

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES

Monday, June 13, 2016

Village President Pat Kenny called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote: President Pat Kenny, Tom McGreevy, Tom Whowell, Rick Pappas, Dave Prudden, Stan Livingston, Arvid Petersen

Also Present: Greg Blizard, Stephanie Klug, Administrator Dennis Martin, Zoning Administrator Bridget McCarthy, DPW Manager Brett McCollum, Peter Novak, Police Chief Steve Olson, Fire & Rescue Dept. Assistant Chief Scott Peterson, Mike Puttrich, Village Attorney Dale Thorpe, Treasurer Scott Vilona, Mark Walsh

Visitors Heard

Mark Walsh stated that he has concerns with regard to the proposed utility easement for a sanitary sewer reroute proposal on the parcel owned by Greg Kunes at 1076 South Lakeshore Drive. Walsh stated that his family owns the neighboring property and he asked that the Village Board members do their homework and think about the proposal prior to voting on the item. Walsh stated that he thinks the proposal was rushed through the approval process and the Board should wait until the DNR has made its determination on the proposal to authorize a change in the sanitary sewer main route on the Kunes parcel. Walsh stated that the sanitary sewer main was installed in its present location many years ago and changing it now may adversely affect the sewer line on the neighboring lots. Mike Puttrich stated that he owns a home in the Cliffs of Fontana subdivision and he wanted to ask about some concerns that he and his neighbors have with the June 30, 2016 Rock Central benefit concert at the Duck Pond Recreation Area. Puttrich stated that the Cliffs subdivision abuts the park and the subdivision property owners have concerns about event security and people parking vehicles and/or walking through the private subdivision. President Kenny stated that the event planners have met with village staff members several times and he asked Police Chief Steve Olson to provide details. Olson replied that the security plan calls for six off-duty Lake Geneva area police officers who operate an event security firm, to assist with event parking and to patrol the grounds during the concert, and there will be an additional Village of Fontana police officers to supplement the regular shift scheduled for the Thursday evening in June. Administrator Dennis Martin stated that the plan also calls for a security guard at the Cliffs of Fontana pedestrian path entrance to the park, and for putting out traffic barricades at the entrance to the Cliffs of Fontana subdivision off Highway 67 and at the emergency access road off West Main Street that will state "private subdivision" and "no parking." Martin stated that staff has requested that the event planners come up with off-site parking with shuttle service as a contingency plan in case there is a lot of rain in the days prior to the concert and the event parking cannot be accommodated back by the dog walking and compost areas at the Duck Pond. DPW Manager Brett McCollum stated that there is plenty of space for parking in the back area at the Duck Pond as long as the ground is not saturated. Puttrich stated that he was relieved to hear of the security and parking plans, but the subdivision property owners are still nervous that the concert event featuring the classic rock band "Kansas" may be too large of an event for the Duck Pond. Puttrich also submitted a letter to the Village Board stating his concerns, which was distributed with other letters stating similar concerns from Cliffs of Fontana property owners Chris Kuber, Bill Urbanus, and Gene and Rita Fleisner. Martin stated that Bay Street resident Lee Eakright was not able to attend the meeting, so he requested that his letter and images of automobiles and trailers parked on Bay Street be distributed to the Village Board members. Martin stated that Eakright has been concerned with the parking designations on the street since last fall when the Police Department addressed signage and lane painting discrepancies and updated the signage to match the Municipal Code section that delineates the "no parking" areas on the public streets. Eakright's letter to the Village Board states: "At the September 2015 Protection Committee meeting I presented many of these pictures (some are new) to the committee. A review was scheduled with committee members and at the review it was agreed that if the change occurred the

east terminus of the 'No Parking' area would be at my east property line. I did not think that was a good idea because of emergency vehicle parking. I don't understand why the decision was changed and why I was not notified. Hoping you can get the issue resolved." Martin stated that following the Protection meeting last fall, Committee Chairman Prudden and Chief Olson met with Eakright and reviewed the "No Parking" areas and Municipal Code, and he thought the matter had been resolved. President Kenny asked them to review the letter and images submitted by Eakright.

