

**FONTANA PUBLIC LIBRARY BOARD MINUTES
WEDNESDAY, SEPTEMBER 28, 2011**

President Genie Murphy called the meeting to order at 10:15 a.m.

MEMBERS PRESENT: Ann Catlow; Genie Murphy; Joseph McHugh; Dolly Schneidwind; Tom Whowell; and Village Trustee Cindy Wilson
OTHERS PRESENT: Nancy Krei, Library Director
EXCUSED ABSENCE: Mary Kay Frazier and Mary Ann Pearce

The minutes of the August 17, 2011 meeting with a correction from Trustee Wilson, and the minutes of the September 14, 2011 Budget Workshop meeting were approved unanimously on a Whowell/McHugh motion.

FINANCIAL REPORT: The motion by McHugh/Schneidwind to accept the August Petty Cash Report and pay the September Gift Account and Village bills was carried unanimously.

2012 Library Budget discussion: The Finance Committee meeting of September 22 where the library presented its 2012 Budget request was discussed. The Board expressed their thanks to Tom for his presentation of the library's budget. Nancy also expressed her thanks and appreciation to Tom, as well as to Ann, Dolly, Genie, and Joe for their attendance and support at the Finance Committee meeting.

CLOSED SESSION: McHugh/Whowell made a motion to go into Closed Session at 10:40 a.m. pursuant to Wisconsin State Statutes 19.84 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the Governmental body has jurisdiction or exercises responsibility."

Specifically: Library Staff salaries and the Roll Call vote follows:

Murphy – Aye; Trustee Wilson – Aye; Whowell – Aye; McHugh –Aye; Schneidwind –Aye; Catlow - Aye

The motion carried on a 6-0 Vote.

Closed Session Adjournment: Motion by Whowell/McHugh to adjourn the Closed Session at 11:30 a.m. and reconvene in Open Session.

2012 Library Budget/salary recommendations: Motion by Schneidwind/McHugh to approve wage recommendations and salary increases for the Library Staff as discussed, and to present those recommendations to Kelly for inclusion in the library's 2012 Budget. Motion carried unanimously.

Technology Update: The Gates Grant computers have been installed. There are still some outstanding issues with the library's computers and some questions about what is included for the library's computers in the Village IT service contract. In order to have a better understanding of the library's technology needs, the consensus of the Board was to contact Keith Lukes, who is familiar with the library's unique set-up, to do a technology assessment.

Lakeshores Report: Nancy reported on the LAC meeting that she attended on August 30, as well as the Walworth County Planning meeting, and the Lakeshores Library System Board meeting on September 21.

Director's Report:

- Read and Romp will begin on September 29. The program has been re-vamped, and a craft time has been added. Once again, we are very grateful have Carol Lobdell as our reader.
- There will be an author presentation and book-signing by Pascal Marco, on Tuesday, October 4 at 6:00 p.m. Pascal is a summer-area resident, whose book, *Identity Lost*, was written in part at the Fontana Library. The library is also mentioned in the book's acknowledgements.
- Nancy distributed the results of the Computer Skills survey. Through September 27, we had thirty-nine people who expressed an interest in attending computer classes. The greatest area of interest is in learning basic computer skills, e-mail, and how to manage photos. There is also considerable interest in learning how to download materials to electronic devices. Dolly has a potential instructor in mind, and will contact her with the survey results.
- Nancy will be attending the Wisconsin Library Association Annual Conference in Milwaukee, November 1-4

The next meeting date will be October 19, 2011.

Motion by Catlow/Schneidwind to adjourn at 12:15 p.m. carried without negative vote.

Respectfully submitted,
Nancy Krei, Secretary, Pro Tem

10/19/11
approved by:
Fontana Public Library Board