

OCTOBER 20, 2005
PROTECTION COMMITTEE MINUTES
AMENDED (10/28/05)

Minutes Prepared by: Gail Nichols

Note: These minutes are subject to further editing. Once approved by the Protection Committee the official minutes will be on file at the police department.

APPROVED: _____

Call to Order: The Protection Committee was called to order at 5:02 P.M. on Thursday October 20, 2005 at the Fontana Village Hall.

Roll Call: Present Chairman Bromfield, Bob Allen, Dave Eshoo, Ron Frankel, Roger O'Brien and Bob Sandy. Also present were Police Chief Olson, EMS Chief Westphal, Fire Chief Kemmett and visitors Administrator Kelly Hayden-Staggs and Village Attorney, Dale Thorpe.

Absent: Hal Grabow and Ken Ryndak.

Motion to adjourn to Closed Session Pursuant to Chapter 19.85(1)(c) Wis. Stats. "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, was made by John Bromfield and 2nd by Bob Allen. Yes vote by Bromfield, Allen, Bromfield and O'Brien.

Roll Call; Bromfield yes, Allen yes, Eshoo yes, Frankel yes, O'Brien yes, Sandy yes.

Motion passed unanimously.

All non members were excused except Administrator Hayden-Staggs and Village Attorney Dale Thorpe.

Reconvene to Open Session immediately following the Closed Session at approximately 6:10 P.M.

Approval of Minutes: Motion to approve the September 17, 2005 minutes was made by Bob Sandy and 2nd by Dave Eshoo. Motion passed unanimously.

Visitors Heard:

Carol Stephen, Indian Hills 1st Addition.

Tom Schwartz

Bruce Jensen

Bill Howell

Claude Nelson

Mark Heckert

Above citizens asked to speak regarding the proposed dissolution of the police department. Attorney Thorpe and Administrator Hayden Staggs discouraged discussion at this time as the subject of dissolution was not on the agenda. Attorney Thorpe said he would express citizen concerns to the Village Board. Administrator Hayden Staggs asked the citizens to watch the Village Board Agendas for mention of this subject.

EMS Report: Chief Tom Westphal

Chief Westphal said the EMS has two new members.

Chief Westphal briefly discussed the funds update.

Budget: Submitted by Chief Westphal. (Distributed at Protection Committee and Attached)

General Business:

Chairman Bromfield announced the resignation of Protection Committee member, Ken Ryndak. He stated there is no appointment of a new member at this time.

Carpet Replacement: Chief Olson submitted three estimates for replacement of carpet in the police department and stated there is enough money left over in this year's Public Safety Building budget to pay for the carpet. Bob Allen made a motion to table the re-carpeting until the next Protection Committee meeting. 2nd by Roger O'Brien. Motion passed unanimously.

New Protection Committee Meeting Day: Discussion followed. Decision was made to leave meeting dates for the 3rd Saturday of every month.

November Protection Committee Meeting: November 19th at the police department.

Fire Department Report: Jon Kemmett

Chief Kemmett gave a brief report of the month to date fire calls.

The Fire Department visited the grade school for Fire Prevention Week and also provided fire safety material to children at the library.

Chief Kemmett reported 6 of their new firefighters are completing 60 hours of mandated live fire training. They are now completing another 36 hours of class to be eligible to take the State Certification Test.

The burn of the garage went well this past week and the burn of the house on the 29th is still on schedule. Other area departments will also attend and participate in the house burn.

Police Department Report: Chief Olson

1996 Squad Disposal: Chief Olson presented 3 estimates of worth to the committee. Administrator Hayden suggested E-Bay sale of the vehicle.

***Motion was made by Bob Allen and 2nd by Dave Eshoo to declare the vehicle surplus property, place it on E-Bay for disposal for not less than \$1,000. Motion passed unanimously.

Pay Raise for Lt. Brad Buchholz:

Administrator Hayden Staggs said Lt. Buchholz' pay for 2005 would remain where it presently is at \$48,801.40. The pay for Lt. Buchholz would increase by 8% for 2006 to \$52,705.80 as a base.

