

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)
Human Resources Committee Meeting
November 6, 2017

The Human Resources Committee meeting was called to order by Chairman Pat Kenny at 4:34 pm on Monday, November 6, 2017 in the Village Hall.

Members Present: President Pat Kenny, Trustee McGreevy, Trustee Prudden
Also Present: Theresa Loomer, Dale Thorpe, Scott Vilona

Closed Session

Trustee McGreevy/Trustee Prudden 2nd made a MOTION at 4:35 pm to go into Closed Session, pursuant to Wis. Stats. Chapter 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," and Chapter 19.85(1)(e), "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," specifically WPPA Union Negotiations.

The Roll Call vote was as follows:

President Kenny – Aye

Trustee McGreevy - Aye

Trustee Prudden – Aye

The MOTION carried on a 3-0 vote.

Adjournment Closed Session

Trustee Prudden/Trustee McGreevy 2nd made a MOTION at 4:44 pm to adjourn the closed session and reconvene in open session, and the MOTION carried without negative vote.

Open Session

Approval of Minutes for August 25, 2017 Meeting

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve the minutes from the August 25, 2017 meeting, and the MOTION carried without negative vote.

Consideration and Recommendation to the Village Board on Establishing a Grievance Procedure in the Village's Personnel Policy Manual

Thorpe presented an amendment to the personnel policy handbook establishing a grievance procedure which provides a clearly defined process on how an employee grievance will be handled.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to recommend village board approval of the Grievance Procedure in the Village's Personnel Policy Manual, as presented, and the MOTION carried without negative vote.

Vested Comp Time Payment for Mr. Martin

Martin had 171 accrued vacation hours, 12 hours comp time, and 720 hours of sick time. The total proposed payout was \$35,816.11.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to recommend village board approval of the calculated comp time payout for Mr. Martin in the amount of \$35,816.11, and the MOTION carried without negative vote.

Payroll Resolution Amendment for PT Building Inspector

The building and zoning department has recommended part-time building inspector, Terrance Welch, receive a \$.50 wage increase for each licensure he obtains. He has received four to date,

and in order to compensate him with a \$2.00 per hour pay increase, the salary resolution must be updated with an increase pay range for the position.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to recommend Village Board approval of the payroll resolution, as presented, and increase the hourly wage range of the PT Building Inspector to \$17.00 - \$21.00 per hour, and the MOTION carried without negative vote.

WPPA Union Proposal for Contract Renewal Terms

Since Chief Cates was absent, the committee voted to table the item until the next meeting scheduled for Tuesday, November 21, 2017 beginning at 5:45 pm.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to table the WPPA Union Proposal for Contract Renewal Terms, and the MOTION carried without negative vote.

Adjournment

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to adjourn the meeting at 4:47 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Human Resources Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/21/17