Approval of Village Board Minutes

The minutes for the April 25, 2016 Organization meeting, May 2, 2016 monthly meeting and May 5, 2016 special meeting were distributed.

Trustee Whowell/Trustee McGreevy 2nd made a MOTION to approve the April 25, 2016 meeting minutes as submitted, and the MOTION carried without negative vote.

Trustee Prudden/Trustee Whowell 2nd made a MOTION to approve the May 2, 2016 meeting minutes as submitted, and the MOTION carried without negative vote.

Trustee McGreevy/Trustee Whowell 2nd made a MOTION to approve the May 5, 2016 meeting minutes as submitted, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

The May 2016 Treasurer's, Vendor and Payroll Overtime reports were distributed.

Trustee Petersen/Trustee McGreevy 2nd made a motion to approve the Vendor Report and Payroll Overtime Report as distributed and to place them on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Trustee Pappas asked about an invoice from Stress Crete for four street light poles, and Martin stated that the invoice includes two new poles for the bridge area, and two are not related to the bridge project. Martin stated that the invoice needs to be reviewed, and since a Public Works Committee meeting was scheduled for June 17, 2016, it should be removed from the monthly payables list until the next monthly meeting.

Trustee Petersen/Trustee McGreevy 2nd made a MOTION to approve payment of the Village and Utility payable list as presented, with the exception of the Stress Crete invoice, and the MOTION carried without negative vote.

General Business – President Kenny

Annual Liquor Licenses Renewals

Martin stated that the inspections for the annual liquor license renewals have been completed by the Police, Fire and Building Inspection Departments, and the Village clerk confirmed with the Wisconsin DOR that the Seller's Permits are active and in good standing. Martin stated that with the license renewal process underway prior to the transfer of the Steve O's LLC Class "B" Beer and "Class B" Liquor combination license to 441 Mill Street, Pie High Pizza LLC also filed applications that were published, so they were included on the agenda even though no Village Board action will be necessary. Martin stated that as in previous years, there also have been applications filed and published for an Original "Class B" liquor license in case one becomes available during the license year. In response to questions from the Village Board members, Martin stated that the Village Board does not have a waiting list or criteria codified in the Municipal Code on which applicant would be granted an Original "Class B" liquor license if one is relinquished and becomes available; and the village is at its current state mandated maximum for "Class B" liquor licenses.

Abbey Harbor Yacht Club, Inc., located at 271 Fontana Boulevard, RENEWAL CLASS "B" BEER license; ORIGINAL "CLASS B" LIQUOR license.

After President Kenny announced the applications filed by the Abbey Harbor Yacht Club, Inc., Martin stated that only a Class "B" beer license is required from the municipality as the club has a state issued liquor license. An application for an Original "Class B" liquor license was filed in case one becomes available during the license year. There were no issues with the renewal inspections. Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class "B" Beer License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller's Permit is active and in good standing. The MOTION carried without negative vote. Trustees Prudden and Whowell abstained.

Abbey Provident Hotel Manager, LLC for the premises located at 269 Fontana Boulevard, d/b/a The Abbey Resort & Fontana Spa, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license.

There were no issues with the renewal inspections.

Trustee McGreevy/Trustee Whowell 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote.

Abbey Springs, Inc., located at 1 Country Club Drive, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license.

There were no issues with the renewal inspections.

Trustee Prudden/Trustee Pappas 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote.

Big Foot Country Club, Inc., located at 770 Shabbona Drive, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license.

There were no issues with the renewal inspections.

Trustee McGreevy/Trustee Whowell 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote.

Chucks Lakeshore Inn, Inc., P.O. Box 170, located at 352 Lake Street, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license.

There were no issues with the renewal inspections.

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote.

