

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)

MONTHLY MEETING of the PARK COMMISSION  
Wednesday, August 18, 2010

Chairperson Cindy Wilson called the meeting of the Park Commission to order at 6:04 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Park Commissioners present:** Trustee Wilson, Sarah Lobdell, Laura Coates, Sharon Conklin, Sharon O'Brien, Dan Green

**Park Commissioner absent:** Advisor Diane Lewis

**Also present:** Administrator/Treasurer Kelly Hayden, CDA Commissioner Gail Hibbard, Lynn Ketterhagen, Library Director Nancy Krei, Village Clerk Dennis Martin, Joseph McHugh, Trustee Micki O'Connell

**Approval of Minutes**

O'Brien/Lobdell 2<sup>nd</sup> made a MOTION to approve the minutes for the meeting held July 21, 2010, as presented, and the MOTION carried without negative vote.

**Visitors Heard**

None

**Announcements**

Wilson stated that the Park Commission received a thank-you note and a check for \$200 from Jim and Naomi Kirchsclager in appreciation of the park bench that was dedicated to the late Snookie Kirchsclager. Wilson stated that the Park Commission also received a thank-you message from Big Foot Recreation Director Chuck Thiesenhusen for use of the Duck Pond fields, which were kept in great shape this past season.

**General Business**

**Park House Use**

The Park House was used 17 times in July 2010.

**Treasurer's Report**

The treasurer's report for July 2010 was presented by Lobdell.

**Plan Commission Report**

Lobdell stated that the lakefront zoning code ordinance amendments that were previously considered in 2007 but not adopted are being reviewed and possibly reconsidered. Lobdell stated that Steve Beers has also filed a condominium plat and declarations to create a three-unit condominium association, and a conceptual proposal to renovate and add stalls to the boat storage area has been filed for the Abbey Springs Yacht Club.

**Public Works Report**

Craig Workman was not able to attend the meeting so no report was given.

**TID Maintenance – Items/Update**

Lobdell stated that some of the older playground equipment at Little Foot Playground needs to be repaired, including the game with flip tiles. There is also a storm water runoff problem along the roof line at the Mill House Pavilion.

**Old Business**

**Duck Pond Disc Golf Course – Update**

Lobdell stated that Workman and Wally Bullard have not been able to coordinate a date to install the new permanent hole baskets for the nine-hole disc golf course at the Duck Pond Recreation Area. Lobdell stated that the project will be scheduled with Workman after he returns from vacation. Lobdell stated that she is

also working with Bullard to establish a club for members to help with maintenance projects and to help with fund-raising efforts for course enhancements. Lobdell stated that if a club of volunteers is established, maybe it could fall under the auspices of the recently created Friends of the Fontana Parks 501c3 organization.

### **Chili Cook-Off & Bonfire Event – Planning Update**

Green stated there is nothing new to report.

### **Pig in the Park Event Planning Update, Financial Review & Invoice Approval**

Wilson stated that the planning sheet has been lined up with the supplies list and with the volunteer registration sheet that is posted online or available at the Village Hall. Hayden reviewed the financial records from the previous years and went over with the commission members what items are traditionally donated and what items are purchased. Some of the purchased items, such as the brats and hot dogs, are purchased at discount prices. Hayden stated that a donor board to recognize all the people and businesses that contributed goods and services to the event again will be posted at the event. O'Brien asked if the Park Commission raised up to \$10,000 in proceeds, which are used to help offset the balance for the purchase of the new Pirate Ship at Little Foot Playground, would the Village Board consider finding the extra \$600 needed for overtime expenses for the DPW crew members who help setup and take down the event. Hayden stated that the proposal will have to be presented to the Village Board for consideration. Hayden stated that to date the Village has received invoices for the 200 brats and 200 hot dogs, totaling \$156; for the Hobby Lobby items, \$125; and for supplies from Sam's Club, \$236. Hayden stated that in previous years the Park Commission preauthorized payment of the Pig in the Park invoices, as long as they were reviewed and authorized by her and Lobdell.

