

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

SPECIAL MEETING of the VILLAGE BOARD OF TRUSTEES
Monday, August 19, 2013

President Arvid Petersen called the special meeting of the Board of Trustees to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Village Board members present: (Roll Call) President Petersen, Tom McGreevy, Pat Kenny, Rick Pappas, Cindy Wilson, George Spadoni

Village Board member absent: Bill Gage

Also Present: Steve Fairchild, Administrator/Treasurer Kelly Hayden, Merilee Holst, Clerk Dennis Martin, Village Attorney Dale Thorpe

General Business

Liquor License Serving Premises Amendment Application to Authorize Outdoor Service Area at Steve O's Park Place Lounge, 268 Reid Street

Steve Fairchild stated that he is seeking authorization for a one-day trial run of an outdoor alcohol service area that would be monitored by an on-duty bartender, or himself on Saturday, September 7, 2013. An annual bicycling event around the lake is taking place that day and Fairchild stated that he will designate an area of the Park Place Lounge parking lot for bicycle parking. Fairchild stated that the outdoor service area would be behind the building, also in the parking lot area, and not out on the deck on the Third Avenue side of the building. Fairchild stated that he will erect bollards and ropes to define the area and post the required signage that warns patrons not to take any intoxicants outside the approved area, which will be 30-by-30-feet and abut the back of the building. Fairchild stated that if the day goes well, he may seek permanent approval for the outdoor area to be opened; however, it would only be open occasionally and a bartender would be on duty outside to monitor the area. When the bollards, ropes and signage have been erected, the area must be inspected by the Building Inspector and the Police Department for compliance with the village ordinance.

Trustee Kenny/Trustee McGreevy 2nd made a MOTION to authorize the outdoor premises serving area for Steve O's Park Place Lounge, 268 Reid Street, for a one-day trial run on Saturday, September 7, 2013, with the condition that the service area is inspected and approved by the Building and Zoning Department and the Police Department. The MOTION carried without negative vote.

Accept Resignation of Assistant Zoning Administrator/Code Specialist Bridget McCarthy

Assistant Zoning Administrator/Code Specialist Bridget McCarthy submitted a letter of resignation on August 9, 2013 stating that her last day of employment with the Village would be August 30, 2013. McCarthy has been on vacation since she submitted the letter and she is scheduled to return to work August 21, 2013. Following discussion, the Village Board members reached the consensus that McCarthy should be invited to come in to the Village Hall for an exit interview with Trustees Wilson and Gage on Wednesday morning, August 21, 2013; following the interview, McCarthy will be requested to turn in her keys and supply the passwords and codes for her job related websites and documents; and the village will continue to pay McCarthy her salary through August 30, 2013, but she will not have to report for work. Trustee Pappas stated that if Gage can't make it for the exit interview, he would take his place.

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to accept the resignation submitted by Assistant Zoning Administrator/Code Specialist Bridget McCarthy and to direct staff to invite McCarthy to participate in an exit interview on Wednesday morning, August 21, 2013, which will be the last day she has to report to work, but she will continue to be paid her salary through August 30, 2013. The MOTION carried without negative vote.

Building and Zoning Department Hiring Plan

Hayden stated that she had an initial discussion with Building Inspector/Zoning Administrator Ron Nyman after McCarthy submitted the resignation letter, and Nyman indicated he could cover most of the duties that were performed by McCarthy; however, he would need some assistance to continue

the contracted services for Walworth and Sharon. Petersen stated that the services for Sharon could be discontinued with a 90-day notice in order to cut back on Nyman's workload. Hayden stated that when she talked to Nyman he indicated a part-time position could be adequate to replace McCarthy, if the Sharon services were terminated. Hayden stated that the majority of building permit items that have come up in Sharon have been compliance issues. Spadoni stated that Nyman should just run the department on his own, and if it gets busy again the Village can hire an outside contractor to provide assistance. Hayden stated that she didn't discuss with Nyman the idea of not hiring anybody to assist with the permitting duties that used to be handled by McCarthy. Spadoni stated that he thinks only one employee is needed in the department with the current state of the housing market. Spadoni then made a motion, seconded by Kenny, to not hire a person to replace McCarthy at this time, to schedule a meeting with Nyman to determine what assistance he will require to handle the increased workload, and to revisit the issue at the next meeting. McGreevy asked if the motion should include direction to provide a 90-day termination notice to the Village of Sharon for the building inspection services agreement. Thorpe stated that agreement with Sharon should be a specific agenda item at a future meeting if the Village Board members want to consider action.

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to not hire a person to replace Assistant Zoning Administrator/Code Specialist Bridget McCarthy at this time, to schedule a meeting with Building Inspector/Zoning Administrator Ron Nyman to determine what assistance he will require to handle the increased workload, and to revisit the issue at the next Village Board meeting. The MOTION carried without negative vote.

Closed Session

Trustee Pappas/Trustee Kenny 2nd made a MOTION at 6:20 pm to go into Closed Session pursuant to Wis. Stats. Chapter 19.85 (1)(e), "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," specifically consider negotiation of AFSCME Union Collective Bargaining Agreement pay scale adjustments, and Chapter 19.85 (1)(c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," specifically Performance of Village Administrator/Treasurer, and Wages for Director of Utilities and Director of Streets, and the Roll Call vote was as follows:

Trustee McGreevy – Aye

Trustee Kenny – Aye

Trustee Pappas – Aye

Trustee Wilson – Aye

Trustee Spadoni – Aye

President Petersen – Aye

The MOTION carried on a 6-0 vote, with Trustee Gage absent.

Trustee McGreevy/Trustee Kenny 2nd made a MOTION AT 7:42 pm to adjourn the Closed Session and to reconvene in Open Session, and the MOTION carried without negative vote.

Closed Session Business

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to reconsider at the next Board of Trustees meeting the raises approved for Director of Streets Ron Adams and Director of Utilities Dennis Barr at the August 5, 2013 Board of Trustees meeting, and the MOTION carried on a 5-1 vote. Trustee Pappas was opposed and Trustee Gage was absent.

Adjournment

Trustee Spadoni/Trustee Kenny 2nd made a MOTION to adjourn the Village Board meeting at 7:43 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 9/9/2013