

**FONTANA PUBLIC LIBRARY BOARD MINUTES
WEDNESDAY, JANUARY 26, 2011**

President Genie Murphy called the meeting to order at 10:07 a.m.

MEMBERS PRESENT: Ann Catlow; Mary Kay Frazier; Joe McHugh; Genie Murphy; Mary Ann Pearce; Dolly Schneidwind; Tom Whowell; and Village Trustee Cindy Wilson

OTHERS PRESENT: Nancy Krei, Library Director and Village Trustee Micki O'Connell

The minutes of the November 17, 2010 Board meeting, were unanimously approved on a Whowell/McHugh motion.

Financial Report: The December 2010 Village and Gift Account bills previously approved by the Board subcommittee in December were reviewed by the full Board. Additional bills for Util-IT, Baker & Taylor, and Lakeshores that were received in January, but will be charged back to the 2010 Budget were also reviewed. **Motion by Whowell/McHugh to pay the additional December bills, the January 2011 Village and Gift Account bills and to accept the November and December Petty Cash reports. The motion was carried unanimously.** One of our CDs matured on January 18. **Motion by Murphy/Pearce to renew the CD for 11 months, and transfer \$2,000 from the CD to the Checking Account carried without negative vote.** There was brief discussion about low interest rates and anticipated expenditures. Nancy will provide an estimate of 2011 projected expenditures at the February meeting.

Village Report: The Plan Commission meeting will be held on January 31, 2011 with the Rewrite of Municipal Code Chapters 17 & 18. There is a primary election on February 15 in Fontana has only one race— WI Supreme Court Justice —on the ballot. The election for Village President and Trustees will be held on April 5.

Lakeshores Report:

- The results of the Long-Range Planning Study that was conducted by MBA students from UW-Parkside have been received. The System will target areas to concentrate on and share those results with the Directors.
- Nancy attended the LAC-Director's Council meeting on January 11. At that meeting a vote was taken to discontinue cataloging and Interlibrary Loan with OCLC, and move to a new vendor—Skyriver. The implications for our library include the fact that we will now have to pay a \$200 annual fee to use the WISCAT database for Interlibrary Loan, and will have to catalog materials using a new program. Lakeshores is anticipating a reduction in overall consortium costs, but that remains to be seen. This decision was not discussed with the Mid-Wisconsin libraries, and may have an impact on their costs, due our shared consortium. Their displeasure was evident at the S.H.A.R.E. meeting that Nancy attended in Horicon on January 21.
- There was a Symphony upgrade from 3.22 to 3.4 on January 24. The upgrade will add some needed features to the circulation module.
- There is an opening for a Walworth County representative on the Lakeshores System Board. However, the appointment is made by the County Executive, and in the past has been more of a political appointment.

Director's Report:

- Util-It was finally able to install the necessary software to the public and staff computers as well as the new PCs. Our previous computers did not have enough memory to efficiently run Symphony. This was funded from the 2010 Budget from the Capital Outlay and Technology accounts. The software for the public PCs was the funded from the balance in the Gates Grant account. With all new computers, there are a few issues to be resolved, but Ken from Util-IT will be in back on January 31.
- The Library received compliments on the holiday décor, and Nancy gave credit to Jodie for her creative way of making the library inviting in December. The coffee and cookies that were served for two weeks in December were well-received.
- The special Geneva Lake ornaments designed by Gabby Jensen that featured the Library card logo were given to Carol Lobdell, and Susan Gilkes (our volunteers) and Tom Whowell as a thank-you for all his contributions. Carol was also given a gift card as a thank-you for all her hours spent reading to children at our Read and Romp story times. A Subway party platter and cookies was given to the Public Works crew on December 22, as a thank-you for all the things they do for the library. Nancy read thank-you notes received from Public Works, Carol Lobdell, and Norma Gowlett.
- There were five applicants for the vacant position. Nancy hopes to hire someone by the next meeting, or by the end of February.

**Motion by Pearce/Frazier to adjourn at 11:30 a.m.
The next meeting will be on February 16.**

Respectfully submitted,
Mary Ann Pearce, Secretary

*approved by:
Fontana Public Library Board
2-16-11*