

**VILLAGE OF FONTANA ON GENEVA LAKE**  
**WALWORTH COUNTY, WISCONSIN**  
(Official Minutes)

SPECIAL JOINT MEETING of the VILLAGE BOARD OF TRUSTEES  
and FINANCE COMMITTEE

**2009 Budget Workshop Meeting**

**Monday, October 20, 2008**

President Pollitt called the special joint meeting of the Finance Committee to order at 5:06 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Finance Committee members present:** President Pollitt, Andrew Gilchrist, Rick McCue, Arlene Patek

**Finance Committee members absent:** Trustee O'Connell, Jim Feeney, Lou Loenneke

**Also present:** Village Administrator Kelly Hayden-Staggs, Library Director Nancy Krei, Village Clerk Dennis Martin, Treasurer Peg Pollitt, Terry Tavera (arrived at 5:45 pm), Director of Public Works Craig Workman (arrived at 5:45 pm)

**General Business**

**VOF Budget 2009 Workshop**

President Pollitt stated that while the Village Board was waiting for the fourth member to arrive, he wanted to call the Finance Committee meeting to order so Hayden-Staggs could start presenting the amendments to the preliminary budget that were directed at the October 16, 2008 meeting. Hayden-Staggs stated that funds for the Village of Fontana's portion of a paid on-premises joint fire and rescue department with the Village of Walworth were added to the preliminary budget. The funds are adequate to cover the Village of Fontana's proposed portion of the operating expenses if the department is approved and opened by April 2009.

President Pollitt called the special joint meeting of the Village Board to order at 5:10 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

**Trustees present:** Roll call vote: President Pollitt, Petersen, Kenny, Lewis

**Trustees absent:** O'Connell, Spadoni, Turner

**VOF Budget 2009 Workshop**

Hayden-Staggs stated that with the amendments included in the preliminary budget, the borrowing necessary to fund the capital outlay and improvements totals \$402,122. The initially proposed \$10,000 line item to help fund a new computer server for the Police Department was taken out of the budget. President Pollitt stated that the computer server was taken out because there is not an immediate need for a new server; the current server is getting old, but it is operating fine. Hayden-Staggs stated that the \$30,000 line item for legal fees had been removed, but it was put back in the budget to cover the Village in case pending claims against the Village are not resolved. President Pollitt stated that Finance Committee member Lou Loenneke, who was not able to attend the meeting, called him to voice concern about reducing the legal fees item; however, since the item was put back in the budget, and the preliminary budget is balanced, the concern is alleviated. Petersen stated that leaving the legal fees line item at the initially proposed level is prudent since it is likely that the Village will incur extra legal expenses at some time during the year. Hayden-Staggs stated that the final health insurance numbers were calculated and that expense also was reduced from the initially presented preliminary budget. Hayden-Staggs stated that the \$19,674 expense in the budget also may not be needed to fund rescue calls because if the paid on-premises joint department is approved, that personnel will be able to respond to household calls and volunteers will not have to respond. Hayden-Staggs stated that other revenue and expense ramifications of a joint paid on-premises fire and rescue department will have to be determined as the approval process continues, and estimated

figures were used in the preliminary budget. After Hayden-Staggs presented the preliminary budget and estimated tax levy, President Pollitt stated that the Finance Committee and Village Board should consider motions to approve the preliminary budget as presented, and to authorize the administration to make any necessary modifications to the proposed borrowing after the final equalized valuation of the municipality is set with the condition the levy remain at the maximum 2 percent increase level as dictated by the state. Hayden-Staggs stated that motion should include authorization to publish the budget summary and schedule the public hearing for the 2009 budget on Monday, November 17, 2008 beginning at 5:00 pm.

Rick McCue/Arlene Patek 2<sup>nd</sup> made a MOTION for the Finance Committee to recommend Village Board approval of the preliminary 2009 budget as presented, and the MOTION carried without negative vote.

