

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES

Monday, October 2, 2006

President Whowell called the meeting of the Village Board to order at 6:02 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees present: Roll call vote: O'Connell, President Whowell, Bidwill, Pollitt, Turner

Trustees absent: Bromfield, Petersen

Also present: Jim Accola, Steve Beers, Jason Bernard, Anthony Colletti, Jim Feeney, Village Administrator Kelly Hayden-Staggs, Britt Isham, Library Director Nancy Krei, Village Clerk Dennis Martin, Assistant Zoning Administrator Bridget McCarthy, CDA Executive Director Joseph McHugh, Pete Novak, Building Inspector Ron Nyman, Police Chief Steve Olson, Treasurer Peg Pollitt, Don Roberts, Lisa Seiser, George Spadoni, Village Attorney Dale Thorpe, Director of Public Works Craig Workman

Visitors Heard

George Spadoni and Britt Isham asked the Village Board to consider approving a \$1,000 donation to the Little Chiefs Basketball Program. Spadoni, the president of the organization, stated that the program for fourth- through eighth-grade students is in need of financial support. Spadoni stated that the program coordinators are seeking \$1,000 team sponsorship donations from the local municipalities and from individual residents. In response to questions, Spadoni stated that the Little Chiefs Basketball Program is a separate entity from the Big Foot Recreation Department. Teams travel to compete in tournaments held throughout the state. Following discussion, President Whowell stated that the request will be considered at the 2007 budget workshop meeting of the Village Board and Finance Committee on Thursday, October 5, 2006, beginning at 5:00 pm.

Announcements

Hayden-Staggs announced that the CDA monthly meeting will be held Wednesday, October 4, 2006 at 6:00 pm; a joint session workshop meeting of the Village Board and Finance Committee will be held to present the preliminary 2007 budget on Thursday, October 5, 2006, at 5:00 pm; the Big Foot FFA Alumni 2-Mile Run/Walk will be held on Saturday, October 7, 2006, beginning at 8:00 am at Big Foot High School; the League of Wisconsin Municipalities Annual Conference will be held from October 11 to 13, 2006; a joint meeting of the Village Board and Finance Committee for the final 2007 budget workshop will be held on Thursday, October 26, 2006, at 5:00 pm; the CDA will host a Town Hall Meeting for the Duck Pond workshop on Saturday, October 28, 2006, at 9:00 am; the next monthly meeting of the Plan Commission will be held on Monday, October 30, 2006, at 5:30 pm; the Village of Fontana Halloween Trick or Treat Hours will be held on Tuesday, October 31, 2006, from 4:00 to 7:00 pm; the next monthly meeting of the Plan Commission will be held on Monday, October 30, 2006 at 5:30 pm; Highway 67 construction will dictate road closures until early November; and the 2007 budget public hearing will be held on Monday, November 20, 2006, at 5:00 pm.

Approval of Minutes

Turner/O'Connell 2nd made a MOTION to approve the minutes for the meeting held September 5, 2006, and the MOTION carried without negative vote.

Village Treasurer's Report

Pollitt/O'Connell 2nd made a MOTION to accept the Treasurer's Report for August 2006 and to place it on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Treasurer Peg Pollitt distributed additional Village and Utility payables that were submitted after the meeting packets were distributed. Hayden-Staggs distributed an email she received from Marvla Lindberg that requests reimbursement from the Village for work time Lindberg missed following an accident on August 15, 2006 on Second Avenue in the street in front of the Fontana Public Library. Lindberg tripped on the pavement in the construction zone and the injuries she suffered caused her to miss a day of work. Lindberg's email states, "I hope the Board will consider reimbursement for my time off work, due to my fall on the unfinished curb-pan across the street from the library entrance." Pollitt/Bidwill 2nd made a MOTION to approve the Village and Utility Payables as submitted and including the addendum presented at the meeting, and the MOTION carried without negative vote.

Plan Commission – President Howell

Mill Street Plaza Precise Implementation Plan Approval

Thorpe stated that the Plan Commission recommended approval of the PIP as submitted with conditions that were met by Brian Pollard. Thorpe stated that the resolution distributed at the meeting encompasses the conditions for approval. Turner stated that the CDA made its recommendation on the proposed new professional/retail building, and Pollard adhered to the recommendation in the PIP, so he does not feel the matter has to be presented again to the CDA. Turner/O'Connell 2nd made a MOTION to approve the amendment to the Precise Implementation Plan and Resolution 10-02-06-03 as presented, and the MOTION carried without negative vote.