O'Brien/Green 2<sup>nd</sup> made a MOTION to authorize the payment of the Pig in the Park invoices as they are submitted, with the condition that they are reviewed by Hayden and Lobdell, and the MOTION carried without negative vote.

### **New Business**

#### **Recommendation on New Park Commission Member**

Wilson stated that no Volunteer Forms have been submitted and one possible person to replace Jill Wegner was mentioned to President Arvid Petersen; however, Petersen has not contacted her or Martin about the matter. Wilson stated that if there are any interested residents, they should fill out one of the Volunteer Forms prior to the next monthly meeting.

#### **Appoint Vice Chairperson to Replace Jill Wegner**

Lobdell nominated Dan Green to serve as vice chairperson of the commission.

Lobdell/O'Brien 2<sup>nd</sup> made a MOTION to approve the appointment of Dan Green as the vice chairperson of the Park Commission, and the MOTION carried without negative vote.

#### **CDA Request to Review Plants in Village Hall Landscaped Areas**

At the last CDA meeting, Bill Turner asked the Park Commission to review the plants that are in the Village Hall landscaped areas and determine if there might be a better plant to replace one that starts looking bad at this time of the year. O'Brien stated that the plant the Turner is referring to is called "Snow in Summer" and she will discuss the matter with Roy Diblik for a recommendation.

#### **No Mow Grass Discussion**

Wilson stated that the Park Commission has identified three steps that need to be addressed regarding no mow grass. Wilson stated that the Park Commission first has to identify if there are parkland areas that would be appropriate for no mow grass, or are the areas that would be good for no mow grass just road right-of-ways or other public property that is not parkland and not under the authority of the Park Commission. Wilson stated that the Park Commission then has to determine if it wants no mow grass in the identified parkland areas. Wilson stated that the topic can be discussed at the long-range planning and budget meeting on September 15, 2010.

#### **2011 Budget Process**

Hayden stated that the 2011 budget process will commence at the September 16, 2010 Finance Committee meeting. Lobdell stated that she will review last year's budget requests and amend the list if necessary. Lobdell stated that the Park Commission could finalize its preliminary budget proposal at the next monthly meeting

on Wednesday, September 15, 2010. Lobdell stated that the Park Commission could meet early on September 15, 2010 to go over the budget list. Wilson stated that the Park Commission may want to hold a special meeting dedicated to long-range planning and to the 2011 budget. Following discussion, Martin was directed to schedule a special meeting for September 15, 2010 beginning at 4:00 pm to discuss the Park Commission's long-range planning and the 2011 budget.

#### **Any Other Comments or Concerns**

O'Connell asked for an update on the planning for a new gazebo in Reid Park. Hayden stated that the CDA subcommittee made a recommendation, but it met with concerns by some of the CDA members when it was presented a few months ago. A meeting to present other possible designs has not been scheduled because the CDA members who did not attend the initial meetings have not responded to the scheduling requests for a subsequent meeting. Hayden stated that only the people who attended the initial meetings have indicated that they could attend another planning meeting, but they already made their recommendation. O'Connell stated that the CDA has got to pick up the planning process again so that the gazebo can be replaced. O'Brien stated that she has picked up the new Mohr Road park sign and it will be delivered to the DPW for installation. O'Connell stated that Tom Cook has completed the repair masonry work on the stone wall in Pioneer Park and it was not as expensive as initially estimated. O'Brien stated that she looked at the boardwalk area in the Hildebrand Nature Conservancy and the boardwalk should be repaired or replaced to lead to the original stairs and back to the original path. O'Brien stated that the initial path should be made workable. Wilson stated that the volunteer forms for Park Commission projects should be put out at the Pig in the Park event. Conklin stated that she would like the Park Commission to authorize the installation of a park bench or picnic table in the dog walking track area. Wilson stated that she has information on an appropriate picnic table that could be purchased and installed in the area. The Park Commission directed Martin to check with Workman and the DPW to determine if there is a bench that could be placed in the area temporarily and to put the picnic table proposal on the agenda for the next monthly meeting.

#### **Adjournment**

O'Brien/Conklin 2<sup>nd</sup> made a MOTION to adjourn the meeting at 6:58 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 9/15/10