

(official minutes)

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN

VILLAGE BOARD MEETING

Monday, April 7, 2003

@ 6:00 p.m.

Date: Monday, April 7, 2003

Time: 6:00 p.m.

Location: Village Hall Meeting Room, 175 Valley View Drive, Fontana, Wisconsin 53125

Trustees present: Bromfield, Cole, Geye, Petersen, Spadoni, Turner, President Howell

Trustee absent: Geye

Also present: Administrator Hayden, Village Clerk Smith, Attorney Thorpe, Joseph McHugh, Cindy Wilson, Police Chief Olson, Fire Chief Jon Kemmett, Director of Public Works Craig Workman

Not present: Mike Bridwell, Rex Henke

President Howell called the Regular Meeting to order and lead the Pledge of Allegiance.

Announcements / Recognitions

Chief Olson recognized **Ron Laurance**, who generously donated free weights, universal gym and exercise bike to the FPD. An engraved plaque 'The President's Fitness Award' was presented to Mr. Laurance.

President Howell introduced and welcomed **David Kirmsee, Manager of Geneva Lake Police Boat**. Kirmsee has been on the boat patrol for five years.

President Howell introduced **Michael Wickman**, candidate for Harbor Master. Wickman's family has been residents of Fontana for thirty some years. President Howell asked for a motion to accept Mike as our new Harbor Master.

Trustee Bromfield/2nd Trustee Cole. MOTION was made to accept Mike Wickman as our new Harbor Master. MOTION carried without negative vote.

April 1, 2003 Spring Election

Village Clerk Smith reported that our new voting booths, recently purchased from GBS, vendor of the 'Accu-Vote Voting Equipment' worked very well and were accepted with enthusiasm by the voters. A special thank you to the following election inspectors:

Dixie McConnell, Diane Rinaldi, Joan Tierney, Jan TerMaat and Genie Murphy (Chief Inspector).

President Howell announced the passing of **Liotrice Bank**, long time dispatcher for FPD/FFD in early days before we went to the County Dispatch. Donations can be made to Inspirational Ministries in her name.

President Whowell announced that the **Rescue Squad Dance** will be at The Abbey on Saturday, April 12th, from 8:00 pm – 12 midnight.

President Whowell announced that the **Annual Easter Egg Hunt** will take place in Reid Park on Saturday, April 19th, @ 10:00 a.m. The Easter Bunny will be there!

President Whowell announced the **Hubertz's Memorial Planting**. A tree will be planted at St. Benedict Catholic Church in memory of Jane Hubertz (wife of former Village President, Curt Hubertz). Jane was very involved with the Garden Club and the Church.

Approve Village Board Regular and Special Meeting Minutes

- ❑ 3/3/03 Joint Board w/Plan Commission and CDA
- ❑ 3/05/03 Special Board
- ❑ 3/10/03 Special Board
- ❑ 3/24/03 Special Board
- ❑ 3/28/03 Special Board

Trustee Bromfield/2nd Trustee Spadoni. MOTION was made to approve those five sets of minutes. MOTION carried without negative vote.

Approve Payment of Village Bills

Accept Treasurer's Report with Cash Balances and Activity

Administrator Hayden prepared and distributed the bills and report. Hayden asked the Board to approve with the exception of BZA's invoice. The BZA bill will be placed on the 4-16-03 Special Board Organizational Meeting Agenda.

Trustee Peterson/2nd Trustee Cole. MOTION was made to approve the village bills. MOTION carried without negative vote.

Visitors Heard

Ken Bell (present), reported that the Geneva Lake Use Committee is looking at some type of uniform control on the lake for the following:

- speed of motorized vehicles on the ice within two hundred feet of the shore
- noise of motorcycle races

President Whowell recognized **Micki O'Connell** (present), who was one of three winning candidates for Village Trustee.

Resolution 4-7-03-1

Resolution Amending Resolution 03-03-02 which Established the 2003 Salaried and Hourly Non-Union Personnel Wages

Trustee Spadoni/2nd Trustee Turner. MOTION was made to approve Resolution 4-7-03-1. MOTION carried without negative vote.

Appoint Mike Poivey to ETZ Committee

President Whowell asked for a Motion to accept Mike Poivey as the new member to ETZ.

