

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES

Monday, February 3, 2020

Village President Pat Kenny called the monthly meeting of the Village Board to order at 6:04 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote: President Kenny, Trustee McGreevy, Trustee Livingston, Trustee Pappas

Trustees Absent: Trustee O'Neill, Trustee Petersen, Trustee Prudden

Also Present: Greg Blizard, Chief Cates, Kevin Day, Theresa Loomer, Anders Pearce, Kevin Racky, Stephanie Smith, Scott Vilona

Visitors Heard

None

Approval of Minutes

The minutes for the meetings held on January 6, 2020 and January 9, 2020 were distributed.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the minutes from January 6, 2020 and January 9, 2020, meetings, as submitted, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

Vilona stated there was no treasurer's report included this month.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the Vendor Report and Payroll Overtime Report as distributed for January, and to place it on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve payment of the Village and Utility payable list, as presented, and the MOTION carried without negative vote.

General Business – President Kenny

Update on Progress of S. Lakeshore Drive Reconstruction Project

- **Bid Opening Date**
- **Progress on Easements**
- **Parking on S. Lakeshore Drive**

Loomer stated the bid opening has been pushed back from February 10 to February 14, 2020 due to the DOT Bid Opening on February 11th and a contractor conference in Florida the week prior. She stated staff is making progress with the easements and asked the board if they want to allow parking on S. Lakeshore Drive. Chief Cates stated with curb and gutter, parked cars would be in the traffic lane which would violate the parking code. He stated he would recommend against allowing parking along S. Lakeshore Drive and to amend the parking ordinance and post signage under the speed limit signs. It would not be necessary to paint the curbs yellow. President Kenny stated the only time it could potentially be a problem would be on the 4th of July, otherwise not many vehicles park along that stretch of the road.

Consider Memorandums of Understanding for Abbey Springs Tunnel and Golf Course Ponds

Attorney Thorpe stated the Village had met with representatives of Abbey Springs and they talked about a plan for memorializing and understanding with regards to historic use of the tunnel under South Shore Drive and use of two existing basins on the Abbey Springs Golf Course. Memorandums of understanding were presented for approval with a more formal agreement to follow. Attorney Thorpe was asked to create an agreement that memorialized the past 50-70 years and not alter or improve upon it, but assure the Village with a written document who pays for what and also create

an ordinance to put on the books for future boards to alleviate the countless hours spent searching to determine ownership of the tunnel. Attorney Thorpe explained from his view point the Village is responsible for the capital portion of the construction and Abbey Springs is responsible for the day to day maintenance. President Kenny explained to make it even more straight forward when it comes to the tunnel the Village owns it and things are going to continue the way they have been for many years. Kenny Stated the second part of these documents is an agreement with Abbey Springs to allow the Village use of the ponds on the golf course to help with storm water runoff. Abbey Springs is going to be redoing their golf course at the end of this summer, so it is a perfect time for the Village to get in and do work at the same time. Attorney Thorpe stated things must be coordinated with the Abbey Springs landscape architect as far as timing, so contractors are not bumping into one another. Thorpe stated the Village will assume responsibility for scheduled maintenance of desilting the ponds and that schedule will have to be worked out.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to accept Memorandums of Understanding substantially as written so if staff meets again changes can be made and the Village Board would see it again before signing, and the MOTION carried without negative vote.

Temporary Liquor License Applications Filed by Anders W. Pearce and Kevin M. Racky for Big Foot Lions Club Lobster Boil and Steak Fry on July 25, 2020 and Triathlon on September 21, 2020

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the temporary liquor license applications filed by Anders W. Pearce and Kevin M. Racky for Big Foot Lions Club Lobster Boil and Steak Fry on July 25, 2020 and Triathlon on September 21, 2020, and the MOTION carried without negative vote.

Approval of Operator's License Applications for Danielle S. Fasano (Abbey Resort) and Anne T. Aloisio (Abbey Resort)

There were no concerns with the background checks and the \$60 fees have been paid.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the Operator's License applications filed by Danielle S. Fasano and Anne T. Aloisio, the MOTION carried without negative vote.

Accept Resignation of Jim Frost from Protection Committee

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to accept resignation of Jim Frost from Protection Committee, and the MOTION carried without negative vote.

Accept Resignation of Lisa Kenny from Library Committee

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to accept the resignation of Lisa Kenny from Library Committee, and the MOTION carried without negative vote.

Park Commission – Trustee Livingston

Park Permit Application Filed by Big Foot Lions Club for Lobster Boil and Steak Fry on Saturday, July 25, 2020 for Reid Park Gazebo and Reid Park Pavilion

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the application filed by Big Foot Lions Club Lobster Boil and Steak Fry for Reid Park Gazebo and Reid Park Pavilion on Saturday, July 25, 2020, and the MOTION carried without negative vote.

Park Permit Application Filed by Big Foot Lions Club for Triathlon on Saturday, September 19, 2020 for Reid Park Pavilion

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to approve the application filed by Big Foot Lions Club/Triathlon for Reid Park Pavilion on Saturday, September 19, 2020, and the MOTION carried without negative vote.