Country Club Estates Golf Association, located at 365 Pottawatomie Drive, RENEWAL CLASS “B” BEER and “CLASS C” WINE license; ORIGINAL “CLASS B” LIQUOR license.

An application for an Original “Class B” liquor license was filed in case one becomes available during the license year. There were no issues with the renewal inspections.

Trustee Pappas/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class C” Wine License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote. Trustee McGreevy abstained.

Fontana Shell Mart, Inc., W3323 Lake Forest Lane, Lake Geneva, WI 53147, d/b/a Fontana Mart, Inc., located at 286 Valley View Drive, Fontana, WI, 53125, RENEWAL CLASS “A” BEER and “CLASS A” LIQUOR license.

There were no issues with the renewal inspections.

Trustee McGreevy/Trustee Whowell 2nd made a MOTION to approve the renewal of the Class “A” Beer and “Class A” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried without negative vote.

Gordy’s Boat House, Inc., located at 320, 336 & 342 Lake Street, RENEWAL CLASS “B” BEER and “CLASS B” LIQUOR license.

There were no issues with the renewal inspections.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual

inspections are addressed and that the Seller's Permit is active and in good standing. The MOTION carried without negative vote. Trustee Whowell abstained.

Gordy's Boat House, Inc., located at 341 Lake Street, RENEWAL CLASS "B" BEER and "CLASS C" WINE license.

There were no issues with the renewal inspections.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class "B" Beer and "Class C" Wine License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller's Permit is active and in good standing. The MOTION carried without negative vote. Trustee Whowell abstained.

Lake Geneva Yacht Club, located at 1250 South Lakeshore Drive, RENEWAL CLASS "B" BEER license.

There were no concerns with the renewal inspections. Only a Class "B" beer license is required from the municipality as the club has a state issued liquor license.

Trustee Petersen/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class "B" Beer License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller's Permit is active and in good standing. The MOTION carried without negative vote.

Novaks' of Fontana, LLC for the premises located at 158 Fontana Boulevard, d/b/a Novaks', RENEWAL CLASS "B" BEER and "CLASS B" LIQUOR license.

Fire and Rescue Dept. Assistant Chief Peterson noted some concerns in his inspection that owner and license holder Peter Novak has or will be addressing. Peterson stated that he will be conducting a follow-up inspection in early July to check on the items. Novak stated that he already has addressed two of the concerns and the other will be taken care of in the near future. There were no issues with the police or building inspector inspections.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class "B" Beer and "Class B" Liquor License, with the condition that the fire inspection concerns are addressed and that the Seller's Permit is active and in good standing. The MOTION carried without negative vote.

Pie High Pizza, LLC., for the premises located at 441 Mill Street, RENEWAL Class "B" BEER and "CLASS C" WINE license; ORIGINAL "CLASS B" LIQUOR license.

The inspections required for the transfer of the Class "B" Beer and "Class B" Liquor license issued to Steve O's LLC have been completed without concern, so John Karabas will be surrendering the Class "B" Beer and "Class C" Wine licenses issued for the 2015-2016 license year; and the bar at 441 Mill Street will be under the Steve O's LLC combination liquor license. In response to questions from the Village Board, Martin stated that there is no state mandated maximum on the number of Class "B" Beer and "Class C" Wine licenses that a municipality may issue, and Karabas could apply for the licenses at any time in the future if necessary; and there is only one liquor license allowed for a building per state statutes. Karabas also filed an application for an Original "Class B" liquor license in case one becomes available during the license year prior to the recent transfer of the Class "B" Beer and "Class B" Liquor license issued to Steve O's LLC.

Steve O's LLC, for the premises located at 411 Mill Street Unit 102, RENEWAL CLASS "B" BEER and "CLASS B" LIQUOR license.

