

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

November 15, 2017

The Park Commission meeting was called to order by Clerk Theresa Loomer at 5:00 pm on Wednesday, November 15, 2017.

Members Present: Sarah Lobdell, Jill Wegner, Robin Nuzzo, Gail Hibbard, Sandra Hibbard

Members Absent: Trustee Livingston, Mary Green

Also Present: Rick Treptow, Josh Skolnick

Appoint Chairman

Gail Hibbard/Nuzzo 2nd made a MOTION to appoint Sarah Lobdell as Chairman for the meeting, and the MOTION carried without negative vote.

Approval of Minutes October 18, 2017

Gail Hibbard/Wegner 2nd made a MOTION to approve the minutes as submitted for the October 18, 2017 meeting, and the MOTION carried without negative vote.

Visitors Heard

Rick Treptow asked the status of the second park bench that was referred back to the Park Commission by the Village Board on July 10, 2017. At the last monthly meeting, commissioners recommended either using the existing bench or purchasing a new bench and having small memorial name plates on the seatback. Referring back to the trees that were removed from Reid Park earlier this spring, Treptow asked for past arborist reports that indicated the trees in Reid Park are declining and should be removed. He also stated the bollard lights that were installed in Pioneer Park do not match the lights in Reid Park.

Announcements

Gail Hibbard stated the seed sowing event is scheduled for this Saturday, November 18, 2017 beginning at 11:00 am.

General Business

Park House Use

The Park House was not used in October, 2017.

Treasurer's Report

There is \$30,965.24 in the Park Commission funds including \$5,000 in the Mohr Road Park Fund, \$15,000 in the Pioneer Park General Fund, \$6,000 in the Little Foot Playground fund, and \$2,600 in the Reid Park General Fund.

Public Works Report

McCollum was absent and no public works report was presented. Sandra Hibbard recommended removing the old Christmas decorations, specifically the wreaths that were put up near the bridge.

Old Business

Application Submitted by Steele Whowell/Gordy's to Lease Park House

Since the last monthly meeting, Livingston met with Steele Whowell to obtain more information on leasing the Park House to Gordy's. Whowell stated the intent is to use the space for two to four desks/workstations and for potential employee meeting space. Gordy's would pay for all improvements including flooring, window blinds, painting walls, adding separation walls and/or glass office rooms, etc. They would also be responsible for paying all utilities. The proposed length of the lease is three years with the option to renew at the end of three years. The

commissioners had concerns with allowing any permanent structures, like adding walls, in case the lease was not renewed at the end of the term. In an email, Livingston recommended charging \$750 per month plus utilities. The commissioners discussed having the property appraised, or at least speaking with a realtor to find out the going lease rate of a unique property so close to the lake before making a motion. The commissioners recommended tabling the item until a realtor could be contacted and an accurate rental appraisal could be made. Members agreed they were in favor of holding a special meeting before the next Village Board meeting to make a recommendation.

Gail Hibbard/Wegner 2nd made a MOTION to table the application submitted by Steele Whowell/Gordy's to the lease Park House pending an appraisal from a realtor for fair rental price, and the Park Commissioners to call a special meeting prior to the next Village Board meeting for a recommendation, and the MOTION carried without negative vote.

New Business

Park Permit Application Filed by Heather Adams for Reid Park Gazebo on Saturday, June 9, 2018 from 4:30 pm to 5:00 pm

Gail Hibbard/Nuzzo 2nd made a MOTION to recommend Village Board approval of the Park Permit Application filed by Heather Adams for the Reid Park Gazebo on Saturday, June 9, 2017 from 4:30 pm to 5:00 pm, and the MOTION carried without negative vote.

Review RFP Procedure to Sell Park House

This item was briefly discussed, and since the Commission is looking at renting the park house at this time, no action was taken.

Tom Vanderpoel Memorial Tree Direction

Gail Hibbard recommended putting a rock with a memorial plaque near the Oak Savanna in memory of Tom Vanderpoel. Gail will bring back a draft of the wording for the memorial plaque at the next meeting. Commissioners directed Public Works to locate an appropriate rock to use for the plaque.

Adjournment

Gail Hibbard/Sandra Hibbard 2nd made a MOTION to adjourn the Park Commission meeting at 5:40 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 12/04/17