

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the COMMUNITY DEVELOPMENT AUTHORITY

(OFFICIAL MINUTES)

Wednesday, February 08, 2006 @ 5:30 PM

Chairman Turner called the regular monthly meeting of the CDA Board to order at 5:37 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Commissioners present: Roll call vote: Chairman Turner, Petersen, Chanson, and Bliss.

Commissioners absent: Fisk, Hibbard, and Wilson.

Also present: Executive Director Joseph McHugh.

Announcement for CDA to Consider Going Into Closed Session

Commissioner Petersen / Commissioner Chanson 2nd made a MOTION for the CDA to go into closed session pursuant to Chapter 19.85 (1) (e) Wis. Stats. "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.," specifically: **The acquisition of property within TID #1.**

Turner – Yes
Petersen – Yes
Chanson – Yes
Bliss – Yes

The MOTION carried on a 4-0 vote, with Commissioners Fisk, Hibbard and Wilson not in attendance at the meeting.

Adjournment

Chairman Turner/Commissioner Petersen 2nd made a MOTION to adjourn the CDA's Closed Session at 6:13 pm and to reconvene in open session, and the MOTION carried without negative vote.

Commissioner Petersen opened the meeting room to the public and Chairman Turner announced the Community Development Authority was in session at 6:14 pm.

Also present: Carolyn Esswein & Amanda O'Keefe (PDI), Brad Drefcinski (BD Design), Trustee Ron Pollitt, Don Roberts, Randy Barker (Abbey Resort and Spa), John O'Neil, Village Librarian Nancy Krei, Director of Public Works Craig Workman, Village Administrator Kelly Hayden (Arrived @ 6:20 pm), Village Treasurer Peg Pollitt (Arrived @ 6:20 pm), Jim Mann (Ehlers & Associates - Arrived @ 6:48 pm).

Visitors Heard

No Visitors Heard

Approval of Current Payables

Chairman Turner reviewed the list of current payables, prepared by Treasurer Pollitt, and highlighted the total of \$12,400 due to the Geneva Lake Conservancy. Chairman Turner reviewed for those present the original agreement with the GLC which authorized reimbursement for the relocation and

reconstruction of their driveway in exchange for easements necessary for the Mill Street project. Executive Director McHugh stated that each of the bills had been reviewed and recommended for approval by staff, as well as the relevant project engineers.

Commissioner Petersen/Commissioner Chanson 2nd made a MOTION to approve the current payables, and the MOTION carried without a negative vote..

Finance Reports

Full Accounting Statement

Chairman Turner reviewed the Full Accounting Statement and highlighted Treasurer Pollitt's notation that the Full Accounting Statement is a working document and that all projected expenses and revenues are subject to revision. He went on to point out for those present that the current projections for TID #1 result in an approximately \$970,000 surplus for the District.

Announcements

Chairman Turner reviewed the announcements of the upcoming meetings and events listed on the agenda.

Approve Minutes

Chairman Turner reviewed the list of minutes presented for approval.

Commissioner Petersen/Commissioner Bliss 2nd made a MOTION to approve the minutes for the regular CDA meeting held on December 7th, 2005, the regular CDA meeting held on January 4th, 2006, the Global Committee meeting held on January 18th, 2006, and the Joint Closed Session meetings with the Village Board on January 18th, January 27th, January 30th and January 31st, and the MOTION carried without negative vote.

PRESENTATIONS

PLANNING & DESIGN INSTITUTE

Chairman Turner introduced PDI and asked that Carolyn Esswein provide a brief overview of the presentation before beginning. Ms. Esswein explained that they were planning to provide updates on several ongoing projects, including; the lighting on Third Avenue, the Boat Trailer Parking Lot, the STH 67 Landscaping Project, the Village Hall Parking Lot reconfiguration, and the proposed meeting outline for the upcoming Lakefront Workshop.