The inspections required for the transfer of the Class "B" Beer and "Class B" Liquor license issued to Steve O's LLC were recently completed without concern. Concerns with people smoking cigarettes on the Porter Court Plaza park side of the building were addressed during the Police Dept. inspection, as was confirmation of a secure storage area for the liquor inventory. Pappas stated that he had concerns about two separate businesses operating in the current Pie High Pizza restaurant and bar area, and questioned how the sale of both food and alcohol would be receipted and taxed. Martin stated that the Village did not ask for or review the business agreement between building owner Brian Pollard and the tenants; however, Pollard has verified that Steve O's LLC owner Steve Fairchild is leasing the bar area. Martin stated that the Village only verifies that the Wisconsin DOR issued Seller's Permit is active and in good standing for all liquor license holders. Pappas stated that Steve Fairchild is on the list for an Operator's Licenses to work at Novak's, and he is concerned that

Fairchild “is sitting on the license” by having it transferred to 411 Mill Street. Trustee Petersen stated that he also has concerns about the transfer of the license to 411 Mill Street, which is not a good site for a bar.

Trustee Whowell/Trustee Prudden 2nd made a MOTION to approve the renewal of the Class “B” Beer and “Class B” Liquor License, with the condition that any concerns noted in the annual inspections are addressed and that the Seller’s Permit is active and in good standing. The MOTION carried on a 5-2 vote, with Trustees Pappas and Petersen opposed.

Approval of Operator’s Licenses for 2016-2017

Martin stated that there were no background check concerns with the applicants listed in the meeting packets and approval is recommended with the condition that the application fees are paid and all the required documents have been filed with the Village clerk.

Trustee Whowell/Trustee McGreevy 2nd made a MOTION to approve the Renewal and New Operator License applications filed for the 2016-2017 license year by Abbey Harbor Yacht Club employees Edwin L. Snyder, IV, and Lindsay B. Worland; Abbey Provident Resort employees Kelsey Alford, Jack Beals, Sharon Blau, Emile Boucher, Jayne Brown, David Casillas, Arthur Conrad, William Dalzell, Samantha Pritzsche, Anna Gorman, Kari Gottman, Kristine Granahan, Christina Gultch, Irena Kazaniwskyj, Marc Kroiek, Toni Koutnik, Darryl Lonzaga, Laura Laone, Matthew Marzahl, Abigayl Marcado, Dora Moreno, Anthony Nottolini, Maria Rios, Matthew Sokol, Adrienne Somerville, Lori Tylkowski, Danielle Walbrandt and Taylor Webster; Abbey Springs employees Brian Braun, Ellen Broad, Becky Brunner, Lisa Cates, Marion Cuculi, Daniel Dlabal, Jessica Gregg, Jared Hocker, Rebecca Hoagland, Alyssa Kath, Katie Nagel, Jacqueline Radtke and Cindy Tabor-Rodgers; Big Foot Country Club employees Lonn Gellerman, Pamela Keeler, Kim Luetzgen, Eric Stauffacher and Rodney Wright; Chuck’s employees Jack Brown, Michael Brown, Keith Edwards, John Freistad, Julie Freistad, Roy Hanson, Julie Ieronimo, May Manley, Jacob McHugh, Bonnie Millar, Rebecca Millar and Sarah Oglesby; Country Club Estates employees Joanne Johnson, Jack Kaye and Thomas Manchester; Fontana Shell employee Tajinder Kaur; Gordy’s employees Forrest Anderson, Kelly Bergmann, Frank Blaum, Jordan Bradford, Markus Chambers, Hillary Connelly, Gavin Gorecki, Nathan Halverson, Adam Hart, Danielle Hedlin, Josh Kaufman, Spencer Kronz, Natalie Perretto, Renee Pihl, Karin Slayton, Trisha Smith, Colleen Trybula, Amber Wellhausen, Steele Whowell and Thomas G. Whowell; Lake Geneva Yacht Club employees Eric Beierwaltes, Michael Burns, Jeff Meinhardt and Justin Scholer; Novak’s employees Kelli Bonkoski and Steven Fairchild; and Pie High Pizza/Steve O’s employees Robert Bole and John Karabas. The MOTION carried without negative vote.

