

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

**(Official Minutes)**

**Park Commission Monthly Meeting**

March 16, 2022

The Park Commission meeting was called to order by Trustee Livingston at 5:00 pm on Wednesday, March 16, 2022, at the Fontana Village Hall.

**Members Present:** Mary Green, Sarah Lobdell, Robin Nuzzo, Trustee Livingston, Susan Olson

**Members Absent:** Zina O'Callaghan, Cathy Somers

**Also Present:** Kevin Day, Theresa Loomer, Drew Lussow, Kiera Theys, Karen Yancey

**Approval of Minutes: January 19, 2022**

Commissioner Nuzzo/Commissioner Olson 2<sup>nd</sup> made a MOTION to approve the minutes as submitted for the January 19, 2022 meeting, and the MOTION carried without negative vote.

**Visitors Heard**

None

**Announcements**

Loomer stated the Big Foot Rec. Department sent the proposed Movies on the Beach dates earlier in the day so there was not enough time to get the item on the agenda. The proposed dates are all on Fridays: June 10, June 24, July 8, July 22, August 5, and August 19. This item will go to the Village Board for the April meeting.

**General Business**

**Treasurer's Report**

Lobdell reported that there is currently \$65,994.95 in the Park Commission Funds.

**Public Works Report**

Public Works Director Kevin Day stated the new fence at Duck Pond has been erected and the new woodchips for the village's playground at Duck Pond are scheduled to be delivered in the next week. They will replace the old woodchips.

**Old Business**

**Ball Field Rental Application and Fees**

Loomer stated staff had put together a ball field rental application as directed by the park commission at the last meeting. Loomer asked for guidance on whether a maximum number of people should be allowed at each event. After discussion, the commissioners determined there should not be a cap for the number of participants or attendees. There was also discussion about who is responsible for garbage removal and whether an extra fee should be charged if DPW staff must come in on a day they are not already scheduled to work. The members decided that the Public Works Department should provide a dumpster and bags for the event, but it would be up to the applicant to change/empty them. Lastly the commissioners discussed requiring a certificate of insurance (typical million-dollar policy) and the requirement for the application to be submitted 30 days prior to the event as well as a \$75.00 security deposit.

**John Mariani 2022 Design Proposal**

Trustee Livingston stated that the cost of the proposal from Mariani was higher than expected at \$10,000 and it is not a budgeted item. Commissioner Green, Commissioner Nuzzo, and Commissioner Olson agreed it might be in the interest of the commission to seek other quotes or investigate if the Garden Club would be interested in providing any assistance or a fundraiser to help. Kiera Theys from the Geneva Lake Conservancy stated the Conservancy contracts with Midwest Prairie and stated she could provide contact information if the commissioners were

interested in obtaining a quote for price comparison. The Commissioners also discussed potentially hiring Mariani on an hourly basis of \$175.00 to provide contract work when necessary instead of approving the \$10,000 contract.

**Reconsider Resolution 040306-01 Tree Removal Replacement Fee**

The revised tree ordinance passed in 2021 requires replacement or a donation to the tree reforestation fund for any tree 6” DBH or more that is removed. The most recent fee schedule was adopted in 2006 and begins at 8” DBH. To be consistent with the 2021 tree ordinance, the Tree Removal Replacement Fee Resolution should be updated. As directed at the last meeting, Day brought back prices to replant. The estimated cost to plant a 2” caliper tree (oak, maple, etc.) is around \$750 and the estimated cost to plant a 6” caliper tree is around \$3,000. Loomer suggested another option is to leave the pricing as-is on the 2006 resolution and modify the 8” DBH to 6” DBH. After discussion the committee recommended leaving the current fee structure and modifying the 8” DBH to 6” DBH.

Commissioner Olson/Commissioner Nuzzo 2<sup>nd</sup> made a MOTION to recommend Village Board approval to modify Resolution 040306-01 to replace 8” DBH with 6” DBH and leave the fees unchanged. The MOTION carried without negative vote

**New Business**

**Arbor Day Proclamation**

Trustee Livingston stated that Clearview Landscaping Co. is willing to donate trees again this year for the Arbor Day program at the school. Lobdell recommended also donating \$250 as has been done in previous years prior to Covid.

