

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION
Wednesday, July 18, 2007

Chairman Rick Treptow called the meeting of the Park Commission to order at 6:00 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Treptow, Jill Wegner, Sarah Lobdell, Laurie Larson, Sharon O'Brien

Park Commissioners absent: Dawn Sammons, Brent Horvath, Trustee Joe Bidwill

Also present: Village Administrator Kelly Hayden-Staggs, Library Director Nancy Krei, Village Clerk Dennis Martin, CDA Executive Director Joseph McHugh, Trustee Micki O'Connell, Treasurer Peg Pollitt, Village President Ron Pollitt, Director of Public Works Craig Workman

Approval of Minutes

O'Brien/Larson 2nd made a MOTION to approve the minutes submitted for the meeting held June 20, 2007, as presented, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

Treptow stated that the Walworth County Lakes Association will hold a "Day at the Lake" program on Saturday, July 28, 2007, from 9:00 am to 1:00 pm at Lauderdale Lake. Lake and land presentations will be made by the Wisconsin Department of Natural Resources and the Walworth County Lake Group.

General Business

Park House Use

Treptow reported that the Park House was used 12 times in June 2007.

Treasurer's Report

The Financial Report as of June 30, 2007 was presented by Lobdell.

Old Business

Wayfinding Signage

McHugh stated that a full-size paper sample of the wayfinding signage that meets the new DOT specifications for highway signage was prepared for the Village, and the CDA Board decided to scrap the project because the signs would be too large. McHugh stated that the CDA may pursue smaller wayfinding signage for residential streets in the future.

Fen Bird House Project

McHugh stated that the CDA appropriated funding to purchase and install bird houses along the lot line between the Fontana Fen and the St. Benedict Catholic Church property. Three extra bird houses from the Hildebrand Conservancy project also will be erected at the Fontana Fen. Treptow stated that the plan should include the placement of two or three bird houses out in the middle of the Fen property.

Village Hall Park Lot Lighting

McHugh stated that there are still three of the old street lights in the Village Hall parking lot. Treptow stated that the old light poles also are still located by the Fontana Public Library entrance and by the beach entrance. Treptow stated that the new "short" pole style selected for the Highway 67 project should be used and the CDA and Village Board should have a lighting engineer determine the exact/correct locations for the replacement light poles. McHugh stated that it still is not certain where the funding will be derived for the new poles, but when it is determined, the "short" poles will be installed.

Jean Harvey Memorial/Friend of the Park Tree Replacement

O'Brien stated that she met with Phil Harvey and he has indicated that the Jean Harvey Memorial Tree can be replanted in the area of the Village Hall parking lot. The original tree planted for Jean Harvey in Pioneer Park died from a lightning strike, and the Park Commission sought permission from the family to plant a replacement tree in another location. The new tree will be planted near the south entrance door to the Village Hall or a little further out away from the building by the flower bed located adjacent to Highway 67. Treptow stated that the Park Commission received a price quote of \$450 for an Emerald Luster Maple tree, or another tree species will be selected to match the planting scheme at the Village Hall parking lot. Treptow stated that a small plaque will be located by the Jean Harvey Memorial Tree. Treptow stated that the "Village Bell" also has to be replaced in the Village Hall parking lot near the south entrance door. The bell will be erected closer to the door than its initial site.

Summer Breeze

Treptow stated that Hayden-Staggs talked to Jay Brost about the placement of the Summer Breeze statue he donated to the Village and Brost stated he would like the statue erected in the triangle area near the water by the municipal beach – in close proximity to where it was initially erected. Treptow stated that the Park Commission approved a motion in September 2006 that recommended that the statue be erected in a new location at the corner of Fontana Boulevard and Lake Street. Larson then made a motion to reaffirm the Park Commission's initial recommend that the statue be placed at the corner of Fontana Boulevard and Lake Street and it was seconded by Treptow. O'Brien asked if Jay Brost was adamant that the statue be erected in the triangle area near the water by the municipal beach, and if so, the Park Commission should adhere to his wishes. Hayden-Staggs stated that when she met with Jay and Barbara Brost, they indicated that they desired the location closer to the lake. Treptow stated that when he talked to Jay Brost, Brost stated that he did not have an opinion on the four choices the Park Commission presented for the relocation of his statue, "Summer Breeze;" however, Brost wanted to be involved when the statue is moved from the Department of Public Works garage back to the lakefront. Hayden-Staggs responded that Jay Brost must have changed his mind. O'Brien stated that the Village really should abide by the wishes of the artist with regard to the placement of the donated statue. Treptow then called for a vote on the motion on the floor, and no votes were cast. Treptow stated that the Park Commission considered all four suggested locations for the statue and there were concerns with regard to all of the locations with the exception of the recommended location at the corner of Fontana Boulevard and Lake Street. Hayden-Staggs stated that she could call Jay Brost and inform him of the Park Commission's concerns with the location in the triangle area near the water by the municipal beach. A status report will be presented at next month's meeting.

Park Commission Duties and Responsibilities

Treptow stated that he did not receive any comments regarding the review of the Park Commission's duties as delineated in the Municipal Code. President Pollitt requested that the Village committee and commission members review the stated duties and provide feedback. Treptow stated that the Village Board may want to consider addressing subparagraph (b) under the "Powers and duties," Section 2-341, that states, "The primary duty of the commission is the planning of recreation, open space, park, lakefront and beach areas." Treptow stated that the section needs to be revised or enforced with regard to the "lakefront and beach" areas and the duties of the Lakefront and Harbor Committee. Treptow stated that under Section 2-336, "Membership," the sentence, "The recreation director shall be an ex officio member of the park commission," should be struck and replaced with, "A Village Trustee shall be an ex officio member of the park commission." Following discussion, the Park Commission also recommended that a member of the CDA Board should fill an appointment to the Park Commission, or the CDA Director should be named an ex officio member of the Park Commission.

