

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

**OFFICIAL Minutes**

**Monthly Meeting of the Public Works Committee**  
**Saturday June 22, 2013**

The public works committee meeting was called to order by committee chairman, Tom McGreevy at 8:00 am on Saturday, June 22, 2013.

**Members Present:** Trustee McGreevy, Bruce Adreani, Mark Kennedy, Ken Pariser, Marvin Sollars, Jan Whitler

**Member Absent:** Bob Stewart

**Also Present:** Dennis Barr, Russell Ceschi, Village Clerk Dennis Martin, Village President Arvid Petersen, Dave Rex, Trustee Cindy Wilson

**Visitors Heard**

At the end of the meeting Jan Whitler announced that his family is moving to Delavan on July 1, 2013 and he will be resigning his position on the committee. The committee thanked Whitler for his service and wished him good luck with the move.

**Approve 5/11/2013 Minutes**

There was a correction made to the Mohr Road item.

Adreani/Pariser 2<sup>nd</sup> made a MOTION to approve the minutes from the 5/11/2013 meeting as corrected, and the motion carried without a negative vote.

**Utility Department Electrical Equipment Updates**

Russ Ceschi of Power Tech Electric, LLC presented electrical system updates on the Mohr Road, Brookwood, Pheasant Ridge, Main and Upper Abbey Springs lift stations and on the chlorinators for the four village wells. Ceschi stated that the Mohr Road lift station float tree needs to be adjusted, and a bid is being solicited to install a depth charge system for grease removal. With regard to the large volume of grease in the sanitary sewer line, the Public Works members stated that the Abbey Springs should be contacted and make sure that its grease traps are effective and passing the required inspections. With regard to the Brookwood and Pheasant Ridge lift stations, the USEMCO electric panels need to be rewired so that the UPS system controls only the SCADA systems and not the entire control boxes. With regard to the Main Lift Station, the backup float tree anchor needs to be replaced due to engineering miscalculations on diameter; it's too large to remove from the access hole. Ceschi stated that the float tree anchor needs to be replaced so that the transducer can be inspected, cleaned and maintained when necessary; and this has not been done since the lift station was constructed in 2006. With regard to the Upper Abbey Springs lift station, Ceschi stated that the Village needs to install a single-phase, 22-watt generator at a cost of about \$15,000. Ceschi stated that the Upper Abbey Springs lift station is the last village lift station that needs a backup generator onsite; however, there are easements required to install a generator similar to the one by the Walsh residence on North Lakeshore Drive. Ceschi stated that all the chlorinators for Well Nos. 1, 2, 3 and 4 are being evaluated and may have to be replaced with new

equipment. Cost estimates will be presented at a future meeting.

#### **Well No. 4 Layne Northwest Pump Rehab**

Barr stated that a water test was conducted about three weeks ago and the results are still pending. There may be something in the water that is adversely affecting the pump.

#### **Valve Addition on Mill Street – Update**

Barr stated that there are issues with the water supply lines on Mill Street that lead to some of the condominium buildings that were constructed in about 2006. Barr stated that some of the lines have been breaking and it could be because of electrolysis, but the cause has not been determined for certain. Barr stated in order to investigate the situation, the water service would currently have to be shut down for the all the buildings in the area. Barr stated that if a valve is installed by the Pie High Pizza Company building, the problem area can be isolated and regular service to the other buildings will not be disrupted. Barr stated that the Village Utility Department has extra valves in stock and to install one on Mill Street will cost about \$4,000 for the contracted labor. Dave Rex stated that his company could install the valve in about four hours, during the night, so that water will not have to be shut off in the area during the day. Rex stated that the copper pipes that have been breaking look “fried” as though electrical power is feeding from the buildings back into the pipes. Barr stated that the maintenance budget should cover the cost of the labor, and he will report the findings at a future meeting.