President Pollitt/Trustee Petersen 2<sup>nd</sup> made a MOTION to approve the preliminary 2009 Village budget as presented for publication of the budget summary, to authorize the administration to make any necessary modifications to the total borrowing level after the final equalized valuation of the municipality is determined with the condition the tax levy remain at a 2 percent increase over the 2008 levy, and to schedule the public hearing to consider the 2009 Village budget for Monday, November 17, 2008 beginning at 5:00 pm. The MOTION carried without negative vote.

### **Finance Committee Adjournment**

Arlene Patek/President Pollitt 2<sup>nd</sup> made a MOTION to adjourn the meeting of the Finance Committee at 5:44 pm, and the MOTION carried without negative vote.

### **2009 Plow Truck Purchase**

President Pollitt stated that the new plow truck is included in the capital outlay items in the preliminary 2009 budget and if the Village authorizes Workman to order the new truck now, the old truck can be sold to Clinton for \$35,000, instead of the initially estimated price of \$30,000. The Clinton public work director informed Workman that the village will purchase the truck from Fontana if it can be delivered early in the year. The Village Board was in consensus at the budget workshop meeting held October 16, 2008 that it could approve ordering the new plow truck now for delivery and purchase in 2009.

Trustee Petersen/Trustee Kenny 2<sup>nd</sup> made a MOTION to authorize the ordering of a new Peterbuilt plow truck for delivery and purchase in 2009, and the MOTION carried without negative vote.

### **Beach Fence Contract Letter From Century Fence**

Hayden-Staggs stated that she received an emailed message from Ruckert-Mielke with regard to the beach fence contract and the pay request submitted by Century Fence that was denied by the CDA and Village Board because portions of the fence were not installed to contract specifications. In an October 14, 2008 letter from Century Fence to Tom Boyke at Ruckert-Mielke, Century Fence offers a \$4,000 credit on the Third Avenue project. Hayden-Staggs stated that at the last monthly meeting of the Village Board, Trustee Turner stated that Century Fence should provide a contract credit to the Village for the portions of the beach fence that were not installed to contract specifications. Hayden-Staggs stated that since Century Fence offered the \$4,000 credit on the Third Avenue fencing project, the Village Board may want to approve the pay request that was denied by the CDA and Village Board at their last monthly meetings. Tavera stated that three segments of the fence that were installed in accordance with the contract specifications were paid for in previous pay requests. Tavera stated four other areas of the fence that include the three segments that were not installed to contract specifications, have not been paid for yet. Tavera stated that the three areas of the fence that were not installed to contract specifications will be replaced by Century Fence. In response to a question, Tavera stated that \$4,000 amounts to about 9 percent of the total contract. President Pollitt asked if the CDA Board had considered the \$4,000 credit offer from Century Fence. Hayden-Staggs stated that the CDA Board has not met since the Village Board voted to deny the pay request at its monthly meeting on Monday, October 6, 2008. The next meeting of the CDA is scheduled for Wednesday, November 5, 2008. Kenny stated that he thinks Century Fence should come out and install the fence right prior to approval of the pay request. Petersen stated that until the CDA Board considers the credit offer, the matter should be set aside. Petersen stated that the Village Board should act on the proposal following the next CDA meeting. Hayden-Staggs and Workman stated that they think the \$4,000 credit level is appropriate and it could resolve the issue of the beach fence

not being installed to contract specifications.

Trustee Petersen/President Pollitt 2<sup>nd</sup> made a MOTION to not act on the \$4,000 credit offer from Century Fence and the denied pay request for the beach fence contract until the proposal is considered by the CDA Board, and the MOTION carried without negative vote.

**Village Board Adjournment**

Trustee Kenny/Trustee Lewis 2<sup>nd</sup> made a MOTION to adjourn the meeting of the Village Board at 5:59 pm, and the MOTION carried without negative vote.

Minutes prepared by: Dennis L. Martin, village clerk

Note: These minutes are subject to further editing. Once approved by the Village Board and Finance Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/3/2008