Abbey Ridge Condominium Plat Amendment Approval

Thorpe stated that the Abbey Ridge Condominium Association completed the submittal package and all of the necessary approvals have been obtained for the proposed amendment. At the May 30, 2006 Plan Commission meeting, Edwin Snyder stated that he was representing the Abbey Ridge Association with regard to the proposed amendment to authorize the renovation of patio decks. When the proposal was presented last year, the applicants were advised to seek approval from the Wisconsin DNR and the Army Corps of Engineers because the site is in a delineated wetland area. Pollitt/Turner 2nd made a MOTION to approve the condominium plat amendment as presented, with the condition that the cost recovery bill is paid, and the MOTION carried without negative vote.

Amendment to Chapter 18-21(c) Building Location and Chapter 18-21(e) Distance Between Buildings – Establishing 15-foot Minimum for Setback Averaging on Building Location Using the Averaging Parameters of Chapter 18 of the Village of Fontana Municipal Code

President Howell stated that the proposed amendment was referred back to the Plan Commission, and after discussion, the Plan Commission directed the Village Board to consider the amendment as initially presented. Nyman presented a diagram to illustrate the effects of the proposed ordinance amendment that establishes a 15-foot minimum setback under the averaging parameters of the section. Nyman stated that the amendment was proposed to address residential parking concerns and to create safer roadway conditions. Nyman stated that property owners can raze and rebuild their residences on the same footprint on nonconforming lots under the parameters of Chapter 18-151; however, if a residence is located on a conforming lot, a razed and reconstructed residence would have to meet the setback requirements. McCarthy stated that the proposed amendment addresses a gap in the code that would allow residences to be reconstructed within a few feet of the road, even though the residences are located on conforming lots. Architect Jason Bernard stated that the example distributed by Nyman does not accurately display the situation that his client is facing and he is concerned that if the amendment is approved, it will adversely affect owners of lots that have lake frontage. Steve Beers stated that owners of lots in Belvidere Park and the other associations in the Village will be affected dramatically by the amendment because they will not have the opportunity to raze their current residences and construct new, larger residences. Beers stated that the Village was acting too quickly on the matter and time should be given for more input from Village property owners. Hayden-Staggs stated later in the meeting that the proposed amendment has been on the Plan Commission and Village Board agendas for the past four months. Don Roberts stated that he thought McCarthy stated at the September 25, 2006 Plan Commission meeting that property owners would always be able to reconstruct their residences on the existing building footprint of conforming and nonconforming lots if the amendment is approved. McCarthy responded that residences located

on nonconforming lots are subject to the parameters of Chapter 18-151 and there are provisions in the code that allow for residences to be razed and reconstructed on their existing footprints; however, if a lot is large enough to meet the conforming standards, a property owner can only reconstruct a residence in its existing footprint if the setback requirements cannot be met. If a residence is destroyed by natural causes, it can be reconstructed on the same footprint. Bidwill stated that he doesn't agree that the Village should be telling property owners that they have to move their residence back from the lot lines on conforming lots if they want to raze and reconstruct their homes. McCarthy stated that the code for the new homes calls for a setback of 25 feet, so the 15-foot minimum is a good compromise that will still accomplish the goal of creating wider roads for emergency access and addressing parking and traffic safety concerns. Jim Feeney stated that the Fire Department has very long hoses that would enable firefighters to reach residences located on very narrow streets or at the end of long, narrow driveways. Turner stated that the proposed amendment is a good compromise between making property owners adhere to the 25-foot setback and allowing the setback averaging method with the 15-foot minimum requirement. President Whowell then asked how the proposed amendment would affect some specific property owners and their potential projects. Since there currently are no pending residential building proposals filed with the Village, the exact affects of the amendment could not be ascertained at the meeting. President Whowell suggested that the Village Board consider a motion to table the proposal for one month so Village staff members could address the potential hardships the amendment could create for Jim Accola and other property owners who are contemplating raze and rebuild projects. Turner responded that he thinks the amendment is good as presented, and that also is the opinion of the Plan Commission. McCarthy then presented more examples of where the current averaging method could allow for homes presently located in street right-of-ways that could be reconstructed on the lot line. Turner stated that when property owners propose to raze and rebuild residences in the Village, the residence should be moved back on the conforming lot.

