

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

SPECIAL MEETING
of the VILLAGE BOARD OF TRUSTEES

Monday, August 21, 2006

President Whowell called the special meeting of the Village Board to order at 5:02 pm in the Meeting Room at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees present: Roll call vote: Turner, O'Connell, President Whowell, Petersen, Bidwill, Pollitt

Trustee absent: Bromfield

Also present: Village Administrator Kelly Hayden-Staggs, Bruce Jensen, Laurie Larson, Village Clerk Dennis Martin, Maureen Mayrand, CDA Executive Director Joseph McHugh, Karen Morris, Sharon O'Brien, Village Treasurer Peg Pollitt, Dawn Sammons, Rick Treptow

General Business

Kovilic Pay Request

Petersen stated that pay request No. 6 for the Main Lift Station project was received from Kovilic Construction on July 24, 2006; however, it did not receive approval at the monthly meeting of the Village Board held August 7, 2006. In response to a question from O'Connell, Peg Pollitt stated that a \$300 reimbursement issue noted in the remarks section of the pay request is an accounting measure requested by Kovilic that will not cost the Village any additional funds.

Petersen/Turner 2nd made a MOTION to approve pay request No. 6 totaling \$142,800, and the MOTION carried without negative vote.

Temporary Landscaping for Beach House

President Whowell updated the Village Board on the situation that was presented to the Park Commission at its meeting August 16, 2006. President Whowell stated that at the Village/CDA weekly staff meeting held August 14, 2006, it was expressed that there should be some landscaping for the Beach House prior to the grand opening/open house event scheduled for Labor Day from 10:00 AM to noon. President Whowell stated that he contacted Harvard Nursery and the temporary plan was drafted on August 15, 2006, and presented to the Park Commission on August 16, 2006. President Whowell stated that the Harvard Nursery plan was amended after it received criticism at the Park Commission meeting. President Whowell stated that Harvard Nursery amended the plan and 90 percent of the new plant list features plants included on the Park Commission's landscaping plan for the Third Avenue boat trailer parking lot. Turner stated that he read the minutes from the Park Commission's August 16, 2006 meeting and talked to the Park Commissioners; however, he feels that there needs to be some landscaping planted at the new Beach House prior to the approval and completion of the other lakefront projects. Turner stated that the Park Commission has to be in charge of carrying out the landscaping plan, and the planning for the Beach House landscaping should commence immediately. Turner stated that the entire landscaping plan does not have to be in place, but something should be organized and the Beach House site should be made to look very presentable by the date of the open house event. O'Brien stated that the Park Commission would be delighted to plan the landscaping for the Beach House, but the plan has to be drafted to "fit in" with the other landscaping plans the Park Commission has approved for Village properties. O'Brien stated that the Park Commission members will need more time to complete the landscape planning process. O'Brien stated that she is opposed to a temporary plan that would feature plants that will be removed in the future. O'Brien stated that there is not enough time to plan the landscaping prior to the open house event on September 4, 2006, and the landscaping planning procedure is being circumvented in the Village. O'Brien stated that she was shocked when she learned on Monday morning that the special Village Board meeting agenda was posted on a Saturday morning. O'Brien distributed documents she prepared the list six "questions regarding proposed landscaping for beach house" and

an “alternate proposal for Beach House on opening night.” The six questions submitted by O’Brien are what is the exact cost of the Harvard Nursery project for plants, installation and ongoing maintenance; where will the money for the project come from; how long will the temporary plants remain and who will pay for the removal and relocation costs of the plants; what body is responsible for the maintenance and watering of the plant material and how is the caretaking body going to generate funds for the care; what is proposed for soil amendment or will the proposed plants grow in sand; and are the proposed plant materials consistent with the village’s overall planting plans. The “alternate proposal” submitted by O’Brien states: “Clean up the beach area; remove orange fencing, rent plants in attractive pots for use that night. I believe that all members of the Park Commission are happy and willing to donate our time to this effort to improve the appearance of the new beach house.” Bidwill asked if the CDA has budgeted funds for landscaping the new Beach House, and if so, if those funds could be used for the project. Turner stated if the landscaping is not temporary, the CDA budgeted funds can be used. Turner stated that the landscaping plan should not be temporary, and a portion of the permanent plan should be planted prior to the open house event. Turner stated that the Park Commission members and Trustees officials should try to be flexible in an effort to begin planting some of the final landscaping plan immediately. Bidwill asked the Park Commission members attending the meeting if the CDA funds the project, would it be possible for them to come up with a landscaping plan. The Park Commission members stated that landscape planning takes a long time and there isn’t adequate time prior to the open house, and they again asked why the issue was coming up at this time. McHugh responded that he alerted Park Commission Chairman Treptow in June about the need for a temporary landscaping plan for the Beach House. Turner stated that as long as the Park Commission was going to be drafting a landscaping plan for the new Beach House, the Park Commission also should get started at this time on the landscaping planning for the new restroom/pavilion building in Reid Park.

Turner/O’Connell 2nd made a MOTION to direct the Park Commission to establish landscaping plans for the new Beach House and the restroom/pavilion building in Reid Park, with an initial budget for the Beach House plan not to exceed \$5,000; that the budget proposals for the two landscaping plans be finalized within 30 days; and that the Park Commission have some of the plantings for the Beach House landscaping plan installed and the site cleaned up prior to the Open House on September 4, 2006. The MOTION carried without negative vote.

Adjournment

Petersen/O’Connell 2nd made a MOTION to adjourn at 5:31 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board the official minutes will be on file at the Village Hall.

APPROVED: 09/05/06