

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

Park Commission Monthly Meeting

January 20, 2016

The Park Commission meeting was called to order by Chairman Tom Whowell at 6:04 pm on Wednesday, January 20, 2016.

Members Present: Trustee Whowell, Sarah Lobdell, Mary Green, Lynne Frost

Members Absent: Sandra Hibbard, Gail Hibbard, Laura Coates

Also Present: Joe Abell, Kelly Hayden, Clerk Theresa Loomer, Administrator Dennis Martin, Andy Pearce, Joe Special

Approval of Minutes November 18, 2016

Lobdell/Green 2nd made a MOTION to approve the minutes as submitted for the November 18, 2016 meeting, and the MOTION carried without negative vote.

Announcements

None

General Business

Park House Use

The Park House was used three times in November and December, 2015.

Treasurer's Report

Lobdell reported there is \$20,710.38 in the Park Commission fund. Since the last meeting in November, \$2,500 was donated to the Park Commission by the Adreani Family Foundation.

Plan Commission Report

Munson Marine has submitted an offer to purchase 138 Fontana Blvd. and a site plan to use the existing building with some outdoor seasonal display of boats will appear on the January 25, 2016 Plan Commission agenda. Two residential Planned Developments recently approved by the Plan Commission for John Tracy's development company and the Shodeen Construction Company are under construction and Martin stated he will solicit park donations since the Village of Fontana does not have impact fees.

Public Works Report

Martin stated that the Public Works Dept. has been busy with winter duties and maintenance, and the holiday decorations will be taken down in the next few weeks. The Village received many compliments for the holiday decorations that were designed and created by the DPW employees.

Old Business & Pet Projects

5-Year Management Plan Update

Trustee Whowell met with John Anderson last month to review the 5-Year Management Plan submitted by Tom Vanderpoel. Whowell indicated that unless the plan becomes more detailed and specific, Anderson is not willing to financially support the plan. He believes a more sophisticated plan is needed as well as a trusted point of contact, whether that be someone on the Park Commission or otherwise. Whowell said Gail Hibbard has contacts through the Aurora University George Williams Campus in Williams Bay and that would be one avenue to look into.

Pioneer Park Bathroom Update

Whowell stated that there is no update from the last Park Commission meeting but he is still hoping to get some of the construction materials and labor donated for the new bathrooms to replace the portable toilets that are placed in the park during the launch season.

501c(3) Organization Resurrection Update

There was no update and the Park Commission is still seeking volunteers to take over as officers for the inactive fund-raising organization.

New Business

Memorial Bench Donations For Reid Park – Bob Newell And Pete Hiweel

The agenda item incorrectly had Pete Hiwheel instead of Pete Shumway. Bob Newell and his family have proposed to purchase a park bench in the same model and color as the memorial bench recently purchased by the Moravecek family and erected on the lakefront path in front of the village's lakefront marina building leased to Kevin Kirkland. Pete Shumway and his family have proposed to purchase the same model and color park bench and would like to be placed in Pioneer Park, where there are three benches that are in bad shape and in need of replacement. Following discussion, the Park Commission members reached the consensus that both proposals are good ideas, and staff should work with the families for the memorial wording to be printed on the benches, and staff should determine which of the three benches in Pioneer Park should be replaced with the new bench.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the proposals to purchase memorial park benches by the Bob Newell family and Pete Shumway family as presented, and the MOTION carried without negative vote.

Pig In The Park Financial Agreement

Martin said the date change to July 9, 2016 was approved at the January 11, 2016 Village Board meeting. Mary Green went over the original event agreement which called for 30 percent of proceeds to be donated to the Park Commission, and 70 percent to be retained by the Dan Green Foundation. Martin stated that the initial agreement was drafted and approved because the Dan Green Foundation took over the Park Commission's successful fund-raising event after it has been established by the Park Commission. With the new date and a change from the Labor Day weekend event, Martin stated that the Dan Green Foundation is actually starting over and the initial financial agreement should be terminated. Martin said the Village has never had a formal agreement with any of the non-profit organizations that use Reid Park, with the exception of the amount pledged by the Big Foot Lions Club for the new pirate ship in Little Foot Playground. Most contributions have been on a donation basis only. The site preparation work provided by the Village DPW Dept. is done during normal working hours, and a couple of the DPW employees volunteered their time last year to help out on Saturday. Martin said the village should not demand money from non-profit organizations, but since Reid Park is such a desirable location in the summer, some sort of donation is warranted by the non-profit grounds that host fund-raising events in the lakefront park. Green also presented a \$2,960.15 check for 30 percent of the profits made at last year's Pig in the Park event in the amount.

