

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION  
Wednesday, July 15, 2009

Chairperson Sarah Lobdell called the meeting of the Park Commission to order at 6:01 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Sarah Lobdell, Nancy Krei, Sharon O'Brien, Jill Wegner, Melissa Colby, Trustee Diane Lewis

**Park Commissioners absent:** Dan Green, Sharon Conklin

**Also present:** Bruce Adreani, CDA Commissioner Gail Hibbard, Village Clerk Dennis Martin, Trustee Tom McGreevy, Joseph McHugh, David Rasmussen, Director of Public Works Craig Workman

**Approval of Minutes**

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the minutes submitted for the meeting held June 17, 2009, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

None

**Announcements**

At the end of the meeting, Krei announced that the Fontana Public Library will host a craft day event at the Duck Pond Pavilion with Wally Bullard on Wednesday morning, July 29, 2009, and there are two more Summer Storywagon Series performances scheduled for the Fontana Village Hall on Tuesdays, July 21 and 28, 2009.

**General Business**

**Park House Use**

The Park House was used 15 times in June 2009.

**Treasurer's Report**

The treasurer's report was not presented because Administrator/Treasurer Kelly Hayden is on vacation.

**Plan Commission Report**

The Plan Commission and Village Board approved the amendments to the Tree Ordinance as recommended.

**Public Works Report**

Public Works Director Craig Workman stated that his report will be covered in the other agenda items.

**Blue Ribbon Lakefront Building Committee Report**

A meeting will be held Thursday, July 16, 2009 at 4:00 pm to begin planning for a new lakefront building and second public opinion survey on the proposed rerouting of Lake Street.

**TID Maintenance – Items/Update**

Martin stated that the list was updated to reflect the work recently completed by the public works crew. Lobdell stated that there is still one stair at the Fontana Fen that needs to be repaired or replaced. Later in the meeting, the Park Commission also directed Martin to add to the list the weed abatement work at the Duck Pond prairie restoration site and the mowing of a path at the Fontana Fen from the existing path to the St. Benedict Catholic Church pavilion.

**Old Business**

**Brick Program Order Form**

An updated order form was distributed for review. Wegner stated that Impressions In Stone requires a minimum order of 25 bricks, and the charge is \$15 per brick. The Park Commission members were in

consensus that the previous rates for the program are still appropriate considering the \$15 manufacturing expense. Wegner stated that the Park Commission still has to determine the areas for brick displays at the Duck Pond and at the Mill House Pavilion. There are about 50 spaces still available at the Little Foot Playground site. The Park Commission members decided to use the updated order form to begin soliciting sales of bricks at Little Foot Playground. Lobdell stated that bricks could be sold for the Mill House Pavilion and Duck Pond sites that are yet to be determined if the purchasers are informed that their bricks will not be installed until there are enough to establish an initial site. Workman suggested that a possible site for the bricks at the Mill House Pavilion could be the current path that is made out of crushed granite stone.

### **New Signage & Signage Maintenance for Parks**

Krei stated that for the most part, the Village of Fontana park signage is in good shape, there are just three new signs that have to be erected at the Duck Pond Pavilion, at Lakeview Park and at the Mill House Pavilion. The sign at the Duck Pond Pavilion is needed to post the wine and beer consumption permitting requirement; a sign is needed at Lakeview Park to comply with federal grant requirements; and a permanent sign has not yet been erected at the Mill House Pavilion. Martin will check with Administrator Kelly Hayden about the Duck Pond sign; the Lakeview Park sign is not a pressing matter and planning will be completed after the lakefront marina building and parking lot proposals are finalized; and the Mill House Pavilion sign was directed to the subcommittee for a recommendation. O'Brien stated that she will contact Porter Harrett and inquire if he is interested in helping the Park Commission to create a digital inventory of the park signage.

### **Frisbee Golf Course Maintenance**

Lobdell stated that she talked to the Big Foot Recreation Department Director Chuck Thiesenhusen about possible funding for permanent baskets and tee facilities for the Frisbee golf course at the Duck Pond. Lobdell stated that Thiesenhusen indicated that the recreation department limited budget is set by the Village of Fontana and the Village of Walworth allocations, so it will be difficult to provide any funding; however, Thiesenhusen stated that the department would be interested in establishing a league or a Frisbee golf program. Lobdell stated that she will talk to Wally Bullard about other possible funding options and if it might be possible to establish one or two holes at a time as funding is secured.

