

SPECIAL JOINT VILLAGE BOARD OF TRUSTEES
PLAN COMMISSION and CDA MEETING
with
PUBLIC HEARING RELATED TO AMENDMENT OF TAX INCREMENTAL
DISTRICT NO. 1 PROJECT PLAN
@ 6:00 P.M.

MONDAY, MARCH 3, 2003

Date: Monday, March 3, 2003

Time: 6:05 p.m.

Place: Village Hall Meeting Room, 175 Valley View Drive, Fontana, Wisconsin

President Whowell called the Joint Board, Plan and CDA Meeting to order.

CDA present: Canfield, Chanson, McHugh, Trustee Petersen, Trustee Turner, Executive Director
Cindy Wilson, Bliss (arrived @ 7:20 pm)

Absent: Sharon O'Brien

Plan Commission present: Geye, Poivey, Rauland, Spadoni, Workman, President Whowell

Absent: Treptow

Trustees present: Bromfield, Cole, Geye, Petersen, Spadoni, Turner, President Whowell

Also present: Administrator Hayden, Clerk Smith, Village Attorney Thorpe, Chief Olson

Not present: Engineer Bridwell

Pledge of Allegiance was lead by President Whowell

Project Plan Amendment #1 to Tax Incremental Financing District No. 1

Mike Harrington, Ehlers & Assoc., was present and gave an overview of the draft Project Plan Amendment #1 [20 page document] submitted for the Public Hearing, which was noticed and posted for tonight.

The purpose of amending the plan is to revisit the project costs that were originally proposed in order to enable the community to include some things that may not have been initially contemplated within the scope of the original project plan.

6:35 P.M. Open Public Hearing for Project Plan #1 to Tax Incremental Financing District No. 1

- Speaking for: 0
- Speaking against: 0

Speaking with questions concerning the TIF

- Commissioner Craig Workman
- Trustee Turner
- Commissioner Shari Rauland

6:45 PM Close Public Hearing for Project Plan #1 to Tax Incremental Financing District No. 1

Plan Commission Recommendation

Plan Commission Resolution No. 03-03-03-1

Resolution Approving a Project Plan Amendment for Tax Incremental District No. 1 Spadoni/2nd Geye. MOTION was made to recommend this Resolution 03-03-03-1 to the Village Board. MOTION carried without negative vote.

Village Board Resolution

Resolution No. 03-03-03-1

Resolution Creating, Describing and Making Certain Findings and Approving Project Plan Amendment for Tax Incremental District No. 1 Trustee Spadoni/2nd Trustee Bromfield. MOTION was made to approve this amendment to Tax Incremental District No.1. MOTION carried without negative vote.

Adjourn Plan Commission

Spadoni/2nd Geye. MOTION was made to adjourn the Plan Commission. MOTION carried without negative vote.

Adjourn CDA

Turner/2nd Wilson. MOTION was made to adjourn the CDA. MOTION carried without negative vote.

Village Board Business

Announcement – President Whowell

The Walworth Masonic Lodge #286 is celebrating the organization's 100th Anniversary on March 4, 2003. A Proclamation will be presented to the Masonic Lodge extending congratulations and best wishes to their membership, past and present, for one hundred years of service.

Trustee Spadoni/2nd Trustee Petersen. MOTION was made to extent this Proclamation. MOTION carried without negative vote.

Visitors Heard - 0

Approve Board Minutes

- ❑ January 6, 2003
- ❑ February 3, 2003

Trustee Turner/2nd Trustee Geye. MOTION was made to approve the minutes from January 6 and February 3. MOTION carried without negative vote.

Approve Payment of Village Bills

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve the payables with the final payout for Maize Construction for the pole barn for approximately \$9,000.00. MOTION carried without negative vote.

Accept Treasurer's Report

Trustee Geye/2nd Trustee Petersen. MOTION was made to approve the treasurer's report. MOTION carried without negative vote.

Lake Use Committee Report

Ken Bell was present and reported:

- ❑ David Kirmsee has been appointed Police Boat Manger,
- ❑ Lake Geneva Dam Rehabilitation Project is nearly completed,
- ❑ Final project cost is nearly 26% or \$132,000 below the original established budget,
- ❑ DNR requires that an 'emergency plan' be developed,
- ❑ Dan Winkler and prepare and submit the 'emergency plan' to DNR.
- ❑ Recognition to the communities that funded the project will take place in the spring.

