

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

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**REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD**

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(OFFICIAL MINUTES)

**Wednesday, May 18, 2016 @ 10:00 AM**

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 10:08 am in the Board Room of the Fontana Public Library, 166 2<sup>nd</sup> Avenue, Fontana-on-Geneva Lake, Wisconsin.

**Board Members Present:**

(Roll Call) Board President Genie Murphy, Ann Catlow, Cindy Wilson, Mary Ann Pearce, Mary Kay Frazier, & Library Board Secretary Joseph McHugh.

**Board Members Absent:**

Dolly Schneidwind & Village Board Liaison Tom Whowell.

**Also Present:**

Library Director Walter Burkhalter.

**Approval of the Agenda**

The agenda was accepted without comments.

**Secretary's Report/Approve (amend if necessary) minutes of April 20<sup>th</sup>, 2016**

Catlow/Frazier 2<sup>nd</sup> made a MOTION to approve the minutes of the April 20<sup>th</sup> Library Board Meeting and the MOTION carried without a negative vote.

**Financial Report: Approve May 2016 Village and Gift Account Bills**

Frazier/McHugh 2<sup>nd</sup> made a MOTION to approve the May 2016 Village and Gift Account Bills and the MOTION carried without a negative vote.

**Financial Report: Accept April 2016 Daily Cash Report and May 2016 Gift Account Report**

McHugh/Catlow 2<sup>nd</sup> made a MOTION to accept the April 2016 Daily Cash Report and the May 2016 Gift Account Report and the MOTION carried without a negative vote.

**Director's Report**

Director Burkhalter offered that the new coffee machine has been a big hit. He informed the Board that the new website was up and that staff member, Jodie Porep, would now be taking over the management of the new site. Director Burkhalter explained that the software used to manage the site makes it easy to keep the site up to date. He further added that links are easy to add to the site with the new software. Director Burkhalter reviewed that he had been able to secure an option to purchase a new computer at a substantial discount. His full proposal calls for the addition of a scanner and a receipt printer. He offered that it would need to be set up by someone from the Lakeshores System. Director Burkhalter informed the Board that Village Administrator Dennis Martin had contracted a vendor to clean the library carpets. The Board Members discussed the ongoing maintenance of the facility and directed Director Burkhalter to follow up with Administrator Martin to review the charges for the recent work, and how much, if any, would be charged to the Library. He was further directed to work with the Village, to insure that any

future work in the facility was to be coordinated through him, and approved by the Board if charges were going to be assigned to the Library budget. Director Burkhalter reviewed his recent attendance at the WAPL Conference (Wisconsin Association of Public Libraries). He explained that he worked as the lead for a session regarding the implementation of the revised Chapter 43 of the State Statutes. Director Burkhalter reviewed for the Board several cool ideas picked up at the Conference on Passive Programming Ideas. He handed out a flyer with a list of programming ideas that he and the staff are planning to implement here in Fontana. He explained that these types of “passive” events are great because they are low-cost, they do not need to be lead or moderated, and they are easy to roll out at the drop of a hat. Director Burkhalter quickly reviewed some of the “passive” activities, such as Adult Coloring, and a new program called Zentangle. He offered that they were also looking into ideas, such as teen study times and a writer’s group. Several Board Members really liked the new Rainy Day programs and offered that the library should have signage down at the beach. Director Burkhalter informed the Board that the library already has a movie license, so the library can show movies. The Board discussed the need for a larger TV for activities and directed Director Burkhalter to move forward with plans to purchase a new TV for the back room. Director Burkhalter noted that Mary Anne Pearce was recently reappointed by the County for a 3-year term. Director Burkhalter informed the board of a recent donation to the Library by Ms. Barbara Bourjaily on behalf of her daughter. The Board discussed author Judith Rolfs and her new book, which would be coming out on the following Friday. Director Burkhalter informed the Board that he had recently been the presenting speaker at the local Rotary Club.

#### **Village Announcements**

Village Board Liaison Tom Whowell was not in attendance.

#### **Lakeshores Report**

Director Burkhalter informed the Board that the Kenosha Library will be joining the SHARE system on June 17<sup>th</sup>. He also reviewed a new online education opportunity, which is available free to library patrons via Gale Courses. He distributed the website address to those present: <http://education.gale.com/l-fontana/>

#### **Unfinished Business:**

No Discussion

#### **New Business:**

No Discussion

#### **Next Regular Meeting: June 22, 2016 @ 10:00 AM**

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, June 22, 2016 @ 10:00 am.

#### **Adjournment**

Name/Name 2<sup>nd</sup> made a MOTION to adjourn the meeting at 11:58 AM and the MOTION carried without a negative vote.