### **Fontana Boulevard Lighting and Landscaping Project**

Workman presented the preliminary plans for the Fontana Boulevard lighting and landscaping project that were drafted by Ruckert-Mielke, the project engineering firm. Workman stated that if favorably reviewed, the plans will be presented for approval to the CDA and Village Board, and bids will be solicited in August, with construction scheduled to begin in September after Labor Day. Workman stated that the 36 new 15-foot light poles will be staggered 200 feet apart on each side of the boulevard, at 100-foot intervals. Workman stated that the plans calls for extending the street terraces in front of the beach to allow for room for the light fixture bases and for a wider sidewalk, as well as room for snow that is plowed off the street in the winter. Workman stated that the new sidewalk along Fontana Boulevard will stop at Reid Street in this project. Workman stated that the sidewalk will be extended to the beach parking lot after the final renovation plans are approved for the beach parking lot. The plan also calls for the planting Chanticleer Flowering Pear, Golden Eclipse Tree Lilac and Sienna Glen Maple trees and low maintenance perennials along Fontana Boulevard from Highway 67 to the curve. Along Fontana Boulevard in front of the parking lot and beach, the plan calls for only lights to be installed. Workman stated that Ruckert-Mielke included some optional perennial beds along the sidewalk in front of the beach; however, the Park Commission members were in consensus following discussion that the additional flower beds should not be added. O'Brien stated that the new beds would produce the need for additional maintenance in the future and the boulevard landscaping already looks very good.

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to recommend approval of the Fontana Boulevard Lighting and Landscaping Project plans as presented, without the optional perennial flowerbeds along the sidewalk in front of the beach. The MOTION carried without negative vote.

### **New Business**

#### **Preauthorization for Payment of Pig in the Park Expenses**

There are already some orders made for Pig in the Park event supplies and preauthorization for payment of the expenses was requested to expedite the planning process between the August and September, 2009 monthly meetings. The Park Commission members were in consensus that the invoices should be reviewed by one of the officers prior to prepayment and then officially authorized at the next monthly meeting.

O'Brien/Colby 2<sup>nd</sup> made a MOTION to authorize Village Administrator/Treasurer Kelly Hayden to issue expense checks for Pig in the Park supplies with the conditions that the invoices are reviewed by one of the Park Commission officer's prior to issuance and that the invoices are officially approved at the next monthly meeting. The MOTION carried without negative vote.

### **New Mowed Path at Fontana Fen Connected to St. Benedict Catholic Church Pavilion**

O'Brien stated that the extra segment of path through the Fen was suggested at the recent Public Library Summer Reading Program event, which culminated with a reception at the St. Benedict Pavilion. O'Brien stated that if the Department of Public Works mows the initial 5-foot path, the maintenance employee at St. Benedict will mow the path for the rest of the season. Hibbard stated that the Park Commission might want to check with Tom Vanderpool to make sure that the area they want to cut will not adversely affect the Fen plantings in the area.

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to direct the Department of Public Works to cut a 5-foot path from the existing path system to the pavilion at St. Benedict Catholic Church, subject to review by Tom Vanderpool to ensure the new path will not jeopardize the Fen plantings in the area. The MOTION carried without negative vote.

