

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

SPECIAL VILLAGE BOARD MEETING

with Finance Committee  
2006 Budget Workshop

(Official Minutes)

**Monday, October 17, 2005**

President Howell called the Special Joint Budget Workshop Meeting of the Village Board and Finance Committee to order at 5:05 pm on Monday, October 17, 2005 in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Roll Call**

**Village Board Members Present:** Roll Call vote: Petersen, Larson, Pollitt, O'Connell, Bromfield, President Howell

**Village Board Member Absent:** Turner

**Finance Committee Members Present:** Roll Call vote: Chairman Pollitt, Patek, Loenneke, Feeney, Gilchrist, McCue

**Also Present:** Susan Geye, Village Administrator Kelly Hayden-Staggs, Fire Department Chief Jon Kemmett, Librarian Nancy Krei, Sarah Lobdell, Village Clerk Dennis Martin, CDA Executive Director Joseph McHugh, Genie Murphy, Police Chief Steve Olson, Village Treasurer Peg Pollitt, Public Works Director Craig Workman

**Budget 2006 Workshop with Finance Committee**

Finance Committee Chairman Pollitt stated that Treasurer Peg Pollitt and Hayden-Staggs began the budget process on August 15, 2005. The Finance Committee then held several meetings, at which the department heads presented their budget requests to the committee members. There was a 20 percent cut across the board for supplies in all of the budgets, Trustee Pollitt stated, as part of the effort to maintain the state mandated 3.7 percent levy limit from last year. The proposed 2006 budget is 1.5 percent lower than the 2005 budget; however, because revenue is down by 8 percent, the total tax levy for the village is proposed to increase by 3.7 percent. The only borrowing called for in the 2006 budget, a total of \$200,000, is to offset the street project. The Police Department budget calls for the addition of a fifth full-time officer. The Finance Committee recommended seeking bids next year for the Village's computer support services, which currently are provided by THz3. The Finance Committee also will meet this year on a quarterly basis with the department heads to review the status of the budgets, to make sure they are staying in line. President Howell requested that the Finance Committee make an official recommendation on the Village's future participation with the Geneva Lake Law Enforcement Agency with regard to the GLLEA Board of Directors refusal to have the organization's financial records audited. The GLLEA, which receives tens of thousands of dollars annually from the four municipalities that are on Geneva Lake, has never had an audit. President Howell stated that an audit is a basic requirement of good government and a standard practice of good business, and if the GLLEA continues to refuse to have its books audited, the Village should consider pulling out of the agency. Fire Chief Jon Kemmett requested that the funds he used to receive as part of his salary for performing fire inspections still be included in his salary even if he no longer conducts the inspections. The money used to compensate Kemmett for the inspections in previous budgets is part of another line item in the 2006 budget since the fire

inspections are no longer just going to be completed by Kemmett. The Finance Committee was in consensus that the fire inspection money remain in a separate line item, and the funds be distributed to the officials who actually perform the inspections. Hayden-Staggs stated that the new Building Inspection portion of the budget actually calls for a slight profit because of the revenue that will be derived from permit costs and through the IGA with the Village of Walworth. Trustee Pollitt commended Treasurer Pollitt and Hayden-Staggs and the entire Finance Committee for their hard work in coming up with a budget that meets the state mandated levy limit.

Trustee Bromfield/Trustee Larson 2<sup>nd</sup> made a MOTION to publish the proposed 2006 budget with the modifications made at the workshop, and to set the public hearing to present the 2006 budget on Monday, November 21, 2005, beginning at 5:00 p.m., and the MOTION carried without negative vote.

#### **Adjournment of Finance Committee**

Chairman Pollitt/Feeney 2<sup>nd</sup> made a MOTION to adjourn the meeting of the Finance Committee at 6:35 p.m., and the MOTION carried without negative vote.

#### **Village Board General Business**

##### **Willkomm Excavating and Grading, Inc. Contract**

Workman stated that because of recent natural disasters in the United States and throughout the world, there are pipe supply issues that are affecting the Willkomm contract to install the water connection line between the Village of Fontana and the Village of Walworth. The only type of piping that is available is Ductile Iron, which will cost approximately \$10,000 more than what was budgeted for plastic piping. Workman stated that if the amendment is approved, the construction will begin during the next week.

Trustee Petersen/Trustee O'Connell 2<sup>nd</sup> made a MOTION to approve the amendment of the approved contract with Willkomm Excavating and Grading, Inc., which will cost the Village about \$10,000 more than the initially approved contract, and the MOTION carried without negative vote.

##### **Main Lift Station Contract**

Workman stated that the low bid received for the construction of the new main lift pumping station in Reid Park was \$2.9 million, and the referendum approved for the contract called for a maximum price of \$2.6 million. Workman stated that in working with the contractor that submitted the low bid, Kovilic, they were able to take off about \$400,000 from the initial bid. Workman recommended that the board approve the low bid and award a contract not to exceed \$2.5 million. A change order will be presented for action once the project has been commenced. President Whowell suggested that the Village Board approve Workman's recommendation in order to keep the project on schedule. The park has to be dug up this off-season to install the new water and storm sewer lines that are part of another project, and the Village does not want to have to dig up the park two years in a row if at all possible, President Whowell stated. The water and storm sewer projects are required in order to keep the Highway 67 project on schedule with the Wisconsin DOT.

Trustee Petersen/Trustee Pollitt 2<sup>nd</sup> made a MOTION to approve the contract with Kovilic at a price not to exceed \$2.5 million, and the MOTION carried without negative vote.

##### **Duck Pond Wing Construction Contract**

Two bids were received for the RFP to construct one of the new wings on the Duck Pond pavilion. Andy Pearce submitted a bid of \$30,500, and John O'Neill submitted a bid of \$38,500.

Trustee Larson/Trustee Pollitt 2<sup>nd</sup> made a MOTION to approve the \$30,500 bid submitted by Andy Pearce, and the MOTION carried without negative vote.

#### **Adjournment of Village Board**

Trustee Pollitt/Trustee Petersen 2<sup>nd</sup> made a MOTION to adjourn at 6:50 pm, and the MOTION carried without negative vote.

Minutes prepared by:  
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Note: These minutes are subject to further editing. Once approved by the Village Board and Finance Committee, the official minutes will be on file at the Village Hall.

APPROVED: 11/01/05 – Village Board  
11/17/05 – Finance Committee