STH 67 Landscape Plans

Ms. Esswein presented an exhibit they created using a computer model to show the relative spacing of the landscaping along the highway. Based on the computer model, she felt that the difference in landscaping setback, fourteen (14) feet on the east side versus four (4) feet on the west side, was not as noticeable as would be expected, especially when the eventual canopy of the tree is considered. She further pointed out that the shorter trees located in the median helped to balance the design. Chairman Turner asked about the existing landscaping along the Abbey side. Ms. Esswein indicated that the existing trees and brush that line the Abbey property are about another 10 feet back from the proposed street trees, which are planned to be 14 feet off the newly constructed highway. Ms. Esswein pointed out that there is no sidewalk planned for the east side of the street. Commissioner Bliss asked why we would spend money on street trees if there are already existing trees just ten (10) feet back. Ms. Esswein felt that the street trees were important to provide a formal definition to the highway on both sides and to highlight the primary entrance to the village. Commissioner Bliss asked if thought had been given to other ways of treating the border of the highway. Ms. Esswein explained that design elements such as fencing had been considered, but that the simplicity of the street trees were considered preferable. She also stated that Jessica Lewis of Crispell Snyder had confirmed that even shorter landscaping, with shallower roots systems above the Geo-Foam (which is to be located four (4) feet below grade), would not be advisable since the subsoil will be primarily densely compacted gravel from the highway project. Chairman Turner stated that the Village should approach the Abbey about starting a native planting program along their property boundary to

complement the highway project. Ms. Esswein pointed out that elements, such as planters, could always be added at some later date. She suggested that the community take some time to adjust to the new highway before additional design elements are introduced. As it is, we still have to keep in mind that the current illustrations do not yet show all of the street lighting that will be included as well. Ms. Esswein reviewed several different views of the new highway developed through 3D modeling.

Brad Drefcinski distributed a hand-out which summarized the research he had performed regarding the price and availability of street trees for the highway project. Commissioner Chanson requested clarification as to the height difference between two and a half inch (2 1/2") caliper trees and four inch (4") caliper trees. Mr. Drefcinski stated that the height of a two and a half inch (2 1/2") caliper tree would be approximately eight (8) feet. The height of a four inch (4") caliper tree would be approximately fourteen (14) feet. He pointed out that the height would obviously vary by tree specie. Brad Drefcinski reviewed the availability of the various trees from different area nurseries and provided the costs for both the tree itself, as well as its installation. Mr. Drefcinski stated that he had to thank Sharon O'Brien for directing him to Gerdes Wholesale Nursery in Harvard, Illinois. Gerdes was the only nursery which claimed to be able to provide all of the specified trees in a four inch (4") caliper. The only thing required to set the trees aside for the STH 67 project would be a written confirmation from the Village in the form of a purchase order. For an order of only 80 trees, Gerdes would not require a deposit, but they would ask that the Village follow up 60 days prior to delivery. Ms. Esswein asked Mr. Drefcinski if he would need to go to the nursery to actually tag the trees. Randy Barker (from audience) stated that Gerdes is not a grower; that while they may be able to obtain the trees, they are not grown in Harvard. Mr. Drefcinski mentioned that we would need to make sure that the trees were grown in the same climate zone in which the Village of Fontana is located. They could not be trees which were grown in southern Illinois. Mr. Chanson asked if he would be able to tell the difference by looking at the tree. Mr. Drefcinski stated that he would require that certificates be submitted with the trees, which is something he requires on all of his projects. As far as it relates to the cost of the project, Mr. Drefcinski stated that a contract requirement to install owner-supplied trees may be more expensive than allowing the bidders to utilize their own landscaping suppliers.

Commissioner Chanson/Commissioner Petersen 2nd made a MOTION to authorize the acquisition of locally grown, larger caliper trees, for the State Highway 67 reconstruction project, and the MOTION carried without a negative vote..

Boat Trailer Parking Lot

Ms. Esswein presented an exhibit showing a redesign for the Boat Trailer Parking Lot prepared by Ruekert Mielke. Specifically, Ruekert Mielke is suggesting a reconfiguration of the High Street exit. Executive Director McHugh explained that Ruekert Mielke's traffic engineer is suggesting that the exit become right-turn only, in order to avoid possible conflicts at the intersection of High Street and Fontana Boulevard. Executive Director McHugh noted that while a right-turn only exit may be necessary, the proposed design cuts the curb so far back to the north that it forces the removal of some of the proposed fencing and landscaping. Chairman Turner stated that he didn't like the look of it and asked the group for comments. Commissioner Petersen stated that he thinks it is necessary to solve the problem of boaters who will turn to the left unless the exit is designed as presented. Commissioner Bliss requested clarification regarding the routing of traffic into and out-of the parking area. It was explained that all traffic would have to enter the lot from the north and that there would be no entry to the lot off of High Street. DPW Workman agreed that allowing entry off of High Street would result in traffic conflicts. Ms. Esswein stressed that they were not necessarily in disagreement with Ruekert Mielke regarding the necessity of making the drive right-turn only, in addition to exit only, they were simply concerned with designing it in such a way that there were no other options. Commissioner Petersen stated that a sign was not enough; people would still turn to the left if they were not forced to turn right. Executive Director McHugh indicated that there were already plans in place to incorporate electrical conduit underneath the pavement, so that if it was

