

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

OFFICIAL Minutes

Monthly Meeting of the Public Works Committee
Saturday November 13, 2010

Workman called the meeting to order at 08:00.

Members Present: Marv Sollars, Tom McGreevy, Ken Pariser, Jan Whitler, Bob Stewart

Members Absent: Mark Kennedy, Bruce Adreani

Also Present: Craig Workman, Steve Beers, Pete Petersen

Visitors Heard

None

Hawks Woods Project Review

Workman introduced Steve Beers, who was present to introduce the Hawk's Wood Condominium Project to the committee. Workman stated the Committee was tasked with making a recommendation as to whether or not the project complied with Village ordinances related to Public Works matters, such as sewer, water, storm water, and transportation. It is not the responsibility of the Public Works Committee to make any recommendations regarding zoning issues. Beers introduced the project as a condominium overlay on three existing platted lots. Two of the lots are located on North Lakeshore Drive, and the third lot is on Stearns Road. The condominium overlay would create three individual sale-able units. The rest of the land, including the lakefront, would be designated as common area, owned communally by all three unit owners. Single family homes currently exist on two of the three units, and the third unit, located off Stearns Road, would provide a site for another single family home. All three units are served by Village sewer and water. Workman stated that a gravity sewer and a force main exist within the common area on the lakefront, and Beers has granted an easement to the Village for the continued operation and maintenance of these utilities. Sollars/Whitler made a MOTION to acknowledge receipt and review of the project, and acknowledge adherence to all applicable public works codes. MOTION carried without a negative vote.

Approval of 9/24/2010 Minutes

McGreevy/Stewart made a MOTION to approve the minutes from the 9/24/2010 meeting. MOTION carried without a negative vote.

Approval of 10/16/2010 Minutes

McGreevy/Stewart made a MOTION to approve the minutes from the 10/16/2010 meeting. MOTION carried without a negative vote.

Don West September 2010 Water Bill

Workman stated that Don West, the owner of the property at 328 Stearns Road, had requested to be on the agenda for an excessive water bill for the third quarter of 2010. Workman presented the committee with his consumption data going back to 2002. Although the 140,000 gallons he used in the third quarter of 2010 was nearly twice as much as he had ever used before, the meter tested normally. There is an irrigation system on the property, which Workman calculated to use 2,785 gallons per cycle. The irrigation system was scheduled to run 3 days/week, which would account for over 100,000 gallons during the billing period. After some additional discussion, the committee decided to take no action on the issue.

Engineering RFPs

Workman stated that he and McGreevy had conducted interviews with 4 of the 10 firms who responded to the RFP. Kelly Hayden and Pete Petersen were also present in the interviews. Interviews were conducted with the following firms:

1. Ruckert-Mielke
2. Foth
3. Graef
4. Kapur & Associates, Inc.

Workman stated that all four firms had a great track record for serving municipal clients. The consensus of the committee was that Ruckert Mielke has done an excellent job serving the Village's needs for the past six years and gained a vast amount of earned knowledge regarding the Village and its infrastructure. Some concerns had been raised about R/M's billing rates, and Workman stated they would not be increasing their rates for 2011. Pariser/Sollars made a MOTION to recommend the Village Board continue services with Ruckert Mielke subject to a continued diligence to control engineering related expenses. MOTION carried without a negative vote.

Northshore Lift Station Project

Workman stated that the project had been awarded to Monona Plumbing and a preconstruction meeting has been scheduled for later in the month.

Update on 2010 Construction Projects

Pottawatomie Project: Workman stated that all underground work had been completed and the binder asphalt will be installed the following week. The final surface course of asphalt will be placed next spring.

Confirm Next Meeting Date

The next meeting was tentatively set for 1/29/2011.

Adjournment

McGreevy/Whitler made a MOTION to adjourn at 08:45. MOTION carried without a negative vote.

Minutes prepared by DPW Workman