Turner/O'Connell 2nd made a MOTION to approve Ordinance 10-02-06-01 amending Section 18-21 of the Municipal Code as presented, and the MOTION carried without negative vote. Trustee Bidwill abstained.

Plan Commission/Joint ETZ Committee Resignation & Appointments

President Whowell stated that Laurie Larson submitted a letter of resignation from the Plan Commission on September 26, 2006. Larson also was one of the three Plan Commission representatives on the Joint ETZ Committee. Turner stated that he talked to Larson about the resignation and she has made up her mind on the issue. Trustee Pollitt stated that Larson did a good job on the Plan Commission and her input will be missed. President Whowell stated that he is soliciting suggestions for a replacement and he will be nominating someone for approval at a future Village Board meeting.

O'Connell/Turner 2nd made a MOTION to accept the resignation of Laurie Larson from the Plan Commission and the Joint ETZ Committee, and the MOTION carried without negative vote.

Announce Public Hearing for October 30, 2006 Plan Commission Meeting – Petition to Amend Zoning Code filed by Brian Pollard, Mill Street Office Development PD

Hayden-Staggs stated that the public hearing will be held to hear the proposal to combine the Mill Street Condominium/Professional Building Planned Development on the east side of Mill Street with the FairWyn Professional Building site on the west side of Mill Street. A combined Planned Development is being pursued to coordinate all the zoning regulations on the site and to accommodate a monument sign request.

CDA – Trustee Turner

Third Avenue Ordinance – Two Way vs. One Way From Reid Street to the Alley (Tabled 07/10/06, 08/07/06 & 09/05/06)

Turner stated that since the referendum to approve the Third Avenue reconstruction proposal did not receive approval at the September 12, 2006 election, he was recommending that Third Avenue and Kinzie Avenue be changed back to two-way streets. Turner stated by designating the streets two-way after the boating season is over and the Village launch no longer causes congestion on Third Avenue, the Village will have an opportunity to evaluate the traffic conditions in the residential neighborhoods. Turner then made a motion to designate Kinzie Avenue and Third Avenue two-way

streets starting on November 1, 2006, and it was seconded by O'Connell. In response to a question, Workman stated that revised signage would have to be posted to facilitate the proposal. Hayden-Staggs asked if the motion was proposing the adoption of the ordinance amendment initially presented on July 10, 2006, which only addressed Third Avenue from the intersection of Reid Street east to the alley, and if the motion included a date to change the streets back to one-way to accommodate the boat launch traffic congestion. When other logistical concerns were brought up during the discussion, Turner stated that he wanted to withdraw his motion and he will further investigate the matter.

Lakefront Survey Update

Turner stated that the Lakefront Survey is complete, although there are still accuracy issues and not all of the information that the CDA was seeking is delineating on the survey. The survey was ordered to give the Village an accurate record of the physical features, utility lines and easements that could affect future lakefront construction projects. Copies of the survey are available at Village Hall.

Gilbank Construction Beach House Contract Change Order No. 1

Turner stated that the proposed \$5,453 change order cleans up the contract with Gilbank Construction Company and approves payment of additional expenses generated to comply with Wisconsin DNR Chapter 30 permit erosion control requirements. A temporary dewatering sediment basin and erosion control measures cost an additional \$4,200. The change order includes construction bulletins CB1 (changes from DNR Chapter 30 permit), CB2 (electrical service), CB7 (addition of one exterior outlet), CB8 (elimination of flip-top at concession stand), CB9 (credit for manhole) and CB10 (addition of dead bolt, enclosure at column and relocation of mirror). In response to a question from Trustee Pollitt, McHugh stated that the original contract sum is \$757,900, the change order totals \$5,453, and the new contract total would be \$763,353. Turner/O'Connell 2nd made a MOTION to approve Change Order No. 1 to the contract with Gilbank Construction Company, totaling \$5,453, and the MOTION carried without negative vote.

