

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, August 19, 2015 @ 11:15 AM

Board President Genie Murphy called the regular monthly meeting of the Fontana Public Library Board to order at 11:15 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members Present:

Board President Genie Murphy, Ann Catlow, Cindy Wilson, Dolly Schneidwind, Mary Ann Pearce, Mary Kay Frazier, Village Board Liaison Tom Whowell & Library Board Secretary Joseph McHugh.

Board Members Absent:

None.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of July 22nd, 2015

Director Burkhalter presented the minutes from the July 22nd Library Board Meeting. The Board Members reviewed the "draft" minutes and accepted them without comments.

Murphy/Schneidwind 2nd made a MOTION to approve the minutes from the Board Meeting held on July 22, 2015, and the MOTION carried without a negative vote.

Financial Report: Approve August 2015 Village and Gift Account Bills

Director Burkhalter reviewed the Village Bills. He noted that there was nothing out of the ordinary. There was a quick discussion as regards the relative difficulty in deciphering Amazon.com's monthly invoices, but Director Burkhalter assured the Board he was keeping a close eye on the charges. The board discussed the charges for the printing of the Poetry Books, and copies of the book were passed around at the meeting. Director Burkhalter referenced the charges for the Book Page subscription and informed the Board that the Williams Bay Library had paid for half of the total amount.

NOTE: The Village Bills & Gift Account Bills were approved along with the Financial Reports in a single Motion (See Below).

Financial Report: Accept July 2015 Daily Cash Report and August 2015 Gift Account Report

Director Burkhalter reviewed the July 2015 Daily Cash Report and the August 2015 Gift Account Report for the Board. He noted that the Gift Account Report now included a coordinating entry that matched an entry on the Daily Cash Report.

Pearce/Schneidwind 2nd made a MOTION to approve the August 2015 Village Bills, the 2015 Gift Account Bills, the July 2015 Daily Cash Report, and finally, the August 2015 Gift Account Report, and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter noted for the Board that the recent Book Sale went well, and highlighted that it had raised almost \$400. He added that he did not see enough value in the process to do it again in the future. At this point, he noted, that he simply plans to weed-out books on an ongoing basis. Director Burkhalter informed the board that he was able to donate all of the remaining books to Goodwill. With respect to making use of books pulled from the collection, Secretary McHugh noted that the Little Library in Reid Park may be an option. He noted that he had checked it recently, and that it was currently stocked. Director Burkhalter informed the Board that he had joined Rotary on July 30th, and he that he had already worked his first Corn and Brat! Director Burkhalter informed the board that Secretary McHugh had been selected as the Official Designee for the Fontana J8 School Board by Superintendent Dr. Sara Norton. It was noted that such designation would have to be renewed at whatever time Secretary McHugh's term came due for reappointment. Director Burkhalter noted that he was going to be having a staff meeting, the day immediately following the Board meeting. In the future, he offered that he plans to maintain a regular staff meeting on the day following the regular Board Meeting, with the purpose of keeping the staff up to speed. With respect to staff, concerns were raised with the potentially improper use of social media by Library Employees, and Director Burkhalter agreed to address the issue with staff.

Village Announcements

No Discussion.

Lakeshores Report

Director Burkhalter noted that Lakeshores will be moving their headquarters in October; across town in Waterford, WI. He further noted that the Livery/Sorting Unit will be moving to Racine. Director Burkhalter informed the board that the Annual Trustees Meeting was going to be held on Tuesday, October 20th, at the Hawks View Golf Club. He added that the speaker would be Dipesh Navsaria MD. Finally, Director Burkhalter informed the Board that the Kenosha Public Library may be joining SHARE. He explained that the LAC extended an invitation to the Kenosha Public Library to explore potential membership.

Adjourn

Schneidwind /Frazier 2nd made a MOTION to adjourn the meeting at 12:05 am and the MOTION carried without a negative vote.

Next Regular Meeting

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, September 16th 2015 @ 10:00 am.