

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

REGULAR MEETING of the FONTANA PUBLIC LIBRARY BOARD

(OFFICIAL MINUTES)

Wednesday, October 19, 2016 @ 11:00 AM

Board President Genie Murphy called the regular monthly meeting of the Library Board to order at 11:06 am in the Board Room of the Fontana Public Library, 166 2nd Avenue, Fontana-on-Geneva Lake, Wisconsin.

Board Members (All Present):

(Roll Call) Board President Genie Murphy, Ann Catlow, Cindy Wilson, Dolly Schneidwind, Mary Ann Pearce, Mary Kay Frazier, Village Board Liaison Tom Whowell & Library Board Secretary Joseph McHugh.

Also Present:

Library Director Walter Burkhalter.

Approval of the Agenda

The agenda was accepted without comments.

Secretary's Report/Approve (amend if necessary) minutes of September 14th, 2016

Schneidwind/Catlow 2nd made a MOTION to approve the Minutes of September 14th, and the MOTION carried without a negative vote.

Financial Report: Approve October 2016 Village and Gift Account Bills

Director Burkhalter presented the current Village Bills for review. In response to questions from the Board, he explained that the current invoice from Lakeshores represents all IT services provided year-to-date, which is why its total appears high for the current month.

Schneidwind/Whowell 2nd made a MOTION to approve the October 2016 Village and Gift Account Bills, and the MOTION carried without a negative vote.

Financial Report: Accept September 2016 Daily Cash Report and October 2016 Gift Account Report

Director Burkhalter reviewed the Daily Cash and Gift Account Reports, and pointed out the recent donation from the Chapin Foundation.

Schneidwind/Whowell 2nd made a MOTION to approve the September 2016 Daily Cash Report and the October 2016 Gift Account Report, and the MOTION carried without a negative vote.

2017 Library Budget Request

Director Burkhalter reviewed his proposed 2017 Budget Request, and noted that it included a new full-time position for Library Assistant.

Murphy/Pearce 2nd made a MOTION to approve the 2017 Budget Request for the Fontana Public Library and the MOTION carried without a negative vote.

Director's Report

Director Burkhalter informed the Board that Mr. Ron Adams had been contracted to build custom shelving in several areas throughout the library, including the rear meeting area, and the Children's area up front. The total cost for materials and labor, per Director Burkhalter, was going to be \$1,600. Director Burkhalter reviewed the recent presentation by Mr. Frank Breneisen, and offered that it had been well attended, with over 25 people that evening. Board Member McHugh offered that the Library should do more to publicize Library Events using Social Media. Director Burkhalter informed the Board of an upcoming Book Signing. Author Libby Fisher Hellmann will be signing her latest book, "Jump Cut, on Saturday, October 22nd at 11 am. Director Burkhalter explained that Ms. Hellmann is a Chicago author, whose latest work is based partially in the Geneva Lake area. Board Member Ann Catlow noted that she had attended the AAUW's recent Soup and Signing event and offered that it had been very well attended by local authors.

Village Announcements

Village Liaison Whowell informed the group that the Village was considering the reduction of Partech from 24-hour EMS coverage down to 12-hours-per-day. He also reviewed for the Board the recent retirement announcement by the Police Chief. Several Board Members offered that Chief Olson would be greatly missed.

Lakeshores Report

Director Burkhalter explained that the Lake Geneva Library is in the process of hiring a new Director.

Unfinished Business: Furniture

Following up on the new shelving, the Board discussed the status of the furniture in the Library and brought back the concept of reupholstering some of the pieces in the facility. Board Member Wilson offered to reach out to a local merchant, Nick of Nick's Upholstery, and ask that he touch base with Director Burkhalter to review the various pieces in the Library, and to make an assessment as to what could be recovered, what could be rebuilt, and what should be replaced. Board Member Wilson also mentioned that a retailer in Greenfield, Biltrite, offered well-built furniture, in the Mission Style which matches the theme of the Library, at fair prices.

Unfinished Business: Library Activity Programming

Several Board Members asked for an update on Library Programming. Board Member Schneidwind offered that she was still looking for suggestions from the other Board Members. Board Member Frazier offered that she had reached out to local Attorney, John Mayer, as regards an Estate Planning presentation he has put on in the past. She noted that she had recently spoken to his secretary and was hoping for a return call.

New Business:

Board Member Pearce asked Director Burkhalter to prepare a list of Board Members and their current contact information, and he offered to get it done. A second item discussed was the need for some drywall repairs in the area around the elevator.

Next Regular Meeting: November 16, 2016 @ 11:00 AM

The next regular monthly meeting of the Fontana Public Library Board was scheduled for Wednesday, November 16th, 2016 @ 11:00 am.

Adjournment

Frazier/Pearce 2nd made a MOTION to adjourn the meeting at 12:09 PM and the MOTION carried without a negative vote.