General Business/Administrator's Report – President Whowell/Administrator Hayden-Staggs

Christmas Party 2006

Hayden-Staggs stated that the Village Board has approved the annual Village of Fontana Christmas party to be held at Chuck's the last two years and at Gordy's the two previous years. Staff recommended holding the event at Novak's this year to give all of the restaurants in the Village an opportunity to host the event. Following discussion, the Board was in consensus that the party should be held Monday, December 11, 2006, at Novak's if an appropriate fee can be negotiated. O'Connell/Turner 2nd made a MOTION to approve the annual Village of Fontana Christmas party to be held Monday, December 11, 2006, at Novak's, and the MOTION carried without negative vote.

Water Safety Patrol Lifeguard Services Contract for 2007

Hayden-Staggs stated that the Water Safety Patrol is seeking an increase of 2.8 percent or \$963 for the annual lifeguard contract for Fontana Beach and the Country Club Estates beach. The total contract cost for 2007 is \$35,295.

Pollitt/O'Connell 2nd made a MOTION to approve the 2007 contract with the Geneva Lake Water Safety Patrol as presented, and the MOTION carried without negative vote.

Vandewalle & Associates Contract Renewal

Trustee Pollitt stated that the proposed contract with Vandewalle & Associates for 2007 was not clear if the Village would be charged between \$95 and \$150 for the hourly rate for planning services from the principal planner, or if the contract called for the rate to be increased from \$95 to \$150, which would not be a moderate increase. Following discussion, the Board was in consensus that the contract renewal could be tabled until the November meeting and staff should obtain from Vandewalle & Associates a clarification on the proposed fee schedule.

Pollitt/O'Connell 2nd made a MOTION to table the matter until the November 6, 2006 meeting, and the MOTION carried without negative vote.

CWD Resolution

President Whowell stated that the annual approval of the Village Board is required to authorize Village property owners to participate in the Wisconsin DNR Chronic Wasting Disease Eradication Hunt. Hayden-Staggs stated that the DNR requested the ending date of the hunt be set at January 7, 2007 to coincide with the department's ending date. The DNR also requested that the Resolution language be amended to state that deer heads must be returned to a collection site by 5:00 pm on the day after harvest (same day is preferred), and updated the DNR contact information. Britt Isham stated that the Country Club Estates Association has requested that hunting not be allowed on association property until November 1, 2006. Property owners and hunters must submit copies of their DNR issued permits to the Village of Fontana in order to authorize hunting.

Pollitt/Turner 2nd made a MOTION to approve Resolution 10-02-06-01 as presented, and the MOTION carried without negative vote.

182 Second Avenue – Leasing

Hayden-Staggs stated that the Village has received some rental applications for the residence at 182 Second Avenue and some potential renters have taken tours of the residence. Hayden-Staggs stated that she was seeking approval from the Village Board to establish a one-year lease with an acceptable renter for \$1,000 per month, with a \$1,000 security deposit. The renter will have to pay for utilities. The Board was in consensus that Hayden-Staggs and Trustee Pollitt should be designated to authorize a one-year lease with an acceptable renter for \$1,000 per month, plus a \$1,000 security deposit.

Turner/O'Connell 2nd made a MOTION to authorize Hayden-Staggs and Trustee Pollitt to execute a one-year lease with an acceptable renter for the residence at 182 Second Avenue for \$1,000 per month, plus a \$1,000 security deposit, with the renter responsible for the utility expenses, and the MOTION carried without negative vote.

Condon Letter of Credit and Tree Board Report

Hayden-Staggs stated that an attorney representing Dennis Condon has requested that the Village return the \$30,000 letter of credit Condon submitted to the Village with regard to the drainage trenches at his Pottawatomie Drive subdivision site, and the \$15,000 letter of credit Condon submitted to the Village with regard to the trees on the site. Hayden-Staggs stated that the Plan Commission and Village Board previously voted to direct Village staff to move forward on hiring a contractor to fix the drainage trenches and to draw on the letter of credit to fund the project. Workman stated that he has contacted some construction firms to solicit bids for the project; however, Mann Brothers is the only firm that indicated they can complete the project, but not until after the Highway 67 construction project is finished in early November. Hayden-Staggs stated that the Tree Board voted to draw on the \$15,000 letter of credit to replace the trees that have died or are dying on the site; however, the Village is waiting for a final report from Wachtel Tree Science and Service that will delineate the current tree conditions and the planting recommendations. A copy of the Wachtel report will be sent to Condon's attorney.