Lobdell/Trustee Whowell 2nd made a MOTION recommend Village Board approval to terminate the original financial agreement calling for 30 percent of profits to be donated to the Park Commission and 70 percent to go to the Dan Green Memorial Foundation, and approve the use of Reid Park for the Pig In the Park event on a donation basis, and the MOTION carried without negative vote.

Big Foot Lions Club Lobster Boil 2016 Approval

The annual Big Foot Lions Club Lobster Boil and Steak Fry is proposed for Saturday, July 30, 2016 and is an all-day event. The request is the same as in past years with the addition of "wind" banners/signage on the day of the event. The Lions Club also requested to put up a banner on the backstop, on the fence at the parking lot entrance and by Country Club Estates beach the day before the Fourth of July, as has been done in the past. Whowell suggested eliminating the beer service area snow fence to enhance a more social atmosphere; however, Andy Pearce said it would be very hard to control the nearly 4,000 people without some sort of barrier. Joe Abell presented a \$1,500 donation to the Park Commission from last year's event proceeds.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the special event permit application as filed by the Big Foot Lions Club for use of Reid Park for the 2016 Lobster Boil on Saturday, July 30, 2016, and the MOTION carried without negative vote.

Reid Park Pavilion Addition Plans

Martin said the Lions Club came to the village several years ago and received authorization to construct a covered pavilion adjacent to the Reid Park restrooms building. Pearce and Abell presented three diagrams that displayed the proposed location, layout and dimensions of a 40-by-40-foot structure with a 4-foot overhang all the way around that will be the same height as the restrooms building. Martin said the proposed location is an area where grass does not grow well and often turns to dirt. The pavilion will have power outlets and would be available to rent, much like the Duck Pond Pavilion or Reid Park Gazebo. Martin suggested the current pedestrian path shown running through the pavilion might be better off rerouted around the structure. Abell said it would take about eight weeks to build and construction would likely start in the fall after the busy summer months have passed. There are still several hurdles before the approval process would be finalized; the plans still have to be approved by Building Inspector/Zoning Administrator Ron Nyman, an authorized plan to finance the pavilion is needed, and approval from the Village Board is required. There were no concerns from the Park Commission Members.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the initial plans for the construction of a pavilion adjacent to the Reid Park restrooms building as presented by the Big Foot Lions Club, and the MOTION carried without negative vote.

Park Permit Application Filed By Maria E. Salsman For Petrini-D'Ercole Family Reunion on Monday, July 18, 2016 from 9:00 am to 5:00 pm

Maria Salsman submitted a park permit application for the Duck Pond Recreation Area and pavilion from 9:00 am to 5:00 pm on Monday, July 18, 2016 for a family reunion. There are baseball games held at the recreation fields at Duck Pond on Monday nights during the summer months; however, the application is for daytime hours and there should not be much overlap of the events. The Park Commission recommended approval with the condition staff notify the applicant about the need for the fields for Monday night's softball games.

Lobdell/Green 2nd made a MOTION to recommend Village Board approval of the Park Permit Application submitted by Maria E. Salsman for use of the Duck Pond Recreation Area and Duck Pond Pavilion on Monday, July 18, 2016 with the condition staff notify the applicant of the need for the field Monday night for softball league, and the MOTION carried without negative vote.

2016 Park Commission Goals

Several objectives for 2016 were discussed including field trips to the various parks and some form of public recognition for those that have donated their time and generosity to the Park Commission including the Adreani and O'Halleran families and Roy Diblik from Northwind Perennials. Members also discussed the Park Commission Facebook page, the need for more press coverage to attract more supporters and volunteers and also the establishment of additional pedestrian paths to connect more areas of the village and neighborhoods.

Any Other Comments/Concerns

Whowell stated there will be no monthly meeting in February and the next meeting is scheduled for Wednesday, March 16, 2016.

Adjournment

Whowell/Lobdell 2nd made a MOTION to adjourn the meeting at 7:03 pm, and the motion carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Park Commission, the official minutes will be kept on file at the Village Hall.

APPROVED: 03/16/16