determined necessary at some point in the future, a gate could be installed to control the exit. Chairman Turner asked why not simply install an exit-only gate; and the response from the group was that a gate would only control the exit issue, it still did not address the left turn issue. The final direction given from the group was for PDI to work with Ruckert Mielke and to incorporate their design for a right-turn only exit into the boat trailer parking lot plans.

Third Avenue Lighting

Ms. Esswein reviewed the status of the lighting plans for Third Avenue. She indicated that there is currently one-tall pole at each intersection on Third Avenue and that they are looking for direction regarding the placement and size of the proposed lighting. A combination of short poles (15 feet) along the street with two large poles (29 feet) at each intersection would provide more lighting than what currently exists. What they need from the Village is direction regarding the Village's lighting goals. If the Village truly wants no additional lighting, then they could simply place one tall pole at each intersection. Commissioner Petersen stated that if the goal is to encourage pedestrian traffic, then it is necessary, and even desirable, to include pedestrian scale lighting. Chairman Turner agreed that the short light poles would look nice along the sidewalks, but that we don't want to over-light the intersections. Ms. Esswein explained that they had been directed to use only the short light poles east of the highway. Chairman Turner asked why, and Executive Director McHugh explained that he had provided PDI with that direction based on comments from both the CDA and the Park Commission. Chairman Turner pointed out to the group that the tall lights located on Mill Street look great. He suggested that the tall light pole be located at each intersection with short light poles located mid-block. Commissioner Bliss asked if there was a possibility to use a totally different style of light. Ms. Esswein explained that the lights were chosen so as to match the lighting in the Highway 67 Project. Trustee Pollitt asked if there were any estimates of the annual costs associated with the proposed lighting. DPW Workman stated that the Village currently budgets approximately \$30,000 annually for power and maintenance costs, on a village-wide basis. Chairman Turner asked why we wouldn't just put the lights on the same side as the sidewalk and forget about the other side of the street. Ms. Esswein explained that she was worried about visual balance in the design, but she did say that Brad (Mr. Drefcinski) was in favor of lights on one-side only. Chairman Turner asked about the installation of a sample of the short light pole outside the Village Hall. Executive Director McHugh stated that he was working with Mr. Don Dewey (Commercial Lighting Sales) on getting a sample of the short light pole and fixture combination installed in the Village Hall Parking lot in early spring. DPW Workman pointed out his suggested locations for tall light poles (one per intersection) and short light poles (spaced evenly along each block) for PDI's benefit. Chairman Turner asked that PDI work with Craig's suggestions to revise the lighting plans and then to return to the Park Commission for review and comment.

Highway 67 Commercial Parking Area

Chairman Turner asked for an update of PDI's work on the commercial parking area along Highway 67, which provides parking for the former Titan Real Estate Building, Hurkman Jewelry, State Farm Insurance and Fontana Outdoor Sports. Ms. Esswein explained that they had finished with the general layout and forwarded it to Crispell Snyder. Chairman Turner asked that PDI follow-up with Crispell Snyder.

Mill Street Landscaping / Public Plaza / Conservancy Entrance

Chairman Turner asked when the landscaping for the Highway was going out for bid. Mr. Drefcinski recommended that the project go out for Bid in January of 2007 to ensure plant availability. Chairman Turner asked when the landscaping for Mill Street was going out for bid. Executive Director McHugh explained that the few trees on Mill Street were going to be put out for Bid in conjunction with the Third Avenue project. Commissioner Petersen asked why the Village wouldn't just finish the Mill Street project, as opposed to just leaving it sit there half done. Chairman Turner confirmed that the entire Third Avenue project may be put off till the spring of 2007, and he stated that he was not in favor of pushing Mill Street off simply because Third Avenue had been

