

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)  
MONTHLY MEETING of the PARK COMMISSION  
Wednesday, June 18, 2014

Park Commission Chairman Rick Pappas called the meeting to order at 6:01 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Trustee Rick Pappas, Gail Hibbard, Sandra Hibbard, Mary Green, Laura Coates, Sarah Lobdell, Lynne Frost

**Also present:** Director of Streets Ron Adams, Merilee Holst, Library Director Nancy Krei, Clerk Theresa Linneman, Administrator Dennis Martin, Micki O'Connell, Zoning Assistant Robin Nuzzo

**Approval of Minutes**

Sarah Lobdell/Sandra Hibbard 2<sup>nd</sup> made a MOTION to approve the meeting minutes for May 21, 2014, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

Micki O'Connell discussed the letter she submitted regarding the dedication of a Mill House Pavilion memorial plaque for project architect David Coates and project coordinator Ron Pollitt. Martin stated staff was made aware earlier that day that the memorial plaque was not completed or delivered to the Village for installation; however, he will follow up with Joe Kowalski and get the plaque made, delivered and then mounted by the DPW. O'Connell stated that she also wanted to discuss some concerns she has with Mohr Road Park and the traffic barriers recently installed by the Street Department at the entrance to the O'Halleran's driveway. O'Connell stated that the "spikes" give the appearance that the area is not an entrance to a public park and an access point for the Geneva Lake shore path. Director of Streets Ron Adams stated that he installed the three "spikes" because people were driving into the private driveway, and in order to provide a barrier for the village lift station pumps and well that is located adjacent to the driveway. O'Connell stated that the area is supposed to remain open and signage is supposed to indicate it is a public park. Merilee Holst stated that she also has concerns with the traffic spikes and with the signage that was supposed to be posted to inform the community that Mohr Road is a public access point to the shore path, and that the parking spots at the end of Mohr Road have not been painted on the pavement. Martin stated that an official Village park sign is erected right at the foot of the road and an arrow sign points directly to the path that is delineated with landscaping stones. Martin stated that Mohr Road is scheduled to be resurfaced this fall at which time the parking spots can be planned for and painted. Pappas stated that maybe two of three spikes could be removed and only the one spike in the middle of the driveway would be adequate. Pappas directed staff to place an item on Mohr Road Park on the next monthly meeting agenda and he requested that the Park Commission members visit the area in the next few weeks.

**Announcements**

Martin stated the Village Board approved the Park Commission recommendation to help fund the 2014 Bigfoot Recreation district Movies on the Beach Program with the \$750 to be allocated from the General Fund.

**General Business**

**Park House Use**

The Park House was used twice in May for Big Foot Recreation District preschool programs.

**Treasurer's Report**

Lobdell presented the treasurer's report as of May 31, 2014.

**Plan Commission Report**

The Plan Commission will be meeting Monday, June 30, 2014 for public hearings on three minor

zoning code amendments.

### **Public Works Report**

Street Director Ron Adams stated the crew has been busy pulling weeds from Pioneer Park after completing the recent landscape project. Adams stated the electricity for the renovated lighthouse at Little Foot Playground has been reconnected and he will be installing an LED light. Box Elder trees are being removed from the Hildebrand Nature Conservancy as part of ongoing maintenance and the dead arborvitae bushes have all been removed from lakefront area and around the boat trailer parking lot. Pappas stated there are four more bushes that need to be taken out by the boat trailer parking lot. Adams stated that he thought the crew got them all, but they must have been missed the four bushes, which will be taken out as soon as possible.

### **Park Commission Maintenance List**

The updated maintenance list was distributed. Weeding the landscape area in Pioneer Park will be added as an ongoing item. The special mulch for the Duck Pond playground area and for Little Foot Playground has been ordered, but it has not yet been delivered. Following a discussion on scheduling the spring park walks that used to be completed annually by the Park Commission members, it was decided that all members would individually visit Mohr Road Park this month, and the Hildebrand Nature Conservancy will be scheduled for next month. Martin stated that if there are any maintenance items noted in the lakefront parks or at the Duck Pond, the members should let staff know so that the items can be added to the list.

### **Old Business**

#### **Fontana Fen Management Plan Approved April 8, 2013**

Martin stated that the Fontana Fen Management Plan, which was approved by the Village Board on April 8, 2013, on recommendation of the Park Commission, is still pending the addition of a 5-year renewal clause and termination notice, and an amendment to an indemnification clause. Martin stated that the agreement was approved and referred by the Village Board to the Village attorney to address the three items prior to execution and recording. Martin stated that Lynn Ketterhagen at the Geneva Lake Conservancy made the changes to the agreement, but the Village attorney has not signed off to date. Martin stated that Ketterhagen also notified the Village that the agreement has been approved by the Geneva Lake Conservancy Board of Directors. Martin stated while the Memorandum of Agreement has not been executed and recorded, the Village has been and is still following the management plan. Pappas made a recommendation that the Park Commission consider a motion to reaffirm its recommendation to approve and record the Fontana Fen Management Plan Memorandum of Understanding as previously approved.