Director of Public Works Employment Agreement

Fontana citizen, Craig Workman was the candidate selected after conducting interviews.

Trustee Geye/2nd Trustee Cole. MOTION was made to hire Craig Workman as our new director of public works for the Village of Fontana on Geneva Lake. MOTION carried with 6 ayes and with President Whowell abstaining.

Note: Workman's chairs on Plan Commission, Public Works Committee and ETZ will become vacant.

Resolution No. 03-03-03-2

Resolution Amending Resolution 02-03-03-1 Establishing the 2003 Salaried and Hourly Non-Union Personnel Wages

Administrator Hayden reported that this resolution amends the previous resolution by including the Chief of Police and Director of Public Works. There will be another resolution coming that will amend and include the municipal court clerk and financial assistant salaries.

Trustee Spadoni/2nd Geye. MOTION was made to approve Resolution 03-03-03-2 amending the previous resolution with respect to the hourly salaries of the Police Chief and the new Director of Public Works. MOTION carried without negative vote.

Addendum to Professional Services Agreement with Jerry Coplien

This addendum amends item 3 of the agreement to read \$33,000 per year instead of \$32,000 per year. The additional \$1,000 per year is due to the additional bookwork for the TIF District.

This addendum also extends the agreement from December 31, 2001 to July 1, 2004.

Trustee Geye/2nd Trustee Cole. MOTION was made to accept the amendment to Jerry Coplien's contract as articulated here. MOTION carried without negative vote.

The Abbey Dockominium Correspondence

President Whowell reported that a letter dated February 17, 2003 was received from the DNR that spoke to the dockominium issue and the State Supreme Court's final decision. The Abbey will be petitioning to the US Supreme Court. *No action taken.*

DPW Union - Lead Person(s) Bonus

Trustee Geye/2nd Trustee Turner. MOTION was made to approve the quarterly bonus for Dennis Barr and Ron Adams. MOTION carried without negative vote.

CDA Loan Status

Administrator Hayden asked the Village Board to call a Special Village Board Meeting for Wednesday, March 5, 2003 @ 6:00 p.m. in order to approve the Walworth State Bank Resolution necessary for the \$1.5 million General Obligation Note 2003 for land purchase and development.

No action taken.

**Renewal with Wausau Insurance - Property, Workers Compensation and Liability Insurance
Renewal with Local Government Property Insurance Fund Property Insurance**

Trustee Cole reported that Finance Committee recommends accepting the 2003 quote as proposed by the State and the 2003 quote as proposed by Wausau Insurance.

Trustee Cole/2nd Trustee Spadoni. MOTION was made to approve the Wausau Insurance renewal. MOTION carried without negative vote.

Trustee Cole/ 2nd Trustee Bromfield. MOTION was made to accept the state policy as it was proposed. MOTION carried without negative vote.

Reserve Equity Restrictions

Administrator Hayden reported this is a housekeeping item from the 2002 audit. VOF has received a federal loan for the sewer treatment plant, which dates back to the late 80's. One of the stipulations of this federal loan is that the VOF budgets/sets aside \$12,500 per year for sewer replacement.

Hayden asked for a motion from the board authorizing expenditure from this restricted fund for the repairs to Tarrant lift station.

Trustee Cole/2nd Bromfield. MOTION was made to authorize the use of these restricted funds first as they are available for public works repairs. MOTION carried without negative vote.

Public Service Commission (PSC) Water Rate Increase

Public Hearing – April 1, 2003

Administrator Hayden reported that a telephonic hearing will be held on April 1. The hearing will take place in the conference room. Village Auditor, Art Tillman and Kelly Hayden will attend the hearing.

Coplien Appraisal – Quote from Douglas Algar, Certified General Appraiser

Administrator Hayden received a proposal for \$3,000 to appraise VOF owned real estate for insurance purposes. This is in addition to the current contract with Village Assessor Coplien.

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve the \$3,000 to complete the appraisal of the village's physical improvements. MOTION carried without negative vote.

Newsletter Deadline – Trustee Geye

Friday, March 7th is the deadline.