### **Indian Hills/South Lakeshore Drive Stormwater Management Concept**

Workman stated that as part of the ongoing stormwater management subcommittee meetings, one of conceptual management plan recommendations being proposed is the development of a nature-based park with a stormwater runoff retention pond on a lot located at the southeast corner of Indian Hills Road and South Lakeshore Drive. Workman stated that an infiltration/bioretenion pond on the site would capture stormwater prior to it running all the way down the hill and into the lake. Workman stated that the parcel is currently owned by the Adreani family and the family has proposed a "land swap" with the Village for a portion of the property located at the end of Mohr Road. Workman stated that there used to be a boat launch located at the end of Mohr Road, but it was abandoned and there currently is a bench and an access point for the Geneva Lake shorepath. Workman stated that a portion of Mohr Road already has been vacated by the Village. Workman stated that the parcel is a 33-foot-wide strip of land that abuts the lakefront, and Bruce Adreani has proposed that the Village negotiate a "swap" of the lot at Indian Hills Road and South Lakeshore Drive for a 23-foot-side strip of land at the end of Mohr Road. Workman stated that with the extra land, Adreani can reconstruct his existing residence in the middle of the lot. Workman stated that the proposal is just a concept at this point and the details would have to be negotiated, but a bioretention pond would help address the stormwater runoff problems in that area of the Village. Adreani stated that the corner lot is part of an area that was approved for up to 12 residences. There currently is one home located to the south of the site, and if the proposal is approved, Adreani stated that there would only be one more residence in the area that could have had a total of 12 residences. In response to concerns about access to the lakeshore path, Workman stated that a 10-foot strip would be adequate to develop a path from the road to the lakefront, and an easement would remain in place for the Village to maintain the lift station at the site. Lobdell stated that the lot at Indian Hills Road is not an area where there is pedestrian traffic, so the development of walking paths may not be an attractive option. Following discussion, it was determined that bicycle paths may be more appropriate if the land is acquired and developed into a nature park by the Village. O'Brien stated that she has concerns that approving a land swap for lakefront property currently owned by the Village may be setting a precedent for similar proposals and she asked if it has ever been done before. Workman stated that he is not sure if the Village has ever "swapped" land parcels involving lakefront land; but, road vacation proposals have been approved in the past. Lewis stated that the proposal is a good opportunity for the Village to address one of its indentified stormwater management "Hot Sports." As well as the concern stated by O'Brien with regard to the Village setting a precedent by "swapping" a portion of the Village's lakefront property, the Park Commission members also were concerned that the access to the lakefront and the shorepath not be jeopardized in the future.

### **Pottawatomi Creek Restoration Project**

Workman stated that at the last meeting of the CDA, the board directed him to begin meeting with representatives of the Big Foot Country Club, Trout Unlimited and the Wisconsin Department of Natural Resources on stormwater management and water pollution abatement projects as part of the CDA's Environmental Master Plan. Workman stated that the first meeting to discuss the Pottawatomi Creek projects is scheduled for Friday, July 17, 2009.

### **Fontana Boulevard Christmas Displays**

Workman stated that with 36 new street lights being installed along Fontana Boulevard, the Park Commission will need more Christmas decorations if the decorations on Highway 67 are going to be carried out.

Workman stated that maybe decorations could be installed at the intersections on Fontana Boulevard and not on all the poles. Workman stated that he will approach the CDA with the proposal.

### **Bills to Pay**

#### ***Student Painters Bill for Mill House Pavilion***

Workman stated that the painting company finished the job and the pavilion looks good. The total cost for the project was contracted at \$2,400. An initial payment of about \$200 was approved last month for supplies. Colby/O'Brien 2<sup>nd</sup> made a MOTION to approve payment of the balance due for the \$2,400 contract with the student painters for the Mill House Pavilion project, and the MOTION carried without negative vote.

### **Park Applications**

#### ***Ozark Family Reunion Event at Duck Pond Pavilion with Beer/Wine Permit, Saturday, August 1, 2009, Noon to 5:00 pm***

The application was filed a few days after the last monthly meeting. The Village Board approved a motion at its July 6, 2009 meeting to approve the application with the condition that the Park Commission favorably review the application.

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to approve the Duck Pond Pavilion beer and wine consumption permit as submitted, and the MOTION carried without negative vote.

### **Any Other Comments or Concerns**

O'Brien stated that some of the Fontana Park Commission planting projects are featured in the current edition of the Chicago Magazine.

### **Pending Items for Future Agendas**

1. Park Maintenance Plan
2. Volunteer Opportunities (Master Gardeners Group)
3. Landscape Plans for VOF/Pheasant Ridge Corner Lot at County Highway B & Indian Hills Road
4. Parks and Open Space Plan Update

### **Adjournment**

O'Brien/Wegner 2<sup>nd</sup> made a MOTION to adjourn the meeting at 7:06 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 08/19/09