Motion to accept as stated by Administrator Hayden-Staggs and recommend to the Village Board was made by Bob Sandy and 2nd by Roger O'Brien. Discussion followed. Lt. Buchholz stated he had submitted wage comparisons to Chairman Bromfield as requested prior to this meeting. Buchholz distributed copies of the comparisons to committee members and asked that they consider these figures when making recommendations to the Board. Lt. Buchholz asked for a 13% increase to bring him to the level of comparable positions in surrounding communities.

***Motion by Bob Sandy 2nd by Roger O'Brien to recommend to the Village Board to let the salary of \$48,801.40 stand as is for 2005, grant an 8% increase bringing the Lt. wage to \$52,705.80 annual salary. Motion passed unanimously.

Pay Raise for Chief Olson: Administrator Hayden asked for a motion to table pending Chief Olson's evaluation with Administrator Hayden the following day.

Motion to table by Roger O'Brien and 2nd by Ron Frankel. Motion passed unanimously.

Longevity Pay for P/T Officers: Chief Olson asked for a 25 cent per hour increase for longevity for part-time officers. Administrator Hayden-Staggs said the union contract has added 68 cents per hour to everybody's base hourly rate and the Village has budgeted the same amount of increase for the part-time officers plus the time and a half they already get for holiday pay.

Bob Sandy said he was in favor of the longevity pay incentive when asked by Attorney Thorpe.

Kelly Hayden-Staggs said the returning officers are currently benefiting from the retirement program when their hours.

A motion to table the longevity pay incentive was made by Dave Eshoo and 2nd by Bob Allen. Motion passed unanimously.

***A motion to adopt the recommendation to increase the part-time officer hourly base pay was made by Bob Allen and 2nd by Ron Frankel. Motion passed unanimously.

Finance Committee Report: Ron Pollitt

Ron Pollitt stated the last month's Protection Committee asked for a full time officer to be put into the budget for 2006 even though the position hasn't been filled yet. He said the Finance Committee has budgeted \$59,351.00 for wages and \$28,545.00 for benefits bringing the total figure to \$87,896.00 for a full time officer for 2006.

Chief Olson questioned the dollar figure as being \$6,000 more than even he would be making. Ron Pollitt said he was quoting the figures he had been given. Administrator Hayden-Staggs said the budgeted amount is what the vacant position left by Jeff Recknagel would have amounted to and includes money for overtime pay.

Bob Sandy asked Chief Olson what the base wage is for a starting officer and Chief Olson said, "\$40,186.00 not including overtime.

Administrator Hayden-Staggs said she budgeted for an Investigator position because that was the vacant position.

Bob Sandy said he understood the Chief was asking for a new officer not an investigator. Discussion followed.

Attorney Thorpe explained budgeting for the higher cost would prevent a budget shortfall and doesn't mean it has to be spent at that level and doesn't presume that there has been a policy decision to fill that position. He said it's a cautionary budgetary item.

Staffing 2005 and 2006: Attorney Thorpe recommended to table this issue based on the fact that the Village Board is engaged in a course of discussion with the County Sheriff's Department right now and until that reaches some resolve.

Administrator Hayden-Staggs asked Chief Olson the status of the PFC interviews for an eligibility list. Chief Olson said all members have been notified the packets are ready for review at the police department and no meeting date has been set as of this time.

Chief Olson stated the process with the Sheriff's Department could take years and said he and the Lt. needed to know staffing recommendations from the Protection Committee, for now and in 2006.

Attorney Thorpe said this item will be on the agenda next month and if it's ready for a more thorough discussion then it would be discussed.

Administrator Hayden Staggs said a directive had been given back in April to hire a part-time person and create a full-time eligibility list and that's what the PFC is now meeting to do. Chief Olson said what the department needs is a full-time officer.

Motion to table the 2005 / 2006 staffing issued pending outcome of the County discussion was made by Bob Allen and 2nd by Ron Frankel. All in favor: Bromfield, Allen, Eshoo, Frankel and O'Brien. Opposed: Sandy.

Motion to adjourn by Bob Allen and 2nd by Dave Eshoo. Motion passed unanimously. Meeting adjourned at 7:00 P.M.

***** Items for the Village Board Agenda (3)**