

Village of Fontana on Geneva Lake
VILLAGE BOARD + PROTECTION COMMITTEE

SATURDAY, FEBRUARY 15, 2003
@ 8:00 a.m.

Date: Saturday, 2/15/03

Time: 8:00 a.m.

Location: Village Hall Meeting Room, 175 Valley View Drive, Fontana, WI 53125

Present: Allen, Eshoo, Haughey, Ryndak, O'Brien, Grabow, Protection Chairman Spadoni, President Whowell, Officers Recknagel, Chalchoff, Police Chief Steve Olson, Dan Knull, Chris Schwenn, Administrator Hayden, Village Clerk Smith
Trustees Present: Bromfield, Geye, Petersen, Spadoni, President Whowell

Absent: Ralph O'Connell, Kemmett, Administrative Assistant Gail Nichols, Trustee Cole, Trustee Turner

Visitor Present: Skip Bliss

Lieutenant Position

Sgt. Fred Schnitcke will be retiring and discussion followed about whether or not to replace Schnitcke with a sergeant or create a new position of lieutenant.

Questions:

- (1) whether or not to replace Schnitcke
- (2) direct Chief to schedule allowing the Chief to work the day shift
- (3) July 2002

Position Description for Lieutenant of Police:

- Immediate Supervisor: Chief of Police
- Work Schedule: As Set by Chief of Police
- Sworn, Non Union
- Salaried
- Lieutenant to assist Chief with Administrative and Management Functions

Chief Olson recommends:

- that when Sergeant Fred Schnitcke retires the position of Sergeant is abolished and the position of Lieutenant is created
- that the Board post for 30 days or some other agreed period of time the position of Lieutenant
- that there be a Chief's interview which is standard
- a written exam using the City County Testing System by the State of Wisconsin which is standard for promotions throughout the State
- oral board exam before Lieutenants and Captains from communities around the Walworth area at no charge
- a probationary be established by the Village Board

- if the applicant is not suitable for the position – they can step down and go back to their original position in rank with no loss of rank or pay or seniority
- a second in command within the FPD is necessary
- the salary should be based upon the Officer's experience and education, staying within the budget

Need for Lieutenant Position outlined by Chief Olson:

- someone outside the union who could handle personnel matters that the Sergeant currently cannot do
- a higher level of training (critical incident management)
- in absence of Chief, the Lieutenant would be second in command
- more management and more authority over the rank in file
- Lieutenant would be allowed to do a full time shift on patrol
- be able to handle hiring issues, citizen complaints, budgeting issues, equipment issues in the Chief's absence if necessary

Note: Officer Chalchoff will check with the Police Union about the full time patrol shift and get back with Administrator Hayden.

Chairman Spadoni asked Officers Recknagel and Chalchoff if the officers within the FPD prefer a Lt. position of a Sgt. position or no consensus? Does it matter?

- Union Officer Chalchoff – prefer a Lieutenant
- Senior Officer/Union Officer Recknagel – prefer a Lieutenant

Chief reported:

- Village of Walworth has a Lieutenant
- Town of Linn has a Captain
- Village of Darien has a Lieutenant
- City of Delavan has two Captains

Administrator Hayden asked how does the Sergeant job description differ from the Patrol Officers to the job description of the Lieutenant?

Straw Poll taken for the need of a Lieutenant:

- O'Brien – no Lieutenant – department too small – in Military the next guy in order can do the job
- Eshoo – no Lieutenant – department can do the tasks if delegated by Chief
- Haughey – no Lieutenant – look at Sgt. position focusing on the operational duties of the Sergeant and expanding on that for the night shift
- Grabow – no Lieutenant
- Allen – no Lieutenant – OIC is better because department is too small – this would be a pay decrease instead of a pay increase

Spadoni/2nd Haughey. MOTION was made not to move forward with the Lieutenant position at this time. MOTION carried without negative vote.

Chief Olson made a recommendation at this time to refill the Sergeant position because he needs a second in charge.

Spadoni responded that Chief will need to perform a 'needs analysis for replacement of personnel'. Next Meeting: 10:00 a.m. Saturday, 2/22/03 to discuss the needs analysis for Sergeant position.

- Spadoni left the meeting.

Fire Department Report

Allen/2nd Eshoo. MOTION was made to accept the fire department report. MOTION carried without negative vote.

EMS Report

Administrator Hayden reported there is an Emergency Management Conference on March 18 and 19th and asked for someone to go. Cost: \$125.00

Allen/2nd Grabow. MOTION was made to accept the fire department report. MOTION carried without negative vote.

Allen/2nd Grabow. MOTION was made to authorize Dan Knull to attend the Emergency Management Conference, March 18 & 19 @ Paper Valley Hotel, Appleton. MOTION carried without negative vote.

Harley Davidson Police Motorcycle School

Chief Olson reported that school will be in August for two weeks for approximately \$1500.00, which is not in the training budget. The intent of the Harley Davidson project was mostly a community / police department bonding public relation type of thing.

Allen/2nd Eshoo. MOTION was made to put the motorcycle program on hold for one year and evaluate after one year. MOTION carried without negative vote.

Allen/2nd Eshoo. AMENDED MOTION was made to put the motorcycle program on hold until and before the next budget meeting in October 2003. MOTION carried without negative vote.

LTE

Chief Olson reported that 14 applications have been received. Advertising for summer and part time employees in the Janesville Gazette cost approximately \$1,000.00.

Line up for part-time officers: Aaron West, Beau Douglas and Hans Hayes
CSO: Brandon Brasso will return to FPD this year.

Gang Officer

Officer Buchholz is the FPD gang officer.

Allen/2nd Haughey. MOTION was made to sent Brad Buchholz to the Chicago Police Department Gang Unit, expenses paid*, for two days (Thursday and Friday). MOTION carried without negative vote.

*On duty pay by the FPD with room and board and food covered by Bob Allen

Chief of Police Report

Chief Olson attending a Chief Conference in Wisconsin Dells and reported on new laws:

- The State mandates that anytime a police officer arrests foreign national including illegal aliens a notification must be sent to their embassy that they were arrested and you have to advise them of their right to talk to the embassy.
- Any evidence containing bio evidence (including finger print) you have to hold that evidence for the entire term of the person's sentence including probation and parole unless you get written permission from the defendant to throw away the evidence
- FBI talked about terrorism at the conference
- FPD gas masks need to be replaced
- Upcoming course about weapons of mass destruction will be mandatory training
- The wireless computer system @ FPD will be up and running next week
- The FPD training room has been remodeled and is almost done
- The battery case from last summer (axing the squad car) is still in the hands of the DA
- The insurance company will need to refund the Village approximately \$300

Other Business

Officer Recknagel suggested fire wall protection on the computer cable system.

Next Protection Committee Meeting

Saturday, 2/22/03 @ 10:00 a.m. @ Safety Bldg.

Allen/2nd Eshoo. MOTION was made to schedule Saturday, February 22, 2003 at 10:00 am at the Safety Building for the next meeting. MOTION carried without negative vote.

Adjournment

O'Brien^{2nd} Allen. MOTION was made to adjourn. MOTION carried without negative vote.

Time: 10:50 a.m.

Minutes prepared by:
Village Clerk