delayed. Executive Director McHugh explained that all of the Third Avenue projects were being slowed down as a result of funding limitations. He further explained that the Mill Street Plaza was scheduled to be completed in 2007 because the final location and design of Pollard's Retail building would be known by that time. Ms. Esswein pointed out that the landscaping of the Plaza should be coordinated with the landscaping on the highway. Commissioner Petersen asked why the landscaping on the west side of Mill Street adjacent to Pollard's Commercial Building and the Hildebrand Conservancy should be delayed. Ms. Esswein indicated that the Mill Street entrance to the Hildebrand Conservancy needed to be cleared before final landscape plans could be completed. Executive Director McHugh explained that the proposal received from Agrecol in the fall of 2005, to clear the area, was not acted upon by the CDA. Commissioner Petersen asked that Agrecol be contacted to determine a schedule for clearing the area. Commissioner Bliss asked if it was possible to get the area cleared and the plans finalized in time to have it planted this year. Mr. Drefcinski said it would have to be cleared immediately if he were to finalize the landscape plans for the area. Chairman Turner/Commissioner Petersen 2nd made a MOTION to proceed with the Mill Street Park project as long as it can be done in the appropriate planning window, and the MOTION carried without a negative vote.

Half-Day Community Workshop

Ms. Esswein distributed a draft meeting agenda she had prepared for the Half-Day Community Workshop to discuss the Lakefront Community Buildings. Commissioner Bliss asked why the CDA would continue with the workshop considering the recent issues facing the Village. With regards to authorizing projects via referendum, Commissioner Chanson asked when the actual referendum would be held. Chairman Turner indicated that the earliest a referendum on the Lakefront Projects could be held would be September. Commissioner Bliss stated his thought that the community workshop should be scheduled for a date which was closer to the date of the actual referendum, so that people knew exactly what it was they were voting on. Ms. Esswein explained that the input from the public would be necessary before they could move forward with the design of the lakefront buildings.

Commissioner Petersen/Commissioner Bliss 2nd made a MOTION to cancel the Half-Day Community Workshop, originally scheduled for March 4th, and the MOTION carried without a negative vote.

Carolyn Esswein, Amanda O'Keefe, and Brad Drefcinski left the meeting @ 7:12 PM.

EHLERS & ASSOCIATES

2006 Bond Issue

Jim Mann referred the commissioners to the hand-out which had been distributed in their packets, directing their attention to the last page. He explained to the group that the two borrowings made by the Village, on behalf of the CDA, in late 2005 (State Trust Fund Loan & Walworth State Bank Note) were both ten year obligations. The State Trust Fund Loan was based on a ten (10) year amortization schedule, and the bank note with the Walworth State Bank was calculated over a twenty (20) year amortization schedule, with a balloon payment at the end of the ten (10) year term. If that structure were to be carried forward along with future financing, his projections indicate a shortage of cash on hand to make the future payments. To avoid that situation, Ehlers is suggesting that the Village refinance the bank note with the Walworth State Bank. Mr. Mann informed that group that the Village is not able to issue more than \$10 million dollars in bank-qualified debt in any given calendar year. Bank qualified debt means that the sale of the debt is opened up to a wider array of purchasers, including larger underwriting houses that are purchasing the debt for funds. Per Mr. Mann, the difference between bank-qualified debt and non-bank-qualified debt can have a rather significant impact on the interest rate. By refinancing the WSB note, and leaving some borrowing capacity open for the Village, the CDA is left with a little more than \$6.5 million dollars for project costs.

Chairman Turner asked for clarification as to how much money the CDA actually had available to spend on projects. Specifically, he wanted to know how much money was left from the first Bond Issue and how much was left out of the Walworth State Bank loan. Treasurer Pollitt estimated that there was approximately \$1 million left in the first bond issue. Because the money from the Walworth State Bank was used to pay for the Fontana Boulevard Utility Project, there was probably less than \$1.3 million left. Executive Director McHugh explained that if Third Avenue is being moved forward into 2007, there will be sufficient money available for anticipated projects costs. Administrator Hayden asked for clarification from Jim Mann as to why the Village should refund the Walworth State Bank note this year. Mr. Mann explained that the Village would be locking in a long term interest rate on debt which they already knew they were going to take on. Further, it would allow the Village to postpone additional debt until such time as the full value of the Abbey renovation was reflected in the assessed value. Administrator Hayden explained that part of the strategy of borrowing the money from the Walworth State Bank in 2005 was to avoid the very issue of exceeding the bank qualified cap we are now discussing; plus the Village was able to lock in a fairly competitive interest rate. Mr. Mann explained that the issue with the Walworth State Bank note was the relatively short term of only ten (10) years. An additional issue with not refunding the WSB note is that it will put any amortization of principal on the 2006 bond issue out until 2016. Such a situation could negatively affect the Village's rating. As a final comment, Mr. Mann expected a bond issue in the near future to be in the 4.40% range, which would put it in the same ballpark as the WSB note. Per Jim Mann, the next step, assuming the CDA approved the general financing plan, was for the Village Board to set the sale date. In conjunction with setting the date of sale, the Village Board will need to approve several resolutions specifying the particular purposes of the bonds.