Park Permit Application Filed by Immanuel United Church of Christ for Fat Tire Race on Saturday, September 12, 2020 for set up of a tent and concession area in Reid Park

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to approve the application filed by Immanuel United Church of Christ for the Fat Tire Race to set up of a tent and concession area in the Reid Park Pavilion on Saturday, September 12, 2020, and the MOTION carried without negative

vote.

Memorial Park Bench Application Submitted by Alyssa Lencioni for Little Foot Playground
Trustee McGreevy/Trustee Pappas 2nd made a MOTION to approve the park bench application submitted by Alyssa Lencioni for a memorial bench at the Little Foot Playground, and the MOTION carried without negative vote.

Proposed Planting and Stewardship Workshops Hosted by Roy Diblik

Loomer stated Roy Diblik met with Village staff and discussed hosting workshops on planting and stewardship using the Village of Fontana as an example. Diblik's plan includes three different workshops featuring the topics of municipalities, residential and commercial. Village staff would register participants, collect funds, and provide lunch; Diblik would host the workshops. The money collected would go to the Village to help offset the landscaping costs. The Park Commission recommended starting with the residential workshop as a trial run.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the Residential planting and stewardship workshop on a trial bases, and the MOTION carried without negative vote.

Lakefront & Harbor Committee – Trustee Pappas

Austin Pier Service Quote for 2020 Repairs

Trustee Pappas stated Lakefront & Harbor initially looked at the quote and noticed that a large amount of the repairs was for Pier No. 1, which was damaged by a Gage Marine boat last fall. Darrell Frederick from Austin Pier Service had agreed to break out the damages from the normal wear and tear. Lakefront and Harbor had recommended Village Board approval of the quote and directed staff to recoup the damage amount from Gage Marine. Trustee Pappas stated the amount of damage was much less than the Committee originally thought. The discussion amongst the Board was that Gage Marine should be responsible for the damage.

Trustee Pappas/Trustee Livingston 2nd made a MOTION to approve the repair quote from Austin Pier Service in the amount of \$15,743.58 and have staff bill Gage Marine for the amount of repairs which was around \$150, and the MOTION carried without negative vote.

Update on Slip Rentals and Non-Payment of 2nd Installment

Loomer stated there are eight slip leaseholders who have not made their second installment payment which was due January 15th. Reminder emails were sent out. Lakefront and Harbor Committee recommended staff send out letters to slip leaseholders who have not made their second installment slip payment and give them until February 15, 2020 or they forfeit their lease. There was discussion amongst the Board as to why we went to three installments and Loomer stated she preferred two or less payments.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to direct staff to send letters out to slip leaseholders who have not paid the second installment payment for slip rental and give them till February 15th to remit payment or forfeit their lease, and the MOTION carried without negative vote.

Amend Fee Schedule for Non-Resident Employee Parking Stickers

Pappas stated when the Lakefront and Harbor Committee decided to raise parking fees at the September 4, 2019 meeting, the amounts for non-resident employees, Fontana business employee and special event parking was overlooked. The prices of non-resident employee parking stickers has always mirrored the "F" sticker prices and the committee agreed they should be raised to match current rates.

Trustee Pappas/Trustee Livingston 2nd made a MOTION to approve Fee Schedule Resolution 020320-01 amending resolution 100219-01, increasing the rate of non-resident employees, Fontana business employees and special event parking to \$20, and the MOTION carried without negative vote.

Finance Committee – President Kenny

2020 Utility Budget

President Kenny stated the Finance Committee tabled the 2020 Utility Budget. It will be presented at next month's meeting.

Human Resources Committee – President Kenny

Determine Employment Categories that Require Pre-Employment Physicals

Loomer stated that Police and Public works employees are required to have pre-employment physicals and based on the number of injuries in the past year subject to Workers Comp, the Human Resource Committee has recommended that Fire Department members should have physicals prior to joining.

Trustee McGreevy/Trustee Pappas 2nd made a MOTION to require physicals for Fire Department Members before joining the department, and the MOTION carried without negative vote.

Probationary Review and Compensation for Deputy Clerk/Treasurer Stephanie Smith

This item was discussed in closed session.

Compensation Review for Treasurer Scott Vilona

This item was discussed in closed session.

Transfer DPW Mechanic from Salary to Hourly Pay

This item was discussed in closed session.

Salary Resolution Amendment

This item was discussed in closed session.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve Resolution 020320-02 amending Resolution 100219-02, amending the 2020 Salary Schedule, and leave the Library Employees on the schedule with their updated rate of pay, and the MOTION carried without negative vote.

Closed Session

Trustee Livingston/Trustee Pappas 2nd made a MOTION at 6:26 pm to go into closed session pursuant to Wis. Stats. Chapter 19.85(1)(c), “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” specifically Probationary Review and Compensation for Deputy Clerk/Treasurer Stephanie Smith, Compensation Review for Treasurer Scott Vilona, Transfer DPW Mechanic from Salary to Hourly Pay and Salary Resolution Amendment.

The roll call vote was as follows:

Trustee Livingston – Aye

President Kenny – Aye

Trustee McGreevy – Aye

Trustee Pappas – Aye

The MOTION carried on a 4-0 vote with Trustees Prudden, Petersen and O’Neill absent.

Adjournment

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to adjourn at 6:35 pm, and the MOTION carried without negative vote.

Minutes prepared by: Stephanie Smith, Deputy Clerk/Treasurer

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 03/02/2020