

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

**OFFICIAL Minutes**

**Monthly Meeting of the Public Works Committee**  
**Saturday May 11, 2013**

The public works committee meeting was called to order by committee chairman, Tom McGreevy at 8:19 am on Saturday, May 11, 2013.

Members Present: Trustee McGreevy, Kennedy-Mark, Pariser-Ken, and Sollars-Marvin

Members Absent: Stewart-Bob, Whitler-Jan, Adreani-Bruce

Also Present: Adams-Ron, Barr-Dennis, Ceschi-Russell, Wilson-Cindy

Visitors Heard: None

**Approve 4/13/2013 Minutes**

Pariser/Sollars 2<sup>nd</sup> made a MOTION to approve the minutes from the 4/13/2013 meeting as submitted, and the motion carried without a negative vote.

**Tarrant Drive Construction Report**

Street Dept. Lead Man Ron Adams provided an updated on the construction project, which began last year and is being completed this summer.

**Shabbona Drive Construction Project**

Adams provided an updated on the project, which is being completed this summer in two phases.

**Locating Services Contract**

Contracted services with USIC for the utility locate requests commenced in May.

**Mohr Road**

Bruce Adreani has offered to assist the Village with repairs to the fence and bridge. The committee also discussed the park land area at the end of the road and the improvement plans approved by the Park Commission to address the parking stalls on the road, park signage, and landscaping of the public access point to the lakeshore path.

**DPW Staffing Update**

The committee received a report on the hiring of Jim Hoover as the new Street Dept. crew member, who started May 6, 2013. The committee also discussed the proposed hiring of Lukas Perepell, who was an applicant for the Street Dept. crew member position. Utility Dept. Lead Man Dennis Barr stated that Perepell would be a good candidate for the open utility position and he could also perform Street Dept. crew duties. Perepell's resume was distributed to the committee members for review. The committee discussed the 2013 public works and utility budgets and the ramifications of hiring another crew member, and the committee reached a consensus that Perepell should be

hired if the funds are available in the current budget; and that Perepell also should complete the process for water license certification simultaneously with Utility Dept. employee Daniel Gonzalez.

Sollars/Pariser 2<sup>nd</sup> made a MOTION to recommend the hiring of Lukas Perepell if there are funds available in the 2013 Public Works and Utility budgets, and if hired, to assign Perepell to the Utility Department and the Street Department, and to direct Perepell to complete the water license certification process simultaneously with Daniel Gonzalez. The MOTION carried without negative vote.

### **Job Descriptions for New Director Positions, Administrator & Village Engineer**

The committee members deferred the job descriptions for the new director positions to the union representative for review. Adams and Barr stated that they want to stay in the union if the new job descriptions receive final approval from the Village Board. There were no concerns by the committee members during discussion on the job descriptions as presented. The committee members directed Adams and Barr to work the administrator/treasurer to get up to speed on the current department budgets and to gain a better understanding of the Street and Utility Department financial situations. The committee members reached a consensus that the administrator/treasurer should have budgetary oversight with regard to the new job descriptions, and that the Village engineering duties should be assigned as needed by the Village.

### **Abbey Channel Water Main Abandonment**

The wrong pipe was identified in the Abbey channel, so it was not taken out as planned.

### **Water License Information and Classes & CDL**

The class and certification information has been provided to Gonzalez. With regard to the Commercial Driver's License, Kennedy stated that he thought that municipal employees are exempt from having to obtain a CDL. Kennedy stated that if Gonzalez does not have to drive a large enough truck to require the CDL, then he shouldn't pursue a CDL.

Kennedy/Sollars 2<sup>nd</sup> made a MOTION to direct Adams to obtain and review the CDL classification level information to make sure a CDL is required for Daniel Gonzalez before he pursues acquisition of a CDL. The MOTION carried without negative vote.

### **Possible Purchase of Used Truck**

Adams stated that there is a landscaping company that is selling a 2011 Ford F-550 truck and he could obtain the pricing. The truck would replace a Ford snow plow truck that is experiencing potential maintenance issues.

Kennedy/Sollars 2<sup>nd</sup> made a MOTION to direct Adams to investigate the purchase and determine if there are funds available in the current budget. The MOTION carried without negative vote.

### **Reid Park Building Repairs**

Adams stated that delivery trucks have been striking the back of the main lift station building and the building exterior will require repairs.

Pariser/Kennedy 2<sup>nd</sup> made a MOTION to investigate the road survey and the public right of way along the alley to make sure the fences in the area are erected in the proper places

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and to determine if the fences are encroaching and need to be moved, and to authorize an amount not to exceed \$1,000 to fund the necessary repairs to the building. The MOTION carried without negative vote.

**Chlorination Equipment**

Barr and Russ Ceschi discussed the status of the water chlorination equipment. Barr stated that the Well No. 4 electrical service needs to be upgraded and a new chlorinator is needed to replace the 10-year-old equipment that runs 24 hours a day. Barr stated that he received an estimate for \$26,000.

Pariser/Kennedy 2<sup>nd</sup> made a MOTION to direct staff to look into purchasing the new chlorination equipment for Well No. 4 as presented, and the MOTION carried without negative vote.

**Well No. 4 Pump Rehab**

Barr reported that the pump for Well No. 4 has to be taken apart, cleaned and rebuilt.

**Village Electrical Issue at Wells and Lift Stations**

Barr stated that there will be funds needed in the 2014 budget to address issues at the Brookwood and Pheasant Ridge lift stations.

**DNR Notification of Sewer Discharge**

Barr stated that there was a complaint filed with the DNR that was handled the same day it was received.

**Next Meeting**

The next meeting was scheduled for June 22, 2013 beginning at 8:00 am.

**Adjournment**

Sollars/Pariser made a MOTION to adjourn the public works committee meeting at 10:18 am, and the MOTION carried without a negative vote.

Minutes prepared by Village Clerk Dennis Martin  
Approved: 6/22/13