site, and they will be dug up and replanted when the new locations have been determined. Turner stated that two Village Board members and two members of the Park Commission should be appointed to come up with a tree location proposal to be voted on at a special joint meeting. Turner/Bidwill 2nd made a MOTION to appoint two Village Board members and two members of the Park Commission to a special subcommittee that will make a recommendation on new locations for the crab apple trees, and the MOTION carried without negative vote.

President Pollitt than asked for two Village Board members to volunteer their services to the tree relocation subcommittee, and Youngquist and Spadoni were appointed. President Pollitt then asked Park Commission Chairman Treptow to appoint two Park Commission members to the subcommittee.

Following the agenda item, Trustee O'Connell left the meeting at 8:00 pm.

Public Works - Trustee Petersen

Tub Grinder Rental Proposal

Workman stated that the Public Works Committee recommended contracting for tub grinding services from Arbor Mulch and Recycling Services, LLC, Burlington, for one day to create mulch from the yard waste materials collected and dropped off at the Duck Pond. Workman stated that in order to do away with burning the material, the Village can contract grinding services for \$290 an hour. Workman stated that the ground material can be sold as mulch to Village residents and landscaping businesses, which will help recoup some of the expense for the grinding services. Petersen/Pollitt 2nd made a MOTION to approve the tub grinder rental proposal as presented, for an amount not to exceed \$2,800, and the MOTION carried without negative vote.

Reid Park Restrooms and Pavilion - Pay Request 7 (Final) & Change Order

Workman stated that the final pay request and Change Order No. 4 for the Reid Park restrooms and pavilion building was recommended for approval by the Public Works Committee. The pay request submitted by Magill Construction totals \$34,990. The total contact price was \$398,826. Petersen/Pollitt 2nd made a MOTION to approve the pay request totaling \$34,990 submitted by Magill Construction for the Reid Park restrooms and pavilion contract, and the MOTION carried without negative vote.

Lower Gardens Sanitary Sewer Contract Pay Request

Workman stated that the Public Works Committee recommended approval of a pay request totaling \$62,422 submitted by Great Lake TV Seal, Inc., Green Bay, for the Lower Gardens Sanitary Sewer Rehabilitation contract.

Petersen/Spadoni 2nd made a MOTION to approve the pay request totaling \$62,422 submitted by Great Lake TV Seal, Inc., for the Lower Gardens Sanitary Sewer Rehabilitation contract, and the MOTION carried without negative vote.

Fontana Boulevard Water Main Contract Pay Request

Workman stated that the Public Works Committee recommended approval of a pay request totaling \$254,419 submitted by Mann Brothers, Inc., for work completed on the Fontana Boulevard Water Main Extension contract. A total of \$6,923 is being withheld as a retainer on the \$276,941 contract. Petersen/Spadoni 2nd made a MOTION to approve the pay request totaling \$254,419 submitted by Mann Brothers, Inc., for the Fontana Boulevard Water Main Extension contract, and the MOTION carried without negative vote.

Highway 67 Landscaping and Irrigation Contract Pay Request

Workman stated that the Public Works Committee recommended approval of a pay request totaling \$104,592 submitted by Prairie Tree Landscaping, Inc., for work completed on the Highway 67 Landscaping and Irrigation contract. A total of \$3,186 is being withheld as a retainer on the \$127,460 contract.

Petersen/Spadoni 2nd made a MOTION to approve the pay request totaling \$104,592 submitted by Prairie Tree Landscaping, Inc., for the Highway 67 Landscaping and Irrigation contract, and the MOTION carried without negative vote.

Highway 67 Crosswalk Update

Workman stated that at last month's meeting he reported that Crispel-Snyder, Inc., the engineering firm for the Highway 67 construction project, recommended digging up the sand bases under the crosswalks and installing an asphalt or concrete base under the bricks in order to rectify the pot-hole problems. The Crispel-Snyder recommended solution would have cost about \$30,000. Workman stated that when he contacted the company that supplied the bricks, it was suggested that the bricks be dug up, sand beds be reinstalled and the pot holes filled in, and then the bricks be reinstalled, pressure washed and sprayed with a polymer sealing compound to lock them in place and compel water. Workman stated that a test section was dug up and the polymer sealing compound was applied to the bricks in the crosswalk at the southeast corner of Highway 67 and Second Avenue, and after the section settled a little bit, is has held up fine. Workman stated that the repaired section of the crosswalk has s little dip, but the pothole problem has been corrected. Workman stated that the

Public Works Committee recommended moving forward with the sand base and polymer sealing compound solution, which will cost a lot less than \$30,000. Workman stated that the project will include removing the bricks from the settled areas, filling in and leveling off the sand bases, reinstalling and pressure washing the bricks and applying the polymer sealing compound. Petersen/Spadoni 2nd made a MOTION to approve the Highway 67 crosswalk pot-hole correction plan as recommended, for a cost not to exceed \$30,000, and the MOTION carried without negative vote.