#### **Water Fountain Pump Replacement**

Barr stated that an extra pump for the Porter Court Plaza fountain can be purchased for about \$400 at this time, but the pump is no longer being manufactured and replacement parts may not be available in the future. During a discussion on the current water pump and the maintenance problems the fountain has created since its construction, Ceschi stated that some of the problems could be alleviated by removing the pump during the winter and putting it into proper storage. The Park Commission also reviewed the proposal and decided to continue to monitor the Porter Court Plaza and the water fountain situation. There has been discussion at Park Commission meetings on changing the water fountain area to regular park land or to a location for an outdoor fire pit or grill.

#### **Force Main in Harbor**

Barr stated that as he explained at the last Village Board meeting, the line that the Abbey Harbor Condominium Association wanted to have pulled out of the ground to keep it from crossing the Geneva Lake channel is not an abandoned water line, it is an active force main. Barr stated that he and Rex dug an investigation hole in the channel area and determined that the force main line, not an abandoned water line, was the line being struck by boat props last fall when the lake level was extremely low. Barr stated that they discovered the error before any removal work commenced. During a discussion on the boat props striking the force main, Rex indicated it would cost a couple hundred thousand dollars to relocate the line lower into the ground. The committee members reached the consensus that the Abbey Harbor boats that are too large to exit the channel without putting the force main in jeopardy, should not be allowed.

### **B Box Repairs for 211 Third Avenue**

Barr stated that the new owners of the former wood shop property had difficulty locating the B Box when installing residential water service, and he installed a new one before the initial B Box was located five feet away from where it should have been. Barr stated that the former owners buried the B Box. Barr stated he wanted to bring the situation to the attention of the committee as there are often situations where property owners bury the village equipment. Barr asked the committee members if the village should charge the property owners for the required labor to correct the situations. The committee members reached the consensus following discussion that it is up to the Village Board members if they want to charge the property owners if similar situations come up in the future.

### **Fire Pit Off Mill Street**

Barr stated that Ron Adams wanted to bring it to the attention of the committee that the creation of a fire pit in Porter Court Plaza would not be a good idea.

### **Brush Pick Up for Abbey Springs**

Barr stated that the Street Dept. crew spends a lot of time loading up brush and yard waste in the Abbey Springs subdivision and transporting it out to the Duck Pond, and the brush is gathered and piled up at a central location by Abbey Springs employees. As long as the brush is being collected and transported within the subdivision, Barr stated that the DPW crew would like to have the Abbey Springs employees transport the material out to the Duck Pond collection site. Barr stated that the Abbey Resort properties have their employees transport the brush and landscaping yard waste materials right to the Duck Pond site. A discussion ensued on the Abbey Springs gated subdivision that consists of all private roads. As well as the brush and leaf collection services, the Village plows the private streets. Trustee Wilson stated that residents are not allowed to walk on the streets in Abbey Springs and the association wants public services in a gated subdivision. Kennedy stated that there is a lot of property value in the subdivision and the owners pay a lot of taxes to the municipality even if the subdivision is gated and the streets are private. Pariser stated that the Village has to plow the streets in the Abbey Springs to guarantee emergency service providers can get to all the homes in the subdivision when necessary; however, the leaf and brush services should be handled in the same manner as at the Abbey Resort since the Abbey Spring staff is already picking up and transporting the brush to a central site.

Pariser/Whitler 2<sup>nd</sup> made a MOTION to recommend that the Village Board authorize the Village Street Department to no longer pickup brush from the Abbey Springs collection site and to direct the Abbey Springs Association to have its employees transport the material to the Duck Pond Recreation Area collection site. The MOTION carried without negative vote.

### **North Lakeshore Drive Bridge Painting Quotes**

Barr stated that the paint job the bridge received a few years ago has been ineffective and the bridge needs to be sandblasted and painted again.

### **Equipment Sales Update**

The batwing mower was sold to a man from South Dakota for \$6,500. The Village Board

also authorized the sale of the two Efficiency Production, Inc. trench box kits, which will be auctioned off together on eBay with a starting price of \$6,500. There is a 6-foot trenching box kit, and a 4-foot trenching box kit that have never been used by the Village. The current value of the equipment if purchased new is \$10,685.