Commissioner Bliss/Chairman Turner 2nd made a MOTION to approve the general financing plan approved by Mr. Jim Mann of Ehlers and Associates, and the MOTION carried without a negative vote.

Following the vote, Commissioner Bliss asked when the Village would know what amount of increment would be generated by the Abbey property. Mr. Mann explained that the Village would know the assessed value following the 2006 open book. More importantly, the equalized value will be issued by the Department of Revenue in September, 2006. Chairman Turner asked why Ehlers' calculations for net-present-value were so much different than what Treasurer Pollitt was showing in the CDA's full accounting statement. Mr. Mann explained that the chief difference is the use of a very conservative 5.50% for the discount rate. In addition, Ehlers is assuming a percentage drop in the mill rate in each of the first 5 years. Chairman Turner asked that Executive Director McHugh and Treasurer Pollitt work with Mr. Mann to synchronize the numbers.

TID #1 Infrastructure Projects

Highway 67 Reconstruction

Executive Director McHugh explained that the Village was recently notified by the Wisconsin Department of Transportation that the State Highway 67 project had been scheduled for a bid letting on March 14th, 2006. He informed the group that the notice also included a statement that the DOT reserved the right to reject any and all bids if they were to exceed the engineer's estimates by more than a certain percentage.

Mill & Main Street

Executive Director McHugh explained that the Village is waiting on the final close-out and the final pay requests from Ruckert Mielke.

Fontana Boulevard Utility Project

DPW Workman explained that Mann Brothers is planned to recommence construction the week after next.

Beach Improvement Project

Executive Director McHugh explained that the construction of the new Beach House was still on hold.

Third Avenue Reconstruction

Per Executive Director McHugh, the most pressing issue was the finalization of the layout for the street lighting. The lighting plan, which had been thoroughly discussed earlier during PDI's presentation, would now be sent to Ruckert Mielke and Don Dewey, of Commercial Lighting Sales, for photometric work.

Boat Trailer Parking Lot

Executive Director McHugh confirmed that PDI had been directed to work with Ruckert Mielke to incorporate the design for a right-turn only exit onto High Street.

Main Lift Station Project

Executive Director McHugh explained that the Village Board had approved a contract for design services from Strand & Associates for the aboveground portion of the Lift Station facility. Because the project is being jointly funded by the CDA with TIF funds, it requires review and approval by the CDA. Executive Director McHugh explained that the approval of the design contract did not alter the fact that the CDA's commitment to the project was capped at \$1 million.

Chairman Turner/Commissioner Bliss 2nd made a MOTION to approve the contract with Strand & Associates for design services for the aboveground portion of the Lift Station facility, at an estimated total of \$31,000, and the MOTION carried without a negative vote.

TID #1 Development Projects

Mill Street Plaza – FairWyn Ltd.

Per Executive Director McHugh, Brian Pollard had recently contacted the Village in regards to his \$40,000 payment, which is due to the Village per the Development Agreement. Treasurer Pollitt asked if she should bill Mr. Pollard for the \$40,000 land payment, along with cost recovery monies due to the Village for portions of the Mill Street project. Executive Director McHugh explained that the final payment was due as soon as a final Occupancy Permit is issued for the Commercial Building.

Cliffs of Fontana – Par Development

Administrator Hayden explained that she had met with representatives of PAR Development, along with Attorney Dale Thorpe. She further explained that PAR Development is planning to submit engineering drawings to the Village by Friday, and that they are proposing to submit the remainder of their PIP application in time for the March 28th Plan Commission meeting.

General Business

Hildebrand Conservation Easement

Chairman Turner stated that the Hildebrand Conservation Easement was still in progress.

Lakefront Survey RFP – Award Project

DPW Workman explained that the Village received a total of five (5) responses to the Village's RFP for the Lakefront Survey project. Following review of the proposals, the staff was in unanimous agreement that Ramaker should be awarded the project, since they were the lowest cost proposal that met all of the project specifications called for in the RFP.