Sarah Lobdell/Gail Hibbard 2<sup>nd</sup> made a MOTION to reaffirm its recommendation to adopt the Fontana Fen Management Plan Memorandum of Agreement between the Village and the Geneva Lake Conservancy originally approved by the Village Board on April 8, 2013, and to encourage the Village Board to direct the Village attorney to sign off on the agreement as soon as possible. The MOTION carried without a negative vote.

#### **Park Trash Cans Recyclables-Only Covers/Lids**

Adams stated that John's Recycling has tentatively agreed to supply recyclable-only tops for the current park trash containers; however, they will cost about \$100 each and the purchase has not yet been approved by John's. Adams stated that he is planning to have 12 of the trash cans converted into containers for recyclables only. Pappas stated that he received concerns regarding the light blue color and overall unattractiveness of the current trash cans in the parks. Lobdell stated new trash cans are very expensive and run between \$1,000 and \$1,500 each. Pappas agreed that is rather costly. Adams stated the village receives the current containers free from Kikkoman Foods. Martin and Pappas stated they also received concerns about the four, red concrete bins that are placed in Reid Park for people to dispose of charcoal. Martin stated that the suggestion was made to prohibit charcoal grills from the parks and only allow gas grills, and that he also received safety concerns regarding the charcoal bin that is placed by the baseball diamond. Following discussion, it was determined that charcoal grills should be allowed in the park and that there have to be multiple bins for people to properly and safely dispose of the charcoal; however Adams was directed to remove one of the four charcoal bins after the Fourth of July 4 holiday weekend.

### **Pioneer Park Landscaping Area Steps – Repair Direction**

Adams stated there is currently a loose board on the steps by the Pioneer Park landscaped area and the steps need to be replaced. Adams suggested the steps be removed and replaced with concrete steps for about \$100. Martin asked Adams if the proposal was for concrete steps to be installed or if a ramp or sloped path would be created. Lobdell stated that the incline was probably too steep and Adams agreed it was best to stick with stairs.

Trustee Pappas/Sarah Lobdell 2<sup>nd</sup> made a MOTION to recommend Village Board approval for the \$100 proposal to take out the wooden steps at Pioneer Park and to replace them with concrete steps to be constructed by the DPW crew. The MOTION carried without a negative vote.

### **Planning for Recognition Party for Former Park Commission Chairman Cindy Wilson**

Martin stated that he talked to former Trustee Cindy Wilson, who served as the Park Commission chairman for four years before stepping down in April, and she is available to attend a recognition party if the Park Commission members still want to plan it. Martin stated that Wilson indicated that she is available on most Thursday evenings. Following discussion, Martin stated that he should point out that the next Park Commission monthly meeting in July was scheduled for a day that both he and new clerk, Theresa Linneman, will be in Green Bay for the entire week for the Clerk's and Treasurer's Institute. The Park Commission members came to the consensus that the monthly meeting date should be moved up by one week to Wednesday, July 9, 2014, and the meeting should be held at the Park House so that a dinner party could be planned for immediately following the meeting. Martin stated that he will contact the Park Commission members to plan what side dishes and/or desserts that the members will make to accompany a main dish he will get from a caterer or local restaurant.

### **Request to Use Reid Park for National Convention Photograph on August 14, 2015 – Tabled May 21, 2014**

Martin distributed an email request he received from Bob Streepy of the Vintage Triumph Register National Convention to use Reid Park on the morning of Friday, August 15, 2015 to stage a photo shoot of roughly 75 cars. After discussion, the Park Commissioners decided there was too much risk of tearing up the baseball diamond area and the lawn from all of the car movement as well as a lack of space. The Duck Pond parking lot was suggested as a more suitable location for the photo shoot. Staff was directed to contact Streepy and advise that the Park Commission had denied use of Reid Park, but permission had been granted to use the Duck Pond location for the photo shoot.

Trustee Pappas/Sandra Hibbard 2<sup>nd</sup> made a MOTION to recommend denial of the request to use Reid Park and to recommend approval to use the Duck Pond parking lot as a site for a panoramic photo shoot for the Vintage Triumph Register National Convention on Friday, August 14, 2015. The MOTION carried without negative vote.

### **New Business**

#### **Invoice from Jurg's Greenhouses for Porter Court Plaza Flowers**

A \$132.34 invoice was submitted by Jurg's Greenhouses for flowers picked up by Gail Hibbard and planted by Fontana Garden Club members at Porter Court Plaza. Lobdell made a motion to approve the payment and to also thank the Garden Club members for their volunteer service.

Sarah Lobdell/Mary Green 2<sup>nd</sup> made a MOTION to approve payment of the \$132.34 invoice submitted by Jurg's Greenhouses, and the MOTION carried without negative vote.

### **Any other Comments/Concerns**

Library Director Nancy Krei announced that as part of the Summer Talk Series, Wayne Reedy will be at the library on June 30, 2014 at 1:00 p.m. to present a program on summer birds in the area.

### **Adjournment**

Sandra Hibbard/Gail Hibbard 2<sup>nd</sup> made a MOTION to adjourn the meeting at 6:39 p.m., and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 07/23/14