No action taken.

Summer Employment Advertising

Administrator Hayden reported that advertisement will be posted and published within a couple of weeks. No action taken.

Signature on Checks by Bank Resolution

Trustee Cole reported that state statutes require that all municipalities have a treasurer. Now that David Bornstein has resigned, Finance Committee recommends that Kelly be the acting treasurer and signer on the Village's checks.

Trustee Cole/2nd Petersen. MOTION was made to approve Kelly Hayden as the signature line and the acting treasurer. MOTION carried without negative.

Appoint Acting Treasurer

Trustee Turner/2nd Petersen. MOTION was made to appoint Kelly as the acting treasurer. MOTION carried without negative vote.

Plan Commission – Village President

President Whowell announced that a Joint Workshop Meeting of the Village Board and Plan Commission is scheduled for Monday, March 10, 2003 @ 6:00 pm for the Abbey Resort LLC Rezone Petition. No action taken.

CDA Update

Trustee Turner summarized:

- The project plan amendment #1 to TID #1 was approved tonight,
- An engineering firm will be selected to work on the Highway 67 plan,
- The Hildebrand property purchase will be closing this Friday,
- Discussion is taking place with The Abbey to determine the appropriate level of assistance or contribution from the CDA.

No action taken.

Referral of Junk Ordinance from FPD

Trustee Spadoni asked to table this item to the April Board meeting. No action taken.

Protection Committee Recommendation to Approve Brandon Basso as CSO Officer

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve Brandon Basso as our CSO officer for the summer. MOTION carried without negative vote.

Protection Committee Recommendation for Sergeant Position

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve the sergeant position as the second in command. MOTION carried without negative vote.

Protection Committee Recommendation for Lieutenant Position

Trustee Spadoni reported that Chief Olson submitted a Job Analysis dated 2/27/03. Chief Olson is asking for a lieutenant position to be created in lieu of the existing sergeant position.

Trustee Petersen/2nd Trustee Spadoni. MOTION was made to table the discussion over the lieutenant position for thirty days. MOTION carried without negative vote.

Special Note

Trustee Spadoni reported that the boat ramp has been closed and the beach has been opened for traffic due to the lake ice getting soft and for safety reasons.

Well #4 & Well #2 Repairs

President Whowell reported that Larry Thomas, Baxter Woodman Consulting Engineers has performed an extensive evaluation. A design engineering quote of \$6,000 to prepare plans,

specifications and applications for WDNR permits and to negotiate costs with contractors was submitted (memorandum dated February 17, 2003).

Trustee Geye/2nd Trustee Cole. MOTION was made to approve the \$6,000 for the design and engineering work for the reservoir of Well #4. MOTION carried without negative vote.

Main Lift Station Repairs

Public Works Committee recommends in favor of repairing a pump in the main lift station (located by The Abbey Harbor). Amount of \$4,500.00.

Trustee Spadoni/2nd Cole. MOTION was made to approve the \$4,500 expenditure to fix the main lift station. MOTION carried without negative vote.

Cla-Val Pressure Reducing Valve Replacement in Abbey Springs

Public Works Committee recommends in favor of the quote received from L.W. Allen.

Amount: \$7,930.00

Trustee Turner/2nd Trustee Bromfield. MOTION was made to repair the Cla-Val for \$7,930.00. MOTION carried without negative vote.

Gage Marine Contract

Administrator Hayden asked to table. *No action taken.*

Pro-Am Bass Tournament on Saturday, June 14, 2003

President Whowell announced that the sponsors for this professional tournament will be donating a \$1,000.00 to our Fontana Park Commission plus regular fees will be collected for parking and launching. *No action taken.*

Park & Open Space Plan Update

Trustee Geye reported that Cedarburg Science will be submitting the final plan for adoption at the April Village Board Meeting. *No action taken.*

Adjournment

Trustee Bromfield/2nd Trustee Spadoni. MOTION was made to adjourn. MOTION carried without negative vote.

Time: 7:55 p.m.

Minutes prepared by:

Phyllis Sallye Smith

clerk@villageoffontana.com

Note: These minutes are subject to further editing. Once approved by the Village Board of Trustees, the official minutes will be on file at the Village Hall.

APPROVED: 4-7-03