Chairman Turner/Commissioner Petersen 2nd made a MOTION to award the Lakefront Survey Project to Ramaker and Associates, Inc., and the MOTION carried without a negative vote.

Business Districts, Inc. – Market Analysis Proposal

Chairman Turner reminded the group that Business Districts, Inc. was the firm that had worked with the CDA several years ago. He explained that the Village needed to move forward with some in-depth analysis of the business marketplace, if there was any interest in encouraging quality development in the village. Commissioner Chanson asked if the Village of Fontana desired to look more like Lake Geneva. Chairman Turner stated that the Village had considered the development of a professional park on property up by Duck Pond, as a way to attract quality jobs to the community, not t-shirt shops. Commissioner Petersen explained that the land under consideration was not the actual Duck Pond recreation area, but the site of the old Village DPW shop. Commissioner Bliss stated that the Village had seen a lot of change in the recent year and that the CDA should take some time to allow the community to adjust to the recent developments. Commissioner Chanson agreed and maintained that the Village should have a clear vision of what they wanted to have happen, before a high-powered promoter was hired. Executive Director McHugh explained that the services proposed by BDI would be for the sole use of the Village and were not intended to lead directly to active marketing of the Village as a potential development location. He further explained that additional detail on the Fontana business climate would be useful to existing projects, such as FairWyn's retail building, which is set to break ground in the spring and for which Brian Pollard has yet to find a tenant.

Commissioner Petersen/Chairman Turner 2nd made a MOTION to TABLE the proposal presented by Business Districts, Inc. for an updated market analysis for the Village of Fontana, and the MOTION carried without a negative vote.

Geneva Lake Conservancy – Driveway Reimbursement Agreement

The Driveway Reimbursement Agreement with the Geneva Lake Conservancy was discussed earlier in the meeting during the approval of the Claims Payable.

Pioneer Park Turnaround

The Pioneer Park Turnaround was addressed during the PDI Presentation; earlier in the meeting.

Village Board Report

Chairman Turner indicated there was nothing to report.

Lakefront & Harbor Report

Commissioner Chanson explained to the group that the Lakefront and Harbor Committee had recommended approval of new Launch Rates to the Village Board. It was noted that the Village Board had followed the Committee's recommendation and approved the new rates during the Board meeting the previous evening. Commissioner Chanson questioned the wisdom of spending money on projects, the primary purpose of which is to reduce congestion at the Boat Launch Area, while the Village continues to offer commercial launch operators a significant discount on the launch fees, when compared to what is paid by the regular boater. Commissioner Chanson informed the group that there were a total of 1,600 launches last year. Trustee Pollitt explained that the Village Board had just approved an increase from \$5 to \$6 for commercial operators. Commissioner Chanson stated his opinion that the commercial operators should pay the same amount charged to Village residents. Treasurer Pollitt explained that the Village could charge more, but that they could not charge more than the maximum rate set by the Wisconsin Department of Natural Resources. Treasurer Pollitt explained that the most common lengths of boats launched at the Village Ramp are 20 feet to 22 feet. The cost to a regular resident for that length of boat would be \$10, and the cost to a commercial operator would now be \$6. Trustee Pollitt asked why the CDA should even be concerned with the launch rates if they had been recommended by the Lakefront and Harbor Committee and approved by the Village Board. Chairmen Turner indicated that the issue could always be reconsidered in the future.

Park Commission Report

Wayfinding Signage

Executive Director McHugh informed the group that Park Commissioner Rick Treptow was working with Mr. Jim Sheerin, of Timberline Signs, to put together a comprehensive booklet containing images of all of the Village's Entry and Wayfinding signs. McHugh further informed the group that the Park Commission was in the process of developing a new logo for placement on the Village's Wayfinding Signage.

State Highway 67 – Light Fixture Selection

Executive Director McHugh notified the group that the Park Commission had formally approved the short light pole and fixture combination for the STH 67 reconstruction project.

Executive Director Report

No Report

Confirm Quorum for Upcoming Meetings

Chairman Turner confirmed that the next regular meeting of the Community Development Authority would be March 08, 2006 at 6:00 pm.

Adjournment

Commissioner Chanson/Commissioner Bliss 2nd made a MOTION to adjourn the meeting at 7:53 pm, and the MOTION carried without negative vote.

Minutes prepared by: Joseph A. McHugh, Executive Director

APPROVED: 03.08.2006