#### **Tarrant Drive Construction Project – Update**

Barr stated that the additional storm sewer and manhole work has been completed and the problems areas have been addressed.

#### **Shabbona Drive Construction Project – Update**

Barr stated that he has been very busy working with the contractors on the project to locate the old sewer line and tying in the individual services. The first phase of the water project is done, and the first phase of the street project is almost complete. Kennedy stated that a better job buttoning up the work area has to be done a daily basis by the contractor.

#### **South Shore Culvert Project Underway**

McGreevy stated that the quote for the culvert project was taken right to the Village Board for consideration and approved, and the project has been completed with the exception of a little more blacktopping work.

#### **Quote to Build Enclosed Structure on Concrete Bins**

Barr stated that the large concrete bins at the DPW garage site were initially erected as foundations for enclosed structures. Barr stated that if the structures are enclosed, a lot of specialty equipment can be stored there. Barr stated that they would like to get quotes to put roofs and sliding doors on the structures.

#### **Quote to Repair Rusted Paneling on Main Shop**

Barr stated that as part of the concrete bins project, they also would like to have the rusted paneling replaced in the main shop.

#### **Repaving Mohr Road**

Mohr Road is one of the areas in the village that has water runoff concerns and it is part of the five-year road construction plan approved by the Village Board two years ago. Adreani stated that the road is in bad shape and water runoff problems need to be addressed. Adreani stated that the water runoff problems in the area go from Brickley Drive to the east. Petersen stated that a problem area in the Indian Hills subdivision is planned to be addressed next year and once that project is completed, it will help alleviate the water runoff problems in the Mohr Road area. The committee asked staff to provide a copy of the road improvement project/bonding schedule at the next monthly meeting.

#### **Truck No. 2 Utility Box Repairs**

Barr stated that they would like to take the utility box off the 2000 Ford truck that is being sold on eBay. If the box is repaired it can be used on Barr's new vehicle, a 2013 Ford truck. The old utility box will be taken off Barr's vehicle and stored for future use.

**Selling Truck No. 2 with Cab, Chassis and Plow Only**

Barr stated that after the utility box is removed, the 2000 Ford truck will be cleaned up, painted and sold with only the cab, chassis and snow plow.

**Quote to Repair Truck No. 3 Box for Future Use**

Barr stated that they will be receiving a quote for repairing the utility box and it will be stored for use on a future vehicle.

**Used Truck Purchase – Update**

The used truck that Adams was proposing to purchase has been sold.

**Utility/Street Employee Hiring Proposal Recommendation from Finance Committee**

McGreevy stated that the Village Board has approved the job descriptions and employment contracts with Adams and Barr for the new Street Director and Utility Director positions, but the Finance Committee has not yet met to make a recommendation on hiring another crew member to work for the Utility Department and the Street Department. The Public Works Committee approved a motion to allocate unused 2013 budget funds, if available, to hire another fulltime employee to take up some of the work duties that used to be performed by Craig Workman, Adams and Barr.

**Utility Director and Street Director Pay Scale Recommendation from Finance Committee**

McGreevy stated that the Village Board has recommended that the salary increases for Adams and Barr be retroactive to the beginning of the year when they began taking over some of Workman's duties; however, the Finance Committee has not yet met to make a recommendation on the pay scale.

**Chlorination Equipment Purchase Proposal Recommendation from Finance Committee**

McGreevy stated that the Public Works Committee recommended the immediate purchase of the replacement equipment that runs 24 hours a day, seven days a week, if the funds are available; however, the Finance Committee has not yet met to make a recommendation on the proposal.

**Next Meeting**

The next meeting was scheduled for July 20, 2013 beginning at 8:00 am.

**Adjournment**

**Adreani/Sollars 2<sup>nd</sup> made a MOTION to adjourn the meeting at 9:00 am, and the MOTION carried without a negative vote.**

Minutes prepared by Village Clerk Dennis Martin  
Approved: 7/20/13