Temporary Operator’s License Applications Filed by Mary D. Kriete-Green, Joe M. Special, Chad R. Beth, for Pig in the Park Event

Trustee Petersen/Trustee Pappas 2nd made a MOTION to approve the Temporary Operator’s License applications filed by Mary Kriete-Green, Joe Special and Chad Beth for the Pig in the Park event in Reid Park on Saturday, July 9, 2016, and the MOTION carried without negative vote.

Fourth of July Fireworks Contract Approval and Extension Proposal – J&M Displays

J&M Displays contracts and obtains at state license for the Fourth of July fireworks display with the Village, and the cost is paid for and offset by donations raised by the Geneva Lake West Chamber of Commerce. Martin stated that the 2016 fireworks display is the last year of a three-year agreement, and the total amount this year is again \$25,000. The proposed three-year agreement renewal includes the same incentive for bonus products equaling 15 percent of the annual agreement cost. Martin stated that J&M Displays is one of only a handful of company’s that can stage a fireworks display as big as the show in Fontana, and the Village and Chamber of Commerce have received many compliments for the quality of the shows in past years. Martin stated that he checked with the Chamber Executive Director Cherie Sedacatte and they would like the contract renewed as proposed. Trustee Pappas/Trustee Prudden 2nd made a MOTION to approve the \$25,000 contract for the July 4, 2016 Fourth of July fireworks display, and to approve the three-renewal proposal with J&M Displays as presented, and the MOTION carried without negative vote.

Reschedule July 4th Meeting Date

The first Monday of the month is Independence Day, so the Village Board meeting has to be

rescheduled.

Trustee McGreevy/Trustee Petersen 2nd made a MOTION to reschedule the monthly meeting from Monday, July 4, 2016 to Monday, July 11, 2016, beginning at 6:00 pm, and the MOTION carried without negative vote.

Lakefront & Harbor Committee – Trustee Pappas
Parking Shuttle Service Proposal for Fourth of July

Trustee Pappas stated that the committee approved a recommendation at its last monthly meeting to recommend that the Village Board consider some type of shuttle service for people to park their automobiles at the Duck Pond and then get a ride to the lakefront on the Fourth of July. Pappas stated that the committee discussed using some type of shuttle similar to the shuttles used in Williams Bay to transport people from the high school parking lot to the Aurora University lakefront concert series site. President Kenny stated that there have been discussions about providing some type of shuttle service to the lakefront when all the parking stalls are filled during summer events; however, at this time the only option may be to keep it simple by renting a large, multi-seat “golf” cart similar to those used to transport lakefront employees from the Village Hall parking lot to the lakefront and back on the Fourth of July. Trustee Petersen stated that all the parking stalls will fill on the Fourth of July and during the Big Foot Lions Club Lobster Boil and Steak Fry whether or not there is a shuttle service from the Duck Pond; and visitors on the Fourth of July know to park at St. Benedict Catholic Church or the Duck Pond later in the day when there are no parking spots open. The Village Board discussed the liability and insurance concerns with regard to a Village employee driving people in a cart across Highway 67, as well as who would be appropriate and available to be the driver of a cart or a shuttle. A consensus was reached that the administrator could work with Pappas to investigate the availability of a shuttle and a driver to provide transportation for people who park their automobiles at the Duck Pond parking lot to the lakefront and back during the afternoon on the Fourth of July until the beginning of the fireworks display, for a one-time trial and with the condition there is a minimal cost for the Village.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to authorize Village staff to work with Trustee Pappas to investigate the availability of a shuttle and driver, and if there is minimal cost to the Village to authorize for a one-year trial the shuttle service from the Duck Pond parking lot to the lakefront and back during the afternoon on the Fourth of July until the beginning of the fireworks display. The MOTION carried on a 6-1 vote, with Trustee Petersen opposed.

