

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN

(Official Minutes)

Park Commission Monthly Meeting

February 19, 2020

The Park Commission meeting was called to order by Trustee Livingston at 5:02 pm on Wednesday, February 19, 2020.

**Members Present:** Mary Green, Trustee Livingston, Zina O'Callaghan, Jill Wegner

**Members Absent:** Sarah Lobdell, Robin Nuzzo

**Also Present:** Kevin Day, Theresa Loomer, Rick Pappas, Stephanie Smith, Chuck Thiesenhusen

**Approval of Minutes: January 15, 2020**

Commissioner Wegner/Commissioner O'Callaghan 2<sup>nd</sup> made a MOTION to approve the minutes as submitted for the January 15, 2020 meeting, and the MOTION carried without negative vote.

**Visitors Heard**

Chuck Thiesenhusen from Big Foot Recreation Department was present and wanted to share some posters to promote upcoming performances by Bobby Horton and Chicago Mass Choir.

**Announcements**

None

**General Business**

**Treasurer's Report**

There is currently \$43,876.89 in the Park Commission Funds.

**Public Works Report**

Day stated public works has completed all four dugouts at Duck Pond and they will begin removing the playground equipment that is being replaced at Little Foot Playground next week.

**Old Business**

**Discuss Concrete Bags Game Concept**

Day Stated he obtained a couple different quotes and the lowest quote was from Kay Park Recreation in the amount of \$2,203.00. The quoted price is for a set and includes the Village of Fontana on Geneva Lake logo. Each piece weighs approximately 600 pounds. The commission members decided they would place the bag game in front of the playground just West of the volleyball courts at Duck Pond.

Trustee Livingston/Commissioner Green 2<sup>nd</sup> made a MOTION to approve the purchase of the concrete bag game set in the amount of \$2,203.00 from the donation account, and the MOTION carried without negative vote.

**New Business**

**Memorial Tree Application Filed by Kristen Hurter for Sugar Maple**

Commissioner Green/Commissioner Wegner 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the memorial tree application filed by Kristen Hurter for Sugar Maple by the lakefront, and the MOTION carried without negative vote.

**Create List of Available Locations for Memorial Tree and Bench Placement**

Trustee Livingston stated he and Public Works Director Kevin Day drove around and determined available locations for memorial tree and bench placement. The locations include: two spots at the median near the boat trailer parking lot, five spots at Little Foot Playground, one spot near Buena Vista, two spots at the Fen, four spots at Duck Pond, two spots at Hildebrand (on the path) and one spot at Headwaters Park.

### **GTS Application for Use of Duck Pond Fields**

Trustee Livingston stated he had reached out to the Ball and Glove program leader Tony Greco about their plans for the upcoming season. Greco stated the organization plans to use the new Quad Plex Facility at the High School, not the fields at Duck Pond. The discussion amongst commission members was that our own community organizations come first, but after checking with the Ball and Glove program it appears that they are the only organization from the Fontana area that typically uses the ball fields. Trustee Livingston stated GTS will take care of prepping the fields themselves and stated they would be willing to help purchase new netting by the fields. In addition, they have agreed to pay \$1,300 for use of the fields – \$325 per team for four teams. Commissioner Green/Commissioner O’Callaghan 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed by GTS for the use of Duck Pond Fields from April-July 2020, and the MOTION carried without negative vote.

### **Develop Procedure for Renting Fields at Duck Pond**

Loomer stated the Village should consider coming up with a tracking system for field availability and fees. Trustee Livingston stated he was working on putting together a master schedule. The Park Commission directed staff to reach out to other municipalities to determine their procedures for renting fields and research any software programs that may help with tracking availability.

### **Trustee Pappas Request for Park Bench Donation Refund**

Loomer explained she was approached by Trustee Pappas some time ago requesting a refund for the \$250 donation made for a memorial park bench for former Trustee and Plan Commission member Micki O’Connell. Loomer briefly explained the situation that took place prior to her position as administrator. She was able to access an email chain between the former administrator and several local property owners affirming donation amounts for a memorial bench in Pioneer Park for O’Connell. The email chain included confirmation of Trustee Pappas’s donation of \$250. Trustee Pappas was present and stated he had made his donation with the idea the bench was going to be placed at Mohr Road Park and not Pioneer Park. He explained the Park Commission and Village Board approved placement of the bench at Mohr Road Park, but that decision was eventually overturned due to push back from local property owners and the bench was instead installed at Pioneer Park. Trustee Pappas stated he is requesting a full refund because he donated with the intention the bench would be placed at Mohr Road Park where O’Connell spent a significant amount of time. After much discussion amongst the Park Commission members about what precedence it would set to refund a donation, it was concluded that a formal application must be filed for all future memorial trees and benches so there is a clear intent and paper trail. Commissioner Green/Commissioner O’Callaghan 2<sup>nd</sup> made a MOTION to recommend Village Board approval to refund the \$250 donation made by Trustee Pappas for a Memorial Park Bench for Micki O’Connell, and the MOTION carried without negative vote.

### **Park Permit Application Filed by Dan Green’s Touch a Life Heal a Heart for the Farm Way Event at Reid Park Gazebo on Saturday, September 5, 2020 from 4:30 PM to 11:00 PM**

Commissioner Wegner/Commissioner O’Callaghan 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed by Dan Green’s Touch a Life Heal a Heart Farm Way Event at Reid Park Gazebo on Saturday, September 5, 2020 from 4:30-11:00 pm, and the MOTION carried without negative vote.

### **Park Permit Application Filed by Dan Green’s Touch a Life Heal a Heart for the Farm Way Event at Reid Park Gazebo on Saturday, July 11, 2020 from 3:00 PM to 9:00 PM**

Commissioner Wegner/Commissioner O’Callaghan 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed by Dan Green’s Touch a Life Heal a Heart Farm Way Event at Reid Park Gazebo on Saturday, July 11, 2020 from 3:00-9:00 pm, and the MOTION carried without negative vote.

**Announce Easter Bunny Resignation**

Loomer stated Julie Olson has resigned from the Easter Bunny position for the Big Foot Rec Dept's Easter Egg Hunt after 20 years of service. Trustee Pappas was present and volunteered to fulfill the Easter Bunny position.

**Adjournment**

Commissioner Green/Commissioner Wegner 2<sup>nd</sup> made a Motion to adjourn the Park Commission meeting at 5:45 PM and the MOTION carried without negative vote.

Minutes prepared by Stephanie Smith, Deputy Clerk/Treasurer

Approved: 05/20/20