Professional Engineering Services Agreement for Arrowhead Drive & Castle Terrace – Ruekert-Mielke

Workman stated that the engineering services for the road reconstruction projects are estimated to cost a total of \$45,200, on a time and material basis. Both projects are included in this year's budget. Petersen/Spadoni 2nd made a MOTION to approve the professional engineering services agreement with Ruekert-Mielke for an estimated cost of \$45,200 for the Arrowhead Drive and Castle Terrace road construction projects, and the MOTION carried without negative vote.

Finance Committee - President Pollitt

Accurate Appraisal Contract Amendment (Tabled 5/7/07)

President Pollitt stated that the Finance Committee recommended approval of the contract amendment with Accurate Appraisal, LLC, for maintenance and revaluation assessment services for 2008 through 2014. President Pollitt stated that the Finance Committee met twice with Jim Danielson of Accurate Appraisal to develop the recommended contract amendment. President Pollitt stated that the amended contract will help the Village comply with state revenue limits and the budgeting process. Hayden-Staggs stated that the amended contact calls for a Market Revaluation of the Village in 2008 and in 2011, with the fee set at \$78,750 in both years. The amended contact fee is set at \$18,000 for maintenance services in 2009, 2010, 2012 and 2013; and the fee is set at \$180,000 for Revaluation services in 2014.

Pollitt/Spadoni 2nd made a MOTION to approve the Accurate Appraisal maintenance and revaluation assessment services contract amendment as recommended, and the MOTION carried without negative vote.

Utility Budget (Tabled 4/2/07 & 5/7/07)

President Pollitt stated that the Finance Committee recommended approval of the 2007 Utility Budget as presented.

Pollitt/Spadoni 2nd made a MOTION to approve the 2007 Utility Budget as presented, and the MOTION carried without negative vote.

F/W WPCC - Trustee Petersen

Update

Petersen stated that the wastewater treatment facility is 22 years old and the facility is starting to experience related maintenance problems and an escalation in operational costs.

<u>Lakefront and Harbor - Trustee O'Connell</u>

Amendment to Mooring Lease for 2008 - No Multiple Moorings

Hayden-Staggs stated that the Lakefront and Harbor Committee voted to recommend Village Board approval of an amendment to the mooring lease regulations to prohibit people from renting more than one boat slip, buoy or motorized boat ramp beginning in 2008. People would be allowed to rent a buoy and a ramp for a non-motorized boat under the proposed amendment. Hayden-Staggs stated that the Lakefront and Harbor Committee recommendation includes the provision for one resident who has been renting two non-motorized boat ramps to accommodate one non-motorized boat to be grandfathered in and allowed to keep renting them both; however, the amendment would allow the six other people who currently are renting multiple moorings, to only rent one. Peg Pollitt stated that the Lakefront and Harbor Committee members felt that the waiting list for slips, buoys and ramps is so long that it is not fair for some residents to have two spaces when the majority of residents do not even have one. Spadoni stated that some residents waited for years to get their multiple moorings and he is concerned that they will be upset if the amendment is approved. Turner stated that with about 161 names currently on the waiting list, the proposed amendment is fair and

should be approved. Spadoni suggested that the amendment be made effective in 2009 so that the six people who currently are renting multiple slips, buoys and ramps will receive notice of the change in regulations one and a half seasons before the change is effective.

Spadoni/Petersen 2nd made a MOTION to approve the amendment to the mooring lease regulations effective with the 2009 season, with the one resident who has been renting two ramps for non-motorized boats to be grandfathered in and allowed to keep renting them both, and the MOTION carried without negative vote.

Approve Austin Pier Proposal for Buffer Board Installations

Hayden-Staggs stated that the Lakefront and Harbor Committee recommended purchasing plastic buffers for the ends of the north and south boat piers. Austin Pier Service, Inc., submitted a quote of \$600 for the purchase and installation of the buffers.

<u>Turner/Youngquist 2nd made a MOTION to approve the purchase and installation of plastic buffers on the north and south boat piers for \$600 from Austin Pier Service, Inc., and the MOTION carried without negative vote.</u>

GLLEA - President Pollitt

Update

President Pollitt stated that all of the boat patrol officers have been sworn-in. Petersen asked Pollitt to relay the concern to the GLLEA Board of Directors that the boat patrol officers have been taking the patrol boats out for "joy riding" excursions on Geneva Lake with non-officers riding along.

Pending Items for Future Agendas

- 1. Abbey Springs PIP Amendment for Boat Storage Plan (Tabled 2/5/07 & 3/5/07)
- 2. Adult Oriented Business Licensing Procedure (Tabled 3/5/07)
- 3. Change Order to the Fontana Boulevard Water Main Relay Project Surcharging

Adjournment

Spadoni/Turner 2nd made a MOTION to adjourn at 8:47 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 07/02/07