Protection Committee – Trustee Bromfield

Operator's License Applications Filed by Devon Leffelman (Novak's)

Chief Olson stated that some of the Village Board members have indicated they have concerns with regard to the application filed by Devon Leffelman. Martin reported that a Provisional Operator's License issued to Leffelman does not expire until November 20, 2006, so there is enough time to table the application until the November 6, 2006 Village Board meeting. Chief Olson will rerun the background check in order to provide more details to the Protection Committee at its October 21, 2006 meeting, and the application will be considered by the Village Board at its November 6, 2006 meeting.

O'Connell/Turner 2nd made a MOTION to table the item until the November 6, 2006 Village Board meeting, and the MOTION carried without negative vote.

Recommendation to Sell Engine No. 3720 and Direct Proceeds to Fire Truck Fund (Tabled 09/05/06)

Trustee Pollitt stated that the matter will be discussed in detail by Fire Chief Jon Kemmett at the joint budget workshop of the Village Board and Finance Committee to be held Thursday, October 5,

2006, beginning at 5:00 pm.

Turner/Pollitt 2nd made a MOTION to table the matter, and the MOTION carried without negative vote.

Increase Fine for Juvenile Second Offense Possession of Drugs/Paraphernalia

Chief Olson stated that the Protection Committee voted to recommend approval of the proposal to double the fine amount for juvenile second offense possession of drugs/paraphernalia convictions in Municipal Court. The Village Board was in consensus that they favored the proposal; however, concern was expressed that the proposal be presented in written form. It will be determined if an ordinance amendment is required, or if the fine schedule can just be amended.

Pollitt/O'Connell 2nd made a MOTION to table the matter until the November 6, 2006 Village Board meeting, and the MOTION carried without negative vote.

Approve New Fire Department Officers

President Whowell stated that the Fire Department elected its new officers and the Protection Committee recommended Village Board approval. The new officers are Chief Jon Kemmett, Assistant Chief Wolfgang Nitsch, Assistant Chief Fred Schnitcke, Captain Tom Westphal, Captain Joe Special, Captain Kyle Ketterhagen, Captain Jeff Austin, Trustee Klaus Nitsch and Trustee Jim Porep.

O'Connell/Pollitt 2nd made a MOTION to approve the new Fire Department officers as presented, and the MOTION carried without negative vote.

Report on Staffing Study

Chief Olson reported he received an email from Roy Lucke of Northwestern University Center of Public Safety on September 27, 2006 that states Lucke will be devoting all possible time to complete the Village of Fontana police staffing study within the next week. Lucke stated that the big blocks of open time he had to work on the project were during the summer weeks before he received the necessary information from Chief Olson. Olson stated he was not able to get the information to Lucke any sooner than he did because he was very busy during the summer season. The Village Board members stated concerns that the study was taking so long to complete.

F/W WPCC-Trustee Petersen

O&M Budget 2007

President Whowell stated that the Fontana/Walworth Water Pollution Control Commission Board of Directors presented its recommended 2007 O&M Budget to the Village for consideration. The F/W WPCC Board conducted a public hearing on September 13, 2006 and approved the 2007 budget calling for a 5.94 percent increase in total expenditures. Expenditures budgeted for 2007 total \$770,024, which is up from \$726,850 in 2006.

O'Connell/Bidwill 2nd made a MOTION to approve the Fontana/Walworth Water Pollution Control Commission 2007 O&M Budget as submitted, and the MOTION carried without negative vote.

Public Works – Trustee Petersen

Main Lift Station – Kovilic Pay Request No. 8

Workman stated that the pay request totaling \$223,000 covers the construction work that was completed during the last month. Including the current pay request, the Village will have paid a total of \$2,176,498 on the \$2,811,427 contract.

Turner/Pollitt 2nd made a MOTION to approve Pay Request No. 8 submitted by Kovilic Construction Company, Inc. for the Main Lift Pump Station contract, and the MOTION carried without negative vote.

