

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
CLOSED SESSION OF THE VILLAGE BOARD OF TRUSTEES @ 5:15 PM
Followed by
VILLAGE OF FONTANA BOARD OF TRUSTEES MEETING @ 6 PM

Monday April 5, 2004

President Whowell noted that the Village Board was already in session from a previously held closed session at 5:15pm.

Present: Bromfield, Cole (Arrived at 5:20pm), Geye, O'Connell, Petersen, Turner and Whowell
Also Present: Hayden Staggs, Kelly-Administrator, Nyman, Ron-BZA, McHugh, Joseph-BZA, Henke, Patek, Arlene, Krei, Nancy-Librarian, Loenneke, Lou, Ishma, Britt, Pollitt, Ron, Pollitt, Peg-Treasurer, Bliss, Skip,

Pledge of Allegiance

Announcements - Village President

1. Spring Election Day – April 6, 2004 from 9 am to 8 pm
2. Easter Egg Hunt – April 10, 2004 at 10am
3. Open Book – April 16, 2004 from 1 pm to 5 pm
4. Jamie Whowell – Conditional Use Workshop ETZ/Plan Commission - April 19, 2004 at 5pm
5. Joint Fontana/Walworth Boundary Committee Meeting – April 26th at 5pm
6. Public Hearing on Lakefront Plan – April 26th at 6pm
7. Plan Commission Meeting – April 26th at 6pm
8. Board of Review – May 19th at 9:00 am (First Session)
9. Appreciation Awards—Cole
10. Library Week Starting April 24, 2004

Visitor's Heard

Arlene Patek, 280 Pottawatomi, questioned how a campaign flier was distributed without any reference to who authorized the mailing. Administrator Hayden-Staggs noted that the Village was attempting to determine who authorized the mailing and notify them that they were in violation of campaign laws.

Approval of Minutes

✓ March 2, 2004 Village Board Meeting

Trustee Bromfield/Trustee Petersen 2nd made a MOTION to approve March 2, 2004 minutes with an amendment to read "stream restoration study will cost approximately \$1,000 not the actual restoration", and the MOTION carried without negative vote.

Village Treasurer Report

Trustee Cole/Trustee Petersen 2nd made a motion to accept the treasurer's report on place on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Trustee Geye/Trustee Cole 2nd made a MOTION to approve the payables as submitted, and the MOTION carried without negative vote.

General Business – President Whowell

Jevardian Raze Order (229 First Avenue)- approval of Plan Commission Raze Order

Ron Nyman, BZA representative, informed the board that citations were issued for 229 First Ave and the work resumed on the house. Trustee Petersen/Trustee Geye 2nd made a MOTION to table the raze order execution as long as construction progress is taking place, and the motion carried without negative vote.

2004 Building Inspection Contract-BZA

Trustee O'Connell/Trustee Turner 2nd made a MOTION to adopt the BZA contract with the stipulation that the Building Inspector's hourly rate not exceed \$45 per hour, and the MOTION carried without negative vote and one abstention from Trustee Bromfield.

Schedule Organizational Meeting

Trustee Turner/Trustee Geye 2nd made a MOTION to schedule the organizational meeting for April 29, 2004 at 6:00pm., and the motion carried without negative vote.

Administrative Report/Finance Committee – Administrator Hayden-Staggs and Trustee Cole

27 Pay Period Approval for 2004

Trustee Cole/Trustee O'Connell 2nd made a MOTION to adjust the 2ND and 3RD pay period in July to accommodate the extra pay period in the fiscal year, and the MOTION carried without negative vote.

Insurance for Policy Year April 17, 2004 to April 17, 2005

Jim Murphy, Wausau Insurance Representative, presented the board with the 2004-2005 liability insurance renewal and recommended the Village pick up the no fault sewer backup insurance, which was also endorsed by the finance committee and the public works director. Trustee TURNER/Trustee BROMFIELD 2nd made a MOTION to renew the Village insurance coverage and include the no fault sewer backup, and the Motion carried without negative vote.

RFP for Assessor

Administrator Hayden-Staggs informed the board that the finance committee generated an RFP for the Assessor Revaluation Contract and all RFPs are due back on April 28, 2004.

RFP for Auditor-Room Tax

Hayden-Staggs also reported to the board that the finance committee will be putting out an RFP for Village Auditing services and Room Tax auditing.

Joint Report with DPW Workman – 2004 Utility Budget and Five Year Plan

Administrator Hayden-Staggs and Director Workman presented the 2004 Utility Budget and Workman's 5 year Management Plan for the Utility. Trustee Petersen/Cole 2nd made a MOTION to approve the 5 year Management Plan, more specifically table one noting the addition of 300 feet of Kinzie to the Utility budget and the 2004 Utility budget as presented with the addition of approximately \$23,000 for a water main, and the motion carried without negative vote.

Ordinance Repealing and Recreating Section 78-254 for Sewer Use Rate

Trustee Geye/Trustee Cole 2nd made a MOTION to adopt Ordinance 040504-2, authorizing the Village to increase sewer rates by an inflationary rate of 3%, and the MOTION carried without negative vote.