Protection Committee – Trustee Prudden

Proposed Ordinance Amendment to Municipal Code Section 6-21(2) for Lake Street Outdoor Alcohol Service

Trustee Prudden stated that the committee recommended approval of the proposal and directed Chief Olson to work with the Village attorney on the draft ordinance distributed for the Village Board meeting. Trustee Whowell stated that the proposed amendment is to authorize Gordy’s staff to carry alcoholic beverages across the street and into Gordy’s restaurant from the outdoor service area on the lake side of the street when the outdoor service area is open on Thursday and Friday evenings and weekends. Village Attorney Dale Thorpe stated that the draft was reviewed by Chief Olson and the administrator and minor changes were incorporated into the rewritten Municipal Code Section that provides exceptions to the prohibition of open intoxicants in public places. The first section prohibits open intoxicants in public places with the exception of during permitted events in public parks. The Village Board discussed Trustee Whowell’s request that the exception language be amended to include Thursday evenings when Lake Street is not yet closed for the weekend before reaching a consensus that the ordinance amendment should be adopted as presented so the proposal can be tested this summer.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve Ordinance 06-13-16-01, repealing and recreating Section 42-7 (a), Open Intoxicants in Public Places Prohibited, as presented, and the MOTION carried without negative vote.

Request by Shodeen Construction Co. to Establish Parking on Third Avenue

The proposal was reviewed by the Protection Committee and recommended for denial.

Trustee Prudden/Trustee Petersen 2nd made a MOTION to deny the request to establish parking stalls on Third Avenue in front of the Shodeen Row Homes residential development, and the

MOTION was denied without negative vote.

Plan Commission – Trustee Prudden

Proposed Building and Zoning Application Fee Schedule Amendment

The Plan Commission recommended approval of the amendment to the Building and Zoning Department fee for lot line adjustment applications from \$250 to \$100 plus \$50 per lot, and to add the lot line adjustment application to the Building and Zoning portion of the Village Fee Schedule Resolution. Staff also recommended some other text amendments to the Building and Zoning Department portion of the fee schedule.

Trustee Prudden/Trustee Petersen 2nd made a MOTION to approve Resolution 06-13-16-01, amending Resolution 02-08-16-01 and the Village Fee Schedule, as presented, and the MOTION carried without negative vote.

Proposed Easement for Sewer Relocation at 1076 South Lakeshore Drive

Trustee Prudden stated that the Plan Commission recommended approval of the amendment to the Sewer Utility Easement for the sanitary sewer line on the Greg Kunes property at 1076 South Lakeshore Drive. Trustee Pappas stated that the Village Board should table the item and wait until the DNR makes its determination since the neighbors have concerns with the proposal. Mark Walsh stated that he has concerns that the proposal is being pushed through the approval process and he requested that the item be tabled until the Wisconsin DNR makes its ruling on the proposal to relocate the sanitary sewer line that crosses the parcels. Another neighboring parcel owner, Ken Wegner, submitted a letter to the Village Board stating that he owns the properties at 1088, 1090A and 1090B South Lakeshore Drive and his concerns that the “decision process” is “being railroaded through the Village Board.” Zoning Administrator Bridget McCarthy stated that the proposal for amending the existing utility easement and relocating the sanitary sewer line on the parcel has been going through the approval process for three or four months. After an initial plan was reviewed and recommended for denial by the Village engineer, the applicant hired another engineering firm that designed a new relocation route that was subsequently favorably reviewed by the Village engineering firm and forwarded to the Wisconsin DNR for review. Thorpe stated that proposed sewer line relocation plan requires approval from the Village Board and the Wisconsin DNR, and if the Village Board votes to approve the items it will be contingent on the DNR approval. Following further discussion, Pappas stated that he thinks the matter should be tabled and reviewed further by the Village Board members. Staff asked Pappas what further information he was seeking to be presented at a future meeting if the matter were tabled as there is nothing further to review at this time and all the initial staff concerns have been addressed.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve the Amendment to Sewer Utility Easement and the sanitary sewer main relocation as proposed for the parcel at 1076 South Lakeshore Drive, with the condition that the sanitary sewer main relocation plan is approved by the Wisconsin Department of Natural Resources, as well as the following six conditions as listed on the Village Staff Report:

1. The applicant shall provide proof they have complied with any and all pertinent DNR requirements.
2. Inspection of the construction shall be at the expense of the applicant.
3. The relocation shall not commence until Building and Zoning permits for a principal dwelling unit have been obtained, necessitating the need for relocation.
4. Building & Zoning permits, erosion control permits and any other permits required for the actual relocation of the sanitary sewer line shall be obtained prior to commencement.
5. Full-size prints depicting the proposed relocation shall be submitted to the Village.
6. An as-built survey depicting the relocated sanitary sewer line shall be submitted within 30 days from relocation.

The MOTION carried on a 5-1 vote, with Trustee Pappas opposed, and President Kenny abstained.

Public Works – Trustee McGreevy

Abbey Springs Water Main Contract Pay Request No. 2

The \$494,090 Pay Request No. 2 submitted by the Wanasek Corporation for the Abbey Springs Water Main Contract was reviewed and recommended for approval.

Trustee McGreevy/Trustee Petersen 2nd made MOTION to approve the \$494,090 Pay Request No.

2 submitted by the Wanasek Corporation for the Abbey Springs Water Main Contract, as recommended, and the MOTION carried without negative vote.

South Lakeshore Drive Reconstruction Contract Pay Request No. 1

The agenda item was incorrectly posted as Pay Request No. 2; however, this is the first pay request submitted for the South Lakeshore Drive reconstruction contract. The \$90,815 Pay Request No. 1 submitted by Payne and Dolan, Inc. for the South Lakeshore Drive Reconstruction Contract was reviewed and recommended for approval.

Trustee McGreevy/Trustee Petersen 2nd made a MOTION to approve the \$90,815 Pay Request No. 1 submitted by Payne and Dolan, Inc. for the South Lakeshore Drive Reconstruction Contract, as recommended, and the MOTION carried without negative vote.

Brookwood Water Tower Rehab and Painting Contract Pay Request No. 1

The \$351,395 Pay Request No. 1 submitted by Maxcor, Inc., for the Brookwood Water Tower Rehab and Painting Contract was reviewed and recommended for approval.

Trustee McGreevy/Trustee Petersen 2nd made MOTION to approve the \$351,395 Pay Request No. 1 submitted by Maxcor, Inc., for the Brookwood Water Tower Rehab and Painting Contract, as recommended, and to add the project costs to the next Village bond series. The MOTION carried without negative vote.

Lake Geneva Yacht Club & Upper Brookwood Water Main – Close Out Change Order No. 3 & Final Payment Request No. 6

The close out change order calling for a \$73,000 decrease and the Final Pay Order No. 6 totaling \$28,117 submitted by the Wanasek Corp. for the Lake Geneva Yacht Club and Upper Brookwood Water Main Contract were reviewed and recommended for approval.

Trustee McGreevy/Trustee Petersen 2nd made a MOTION to approve the close out change order calling for a \$73,000 decrease and the Final Pay Order No. 6 totaling \$28,117 submitted by the Wanasek Corp. for the Lake Geneva Yacht Club and Upper Brookwood Water Main Contract, as recommended. The MOTION carried without negative vote.

Compost Area Products Fee Schedule Amendments

The committee recommended approval of the proposed amendments to the fee schedule for the wood chip and compost products sold and delivered by the Public Works Department. The committee recommended the minor increases in the fees for non-residents and the establishment of a \$15 fee for residents to purchase the currently free compost. The recommended rates for the products are \$20 per cubic yard for double ground mulch and double ground leaves for residents, and \$25 per yard for non-residents; \$10 per yard for woodchips for non-residents and no change for free woodchips for residents; and \$15 per yard for compost for residents, and \$25 per yard for non-residents. Following discussion, the Village Board members favored the proposed amendments as recommended, with the exception of charging residents \$15 per yard for compost, which has always been free for residents.