Reid Park Restroom/Pavilion – Magill Pay Request No. 3

Workman stated that the pay request submitted by Magill Construction Company for the Reid Park restrooms/pavilion building totals \$86,407. Including the current pay request, the Village will have paid a total of \$152,846 on the \$404,743 contract. Workman stated that the masonry work has been completed on the new building and one more ground-level slab of concrete has to be poured before work begins on the siding, beams and roofing.

Turner/Pollitt 2nd made a MOTION to approve Pay Request No. 3 submitted by Magill Construction Company, Inc. for the Reid Park restroom/pavilion building contract, and the MOTION carried without negative vote.

Construction Project Updates

Workman stated that with the Main Lift Station and restroom/pavilion building projects nearing completion, Reid Park is slowly coming back together. Grass seed will be planted in the next few weeks so it will begin growing in the spring. Workman stated that the generator for the new Main Lift Station is scheduled to be delivered in the next month, and once it is installed, the station will be ready to go online. Workman stated that the restroom/pavilion building is scheduled to be complete by October 27, 2006. Workman stated that concrete work is scheduled to commence in the Phase II area of the Highway 67 construction project, and it will take about two weeks to complete. Workman stated that once the concrete work is finished, the surface layer paving work will commence. Workman stated that construction is underway on the new Village Hall parking lot retaining wall and steps. Workman stated that the interior work on the new retaining wall was scheduled to be completed in the next few days, and then the cement walls will be poured. Once the new retaining wall is in place, the area will be backfilled and paving work will commence on the new portion of the parking lot and the exit driveway.

Lakefront and Harbor - Trustee O'Connell **Resolution Establishing Mooring Rates for 2007**

O'Connell stated that the Lakefront and Harbor Committee recommended a 6 percent increase in the rates, which have not been changed for two years. The committee recommended the rates for residents and property owners be set at \$215 for non-motorized crafts on ramps, \$425 for motorized crafts on ramps, \$690 for buoys, and \$1,750 for pier slips. The committee recommended the rates for non-residents be set at \$425 for non-motorized crafts on ramps, \$850 for motorized crafts on ramps, \$1,380 for buoys, and \$3,500 for pier slips.

Turner/Pollitt 2nd made a MOTION to approve Resolution 10-02-06-02 as presented, and the MOTION carried without negative vote.

GLLEA – Trustee Pollitt **Update**

Pollitt stated that the GLLEA Board directed the boat patrol director to amend his preliminary 2007 budget after he presented an initial proposal for an 18 percent increase. Pollitt stated that an updated preliminary budget was scheduled to be presented to the GLLEA Board at its meeting on Wednesday, October 4, 2006. Pollitt will update the Village Board and Finance Committee at its joint 2007 budget workshop meeting on Thursday, October 5, 2006, beginning at 5:00 pm.

Park Commission – Trustee Bidwill **Status of Jay Brost Art Pieces**

Bidwill stated that the Park Commission recommended placing the statue at the corner of Lake Street and Fontana Boulevard. The exact placement of the statue will be further investigated by the Lakefront and Harbor Committee.

Status of Landscaping Projects

Bidwill stated that Carol Whowell will be meeting with Park Commissioner Sharon O'Brien to select the plants for the new landscaping plan at Chuck's Lakeshore Inn, adjacent to Reid Park. Bidwill stated that the Park Commission has not yet met to develop the landscaping plan for the Reid Park Restroom/Pavilion building.

Finance Committee – Trustee Pollitt **Budget Update**

Pollitt stated that the Finance Committee has held a lot of meetings this past month with the Village department heads working on the preliminary 2007 budget. The preliminary numbers will be presented to the Village Board at the joint budget workshop meeting with the Finance Committee on Thursday, October 5, 2006 beginning at 5:00 pm. Pollitt stated that the Village is going to have a hard time coming up with a no-increase budget this year because of escalating costs and expenses.

Pending Items for Future Agendas

1. Big Foot Recreation Annual Update
2. 2007 Salary Resolution
3. AFSCME Union Contract

Adjournment

Turner/O'Connell 2nd made a MOTION to adjourn the meeting at 8:01 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis Martin, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be on file at the Village Hall.

APPROVED: 11/06/06