New Business

Bills to Pay

Ruekert-Mielke Site Meeting and Barn Tour – Mill House Pavilion

Treptow stated that the Park Commission received a bill for \$990.56 from Ruekert-Mielke for a "Site Meeting and Barn Tour" for the Mill House Pavilion project. Following discussion, the Park Commission members determined that they were not comfortable approving payment of the bill because they did not authorize the expense. Larson stated that if the bill was approved, it would use 10 percent of all the funds donated for the project. Treptow stated that the Park Commission needs more information on exactly what work was

performed by Ruckert-Mielke. The Park Commission did not take any action on the bill.

Coates Design – Mill House Pavilion

Treptow stated that the Park Commission received a bill totaling \$1,362.42 from Coates Design for the Mill House Pavilion project. Treptow stated that the bill includes a 30 percent reduction donated by David Coates. O'Brien/Lobdell 2nd made a MOTION to approve payment of the \$1,362.42 bill submitted by Coates Design for the Mill House Pavilion project, and the MOTION carried without negative vote.

Brickman – Additional Maintenance, June – September and Mulch, Beach House and Tree Rings and Planting Beds, Reid Park

Treptow stated that the Park Commission received a bill for \$3,780 from the Brickman Group for additional maintenance work on the Highway 67 landscaping. Since there are no funds left in the Park Commission budget for the additional expense, the money will be taken from the DPW maintenance expense account in the Park Commission budget. Following discussion, Treptow stated that he will check the initial contract with Brickman to determine why the work wasn't included with the Highway 67 contract.

BEK – Hildebrand Entrance Bronze Plaque (CDA)

Treptow stated that the CDA Board did not approve payment of a bill totaling \$520 for a bronze plaque that was mounted on a rock at the entrance to the Hildebrand Conservancy. McHugh stated that the CDA Board members stated that they were unaware of the bill and did not approve the project. O'Brien stated that CDA Chairman Bill Turner asked her to have the Park Commission plan the entrance area when the old foundation of the Mill House was uncovered during the Mill Street road reconstruction project.

O'Brien/Larson 2nd made a MOTION to return the bill to the CDA Board for payment because the CDA has the funds available and the Park Commission does not, and the MOTION carried without negative vote.

Park Requests

Treptow stated that the Park Commission received a park use application filed by the Geneva Lake West Chamber of Commerce for the Reid Park gazebo for its Music in the Park program on Saturday, August 11, 18 and 25, 2007. The Great Lakes Naval Band performance on August 11, 2007 includes the use of the Park House.

Larson/Lobdell 2nd made a MOTION to approve the park use application filed by the Geneva Lake West Chamber of Commerce, with the fees waived, and the MOTION carried without negative vote.

Election of New Chairperson

Treptow stated that a new chairperson for the Park Commission has to be elected because he submitted a letter of resignation dated July 15, 2007 to Village President Ron Pollitt. The letter states, "I will conduct the monthly meeting, July 18, 2007, until the new chairperson is elected."

Larson/O'Brien 2nd made a MOTION to elect Lobdell as the new chairperson to replace Treptow, and the MOTION carried without negative vote.

Any Other Comments or Concerns

Treptow stated that the Garden Club members ordered a bench to be donated to the Village for placement in the Fontana Fen. Treptow stated that the new bench will be delivered to the Department of Public Works and he will have it installed in the Fen. McHugh stated that he wanted to distribute drawings of the layout and design of the new wrought iron fence proposed for the beach. The fence will be presented to the voters for approval at a referendum on Tuesday, September 11, 2007. Workman stated that he wanted to show the Park Commission members samples of the mulch the Department of Public Works created with a leased tub grinder at the Village composting site. Workman stated that the DPW stopped burning the collected yard waste and tree limbs a few months ago, and the material was grinded during the previous two days into high-quality mulch that is being sold for landscaping. Treptow stated that he wanted to thank the Park Commission members for their service during his tenure as the commission chairperson. Treptow stated that he was resigning from the Park Commission because "it just is not fun anymore." President Pollitt thanked Treptow on behalf of the Village for all the hard work and volunteered time he gave to the Village of Fontana during his tenure as the Park Commission chairperson. Larson stated that she also was submitting a letter of resignation from her position on the Park Commission. The letter of resignation is dated July 18, 2007. The Park Commission will act on the resignations at its next monthly meeting on Wednesday, August 15, 2007 because they were not on the agenda.

Pending Park Commission Items for Future Agendas

1. Landscape Plans for Mill House Pavilion and VOF/Pheasant Ridge Parcel at County Highway B & Indian Hills

- Road
2. Christmas Décor
 3. Fontana-Walworth Pedestrian Connection
 4. Comprehensive Outdoor Recreation Plan (CORP)/Upgraded Parks and Open Space Plan
 5. Mill House Pavilion
 6. Parks Sponsored Community Events
 7. Garden Club Bench Donation
 8. Van Slyke Creek
 9. Brick Program
 10. Pet Waste

Adjournment

Treptow/Larson 2nd made a MOTION to adjourn the meeting at 7:06 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

APPROVED: August 15, 2007