Commissioner Lobdell/Commissioner Green 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the Arbor Day Proclamation, and the donation of \$250 dollars to the Fontana Joint 8 School, and the MOTION carried without negative vote

**Geneva Lake Conservancy Proposal for Parcel STFV 00185**

Karen Yancey presented a proposal to the Commission regarding Parcel STFV 00185 which is the vacant parcel behind the Conservancy building. She proposed creating a native plant preserve and 4-foot-wide woodchip path that would connect the current path that runs through the Hildebrand Conservancy.

Commissioner Green/Commissioner Lobdell 2<sup>nd</sup> made a MOTION to recommend Village Board approval to grant permission to the Geneva Lake Conservancy to create a 4-foot-wide woodchip path, as described, on Parcel STFV 00185 which would connect to the current path in the Hildebrand Nature Conservancy, and the MOTION carried without negative vote

**Roy Diblik Northwind Perennials 2022 Proposal**

Diblik was not present. This item will be added to a future agenda.

**Park Permit Application Filed by Ryan Milligan for Celebration of Life Ceremony in Reid Park on Saturday, July 16, 2022, From 10:00 AM to 11:00 AM**

The park permit application is for a celebration of life ceremony for the husband of former Fontana Police Clerk Barb Dorsey. The applicant requested for the fee to be waived.

Commissioner Lobdell/Commissioner Green 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed by Ryan Milligan for the Celebration of Life Ceremony in Reid Park on Saturday, July 16, 2022, from 10:00 am to 11:00 am, and to waive the fee, and the MOTION carried without negative vote.

**Park Permit Application Filed by Caleb Johnston for Wedding at Fontana Beach on Saturday July 2, 2022, From 5:30 AM to 7:00 AM**

Loomer stated that the park permit application is for use of the Beach for a wedding early in the morning on Saturday, July 2, 2022. She spoke to Kevin Day who stated they could groom the beach early that day so it could be used for the wedding. Since all attendees will be off the beach two hours before it opens to the public staff did not have any concerns. Commissioners

recommended paying the non-resident park fee of \$150 plus the \$150 refundable security deposit. Commissioner Olson/Commissioner Nuzzo 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed by Park Permit Application Filed by Caleb Johnston for Wedding at Fontana Beach on Saturday July 2, 2022, from 5:30 am to 7:00 am, and charge the non-resident park permit application fee, and the MOTION carried without negative vote.

**Park Permit Application Filed by Fontana Garden Club President Claudia Garber for Porter Court Plaza on May 27 and May 28, 2022, For Plant Sale**

Commissioner Nuzzo/Commissioner Lobdell 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application by the Fontana Garden Club President Claudia Garber for Porter Court Plaza on May 27 and May 28, 2022, For Plant Sale, and the MOTION carried without negative vote.

**Park Permit Application Filed by Birkett Family for Duck Pond Pavilion with Beer/Wine Permit on Saturday, June 25, 2022, From 7:00 AM to 8:00 PM For Graduation Party**

Loomer stated that this application is for a graduation party for Deputy Clerk/Treasurer Julie Olson's nephew. Olson asked if the fee could be reduced or modified. Loomer recommended charging the resident rate as opposed to the non-resident rate.

Commissioner Olson/Commissioner Nuzzo 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the park permit application filed Park Permit Application Filed by Birkett Family for Duck Pond Pavilion with Beer/Wine Permit on Saturday, June 25, 2022, from 7:00 AM to 8:00 PM For Graduation Party, and charge the non-resident rate, and the MOTION carried without negative vote.

**Adjournment**

Commissioner Lobdell/Commissioner Olson 2<sup>nd</sup> made a Motion to adjourn the Park Commission meeting at 5:29 pm, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow, Village Clerk  
Approved: 04/20/2022