Resolution Amending 02-02-04-1 for Setting Exempt Salaried and Hourly Non Union Personnel Rates

Trustee Bromfield/Trustee Cole 2nd made a MOTION to adopt Resolution 040504-1, adding the Lt's salary, increasing the Treasurer's salary and increasing the Harbormaster's salary, and the MOTION carried without negative vote.

Renewal of 208 Dewey St Lease

Trustee Cole/Trustee Bromfield 2nd made a MOTION to renew the lease for 208 Dewey St, and the MOTION carried without negative vote.

Plan Commission – President Whowell

Lakefront Plan Approval- INFORMATIONAL

President Whowell invited everyone to attend a public hearing on April 26, 2004 at 6:00pm to comment on the conceptual lakefront plan.

Tracy- Flagship Project Efforts

Trustee Geye informed that board that she had a brief discussion with John Tracy regarding the development West of the Village formally known as "Highlands of Fontana" and will meet with John Tracy when he returns to Fontana for the summer.

CDA - Trustee Turner

HWY 67

Trustee Turner reported on the Hwy 67 engineering and informed the board of three possible areas of concern with the DNR:

The ditch along Hwy 67 was considered navigable so the road will shift to the East.

Ground water issues with aligning Porter Court and the Blvd

Storm Water Management

The project is on task for construction for Spring 2006

Lake Use Committee – Ken Bell

Ken Bell informed the board that the uniform lake laws will be amended to allow bow hunting

Lakefront and Harbor - Trustee Bromfield

Ordinance Revision for Chapter 54 – In/Out Launch Charging

Trustee Bromfield/Trustee Geye 2nd made a MOTION to adopt Ordinance 040504-1 authorizing the Village

to charge for all launches and also charge for any exit from the launch ramp following a 24 hour time period from the initial launch, and the MOTION carried without negative vote.

Modify Parking – Trial Period

Trustee Turner/Trustee Petersen 2nd made a MOTION to reduce the parking in the boat trailer lot to 35 spaces for a two month trial period with a 30 day review, and the MOTION carried without negative vote.

Protection Committee - Chief Olson

SOP Revision - Investigations of Employee/Officials

Trustee Turner/Trustee Petersen 2nd made a MOTION to approve revised SOP clarifying that the investigations of employees or officials for misconduct in office must be transferred to the Sheriff's Department, and the Motion carried without negative vote.

Ordinance Repealing & Recreating Section 74-10 for Overtime Parking

Trustee Petersen/Trustee O'Connell made a motion to adopt Ordinance 040504-3 authorizing the Police Department to check the meters on a regular basis, but issue only one ticker per violation, and the motion carried without negative vote.

Operator's License – Elizabeth McMillan – Schnupp's Place

Trustee Turner/Trustee Geye 2nd made a MOTION to approve an operator's license for Elizabeth McMillan, and the MOTION carried without negative vote.

Lakefront Area Business Meeting

The Chief noted that the Police Department will start holding monthly meetings with the Lakefront businesses in May.

Public Works - Trustee Petersen and Public Works Director Workman

Lead Pay Approval

Trustee Petersen/Trustee Cole 2nd made a MOTION to approve the quarterly lead pay for Dennis Barr and Ronald Adams in the amount of \$600 each, and the MOTION carried without negative vote.

Main Lift Station

Director Workman advised the board that the Main Lift Station needed to be rebuilt and the questioned leaving the lift station on the lakefront or moving the lift station over to the Hwy 67 area in conjunction with the 67 redevelopment. Trustee Turner requested that Baxter Woodman take a look and the engineering study performed by Strand and Associates to see if they agreed with the estimate.

Mower Purchase

Trustee Petersen/Trustee O'Connell 2nd made a MOTION to authorize the budgeted purchase of a riding mower not to exceed \$10,500, and the MOTION carried without negative vote.

FWWPCC-Trustee Petersen

Trustee Petersen reported that the DNR honored the FWWPCC with the Lab Analyst excellence award.

Park Commission - Trustee Geye

Arbor Day Proclamation – April 30, 2004

Trustee Turner/Trustee Petersen 2nd made a MOTION to adopt the Arbor Day Proclamation, and the MOTION carried without negative vote.

Cedarburg Science Interim Management Plan

Trustee Turner/Trustee Petersen 2nd made a MOTION to authorize Cedarburg Science to conduct an interim management plan for the Hildebrand Trail at a price not to exceed \$1500, and the motion carried without negative vote.

Spring Clean and Green Day

Trustee Geye announced that Spring Clean and Green Day is schedule for May 16th from 2:00pm-4:00pm.

Trustee Turner/Trustee Cole 2nd made a motion to adjourn the regular Village board meeting at 7:50pm, and the motion carried without negative vote.

Respectfully Submitted,

Approved: 06-07-2004

Kelly E. Hayden Staggs, Administrator