

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

SPECIAL MEETING of the PARK COMMISSION
Wednesday, September 26, 2012

Chairperson Cindy Wilson called the special meeting of the Park Commission to order at 6:00 pm at the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Park Commissioners present: Trustee Wilson, Laura Coates, Lynne Frost, Sandra Hibbard, Gail Hibbard, Sarah Lobdell (arrived at 6:03 pm), Mary Green (arrived at 6:06 pm)

Also present: Administrator/Treasurer Kelly Hayden, Village Clerk Dennis Martin

General Business

2013 Budget Planning

Wilson stated that Sarah Lobdell had provided an outline of the 2013 Park Commission budget with the annual maintenance expenses, short-term capital items, long-term capital items and future potential projects listed. Following discussion it was determined that the Park Commission could propose about \$10,500 in capital item purchases and the total 2013 budget would be in line with the 2012 budget. Wilson then went through the maintenance checklist for the Village parks and other “wish list” items were discussed. Frost stated that it would be nice if there were a large clock on the beach house. Hayden stated that the old clock from the original beach house is displayed behind the concession stand; however, it is not visible when the window is closed. Wilson asked Frost to research the purchase of a large clock to be mounted on the exterior of the beach house. Hayden stated that there may be enough funds left in the 2012 budget to purchase the clock for the exterior of the beach house. Frost stated that it also would be nice and help to promote public use if a picnic table could be placed at the Mill House Pavilion. The original plans for the Mill House called for picnic table, and Hayden stated she will check with the Department of Public Works to determine if there is a table available to be placed at the Mill House or if a new one has to be purchased. Wilson stated that it has been discussed in the past and the Park Commission members have agreed that a picnic table should be placed by the dog walking track at the Duck Pond Recreation Area. Gail Hibbard stated that the Village’s Well No. 3 property located off Brick Church Road would make a nice area to restore into native grassland. Gail Hibbard stated that Tom Vanderpoel indicated it can be accomplished with several annual controlled burns. Wilson stated that the Well No. 3 area and the scheduling of controlled burns should be added to the Park Commission’s maintenance list. Hayden stated that the Park Commission discussed the purchase of new Christmas decorations for Fontana Boulevard last year after several concerns were received about the old decorations. Following discussion, the Park Commission members reached the consensus that they should propose allocating \$10,000 separate from the annual Park Commission budget for the purchase of new holiday decorations if desired by the Village Board. Wilson stated that the Park Commission also previously discussed the need for a new table and chairs, or maybe placing picnic tables at the Hildebrand Nature Conservancy Mill Street entrance park. Lobdell stated that another long-term goal at the Hildebrand Nature Conservancy is the widening of the trails if possible. Green stated that the Park Commission may want to consider purchasing a new trellis and installing some type of pedestrian path stones to indicate the entrance to Mohr Road Park and the Geneva Lake public shore path. During discussion of Mohr Road Park and the shore path, the members reached the consensus that the bench and bridge at the lakefront need to be replaced and/or repaired and that a bigger sign should be mounted on the bench that states it is publicly owned. Wilson stated that Headwaters Park also could use some work to make it more user friendly. Wilson stated that maybe paths and a pedestrian bridge could be installed along the creek, and that maybe a picnic table and a few parking stalls could be created where the former residence and garage were located. Hayden stated that she will obtain from Director of Public Works Craig Workman an inventory of the picnic tables the village currently owns and a list of the locations where they are usually placed. Following discussion, the Park Commission directed Lobdell to update the Park Commission 2013 budget planning proposal as follows: the Park House table and chairs will be purchased this year with the \$1,500 available from a Big Foot Lions Club donation; the Park House fence purchase and installation will be proposed for the 2013 budget for an estimated \$2,200; tree trimming work remaining on the Jeff Epping proposal will be proposed for the

2013 budget for an estimated \$3,000; playground certified mulch for the swings at the Little Foot Playground and at the Duck Pond Recreation Area will be proposed for the 2013 budget for an estimated \$4,000; the DPW crew will be directed to repair the Mohr Road Park bridge and bench; and \$1,500 will be proposed for the 2013 budget for the purchase of picnic tables, with one to be placed at the Duck Pond dog walking track. The Park Commission also directed Lobdell to add the Headwaters Park items to the list of future potential projects. Lobdell stated that she will update the budget proposal and present it to the Finance Committee at its next budget planning meeting now scheduled for Thursday, October 4, 2012 at 6:00 pm.

Lobdell had to leave the meeting at 7:00 pm.

2012 Expenditures

Hayden stated that remaining funds in the 2012 Park Commission budget and the DPW tree trimming account will allow the Park Commission to contract with Jeff Epping for up to \$6,000 in pruning work this fall; and that there is \$1,500 available from a Big Foot Lions Club donation to allocate on the purchase of chairs and tables for the Park House. Wilson stated that she researched the available chairs and tables on the internet and she is recommending the purchase of 24 Blow Molded Folding Chairs, four Blow Molded Tables, and a Small Chair Truck (for storage) from Hertz Furniture Systems, the School Furniture Experts, Mahwah, NJ, for an amount not to exceed \$1,500.

Wilson/Coates 2nd made a MOTION to recommend Village Board approval of the allocation of an amount not to exceed \$1,500 for the purchase of 24 Blow Molded Folding Chairs, four Blow Molded Tables, and a Small Chair Truck from Hertz Furniture Systems, the School Furniture Experts, Mahwah, NJ. The MOTION carried without negative vote.

Adjournment

Wilson/Coates 2nd made a MOTION to adjourn the meeting at 7:07 pm, and the MOTION carried without negative vote.

Note: These minutes are subject to further editing. Once approved by the Park Commission the official minutes will be on file at the Fontana Village Hall.

Approved: 10/10/12