Trustee McGreevy/Trustee Petersen 2nd made a MOTION to approve the proposed amendments to the wood chip and compost products fee schedule as recommended, with the exception of charging residents \$15 per yard for compost, which will remain free. The MOTION carried without negative vote.

CMAR Resolution

The committee recommended approval of the annual compliance maintenance resolution required by the Wisconsin DNR for the Village's wastewater collection system.

Trustee McGreevy/Trustee Petersen 2nd made a MOTION to approve Resolution 06-13-16-02, a compliance maintenance resolution required by the Wisconsin Department of Natural Resources, as recommended, and the MOTION carried without negative vote.

Bids for New Valves for Well No. 4

The Public Works Committee recommended approval of the proposal submitted by L.W. Allen and Sons for the new pump and check valves for Well No. 4.

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to approve the \$10,865 proposal

submitted by L.W. Allen, Inc., Madison, for two new valves for Well No. 4, as recommended, and the MOTION carried without negative vote.

Park Commission – Trustee Whowell

Park Permit Applications Filed by Carrie Liden for Duck Pond Pavilion, July 2, 2016; and Ryne Warrenburg for Duck Pond Sunday Afternoon Softball League

Trustee Whowell stated both applications were reviewed and recommended for approval by the Park Commission.

Trustee Whowell/Trustee McGreevy 2nd made a MOTION to approve the park permit application filed by Carrie Liden for the Duck Pond Pavilion on Saturday, July 2, 2016, from noon to 6:00 pm, as recommended, and the MOTION carried without negative vote.

Trustee Whowell/Trustee McGreevy 2nd made a MOTION to approve the park permit application filed by Ryne Warrenburg for a Sunday afternoon softball league at the Duck Pond Recreation Area beginning at 3:30 pm on Sundays, June 26, July 10 and 24, and August 14 and 21, 2016, as recommended, and the MOTION carried without negative vote.

Human Resources Committee – President Kenny

Zoning Administrator Bridget McCarthy Six-Month Review

Martin stated that the minutes for the Human Resources Committee items were distributed and a closed session was posted in case there are any questions or concerns on the next two items. Martin stated that if approved by the Village Board, the salaries will be amended in the 2016 salary resolution for exempt salaried and hourly non union personnel. The committee recommended approval of the six-month performance evaluation and associated \$2,500 raise called for in Zoning Administrator Bridget McCarthy's job agreement.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve the six month performance review of Zoning Administrator Bridget McCarthy and a \$2,500 salary increase, and to authorize the increased salary in Resolution 06-13-16-03 setting exempt salaried and hourly non-union personnel rate for the 2016 calendar year. The MOTION carried without negative vote.

Deputy Clerk/Treasurer Julie Olson 20-Year Anniversary Pay Raise

The Human Resources Committee recommended approval of the 4 percent raise for Deputy Clerk/Treasurer Julie Olson following her 20th year of employment with the Village based on the AFSCME Union contract, which were the wage and benefit terms that Olson was initially hired under. Martin stated that 4 percent equals 80 cents on Olson's current hourly pay rate, which would be an increase from \$20.00 to \$20.80 an hour; however, following discussion the Village Board members agreed Olson's raise should be \$1 an hour based on her dedicated job performance and service to the community.

Trustee Whowell/Trustee Prudden 2nd made a MOTION to approve an hourly wage increase of \$1.00 per hour for Deputy Clerk/Treasurer Julie Olson, and to authorize the increased wage in Resolution 06-13-16-03 setting exempt salaried and hourly non-union personnel rate for the 2016 calendar year. The MOTION carried without negative vote.

Adjournment

President Kenny/Trustee Pappas 2nd made a MOTION to adjourn the meeting at 7:07 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis Martin, Village Administrator

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 07/11/2016