Trustee Petersen/2nd Trustee Bromfield. MOTION was made to appoint Mike Poivey to ETZ. MOTION carried without negative vote.

Announcement of Organizational Meeting

President Whowell set the meeting date for April 16, 2003 @ 6 pm

Public Service Commission (PSC) Water Rate Increase

Administrator Hayden reported on the PSC Rate Telephonic Public Hearing

- New Rate of Return 6.25%
- Increase in Revenues: \$123,753.00
- Average increase range: 16%

No action taken.

February Budget -Revenue Report

Administrator Hayden reported that reports will be distributed with monthly agendas.

No action taken.

Summer 2003 – Seasonal Employment Status

Administrator Hayden reported that interviewing and hiring is taking place for Summer 2003.

No action taken.

State of Wisconsin Recycling Grant(s)

Administrator Hayden reported that she is preparing the recycling grant paperwork.

No action taken.

Residential Lease between VOF and Tenant, Mark and Amy Getchell

Location: 208 Dewey Street

Administrator Hayden reported that the lease has increased \$50 per month.

Total: \$800.00/month. No action taken.

Tracy Group Development

General Concept Approval for Highlands of Fontana

Attorney Tim Swatek, Landscape Architect Steve Schilling and Bryan Tracy (all present).

Trustee Spadoni/2nd Trustee Cole. MOTION was made to approve the concept plan for 'Highlands of Fontana'. MOTION carried without negative vote.

State of the Lake Meeting – June 30th @ 6:00 p.m.

President Whowell reported that the GLEA meeting has been scheduled for June 30, 2003.

CDA

Trustee Turner reported:

- Crispell-Snyder was chosen to work with the VOF and Dot on the Highway 67 Redevelopment Project. The project will be jointly funded with the Wisconsin Department of Transportation. A scoping meeting with DOT will be held on April 23, 2003. The dollar amount to do the design work on Highway 67 will come out of that meeting. CDA is hoping for State approval in July in order for the design work to begin this summer.
- The Hildebrand property (approx. 14 acres) has been purchased by the Village running from Highway 67 all the way over to Fontana Elem. School. CDA will be working with a

business specialist to determine what kinds of development could be encouraged along Highway 67.

- Detail planning continues for the lakefront. This project includes a new beach house and a new park house and a new marina building.
- CDA continues to negotiate and is making progress with The Abbey on their project. CDA is trying to see in what ways they can be of assistance to The Abbey.

No action taken.

Gym Equipment and Waiver of Liability Form

Trustee Spadoni reported that Attorney Thorpe was asked to draw up a release from all liability to use the exercise equipment located at FPD.

Trustee Spadoni/2nd Trustee Turner. MOTION was made to approve this release form to be held in the safety building. MOTION carried without negative vote.

Security Camera for FPD

Trustee Spadoni reported that this is not a budgeted item. Police Chief Olson submitted a proposal from Aurora Tri State, Aurora, Illinois for \$6,800. Trustee Turner asked Protection to talk to more than one vendor and report back. No action taken.

Proposed Ordinance Creating Sec. 42-9 of the Municipal Code

Junked or Inoperable Vehicles

Attorney Thorpe submitted a draft ordinance. Definitions within the ordinance (pg.2) will be amended. The proposed ordinance will provide for police powers in addition to property maintenance provisions of the zoning code.

Trustee Bromfield/2nd Trustee Petersen. MOTION was made to table. MOTION carried without negative vote.

Appointment of Ed Snyder as Agent for The Abbey

A letter was received from The Abbey Management Corp. notifying the Village of a new agent. Edwin L. Snyder has been appointed as the new Agent, replacing Scott A. Krause. An auxiliary questionnaire and schedule for appointment of agent by corporation was filed with the Village Clerk. Trustee Spadoni reported that Protection Committee has approved and asked for a motion.

Trustee Petersen/2nd Trustee Bromfield. MOTION was made to approve Ed Snyder as the agent for The Abbey. MOTION carried without negative vote.

Police Department Staffing

Trustee Spadoni reported:

- FPD is fully staffed with LTEs
- A retirement party is being planned for Sgt. Fred Schnitcke
- Schnitcke's official retirement date is July 2, 2003
- Gail Nichols has returned to work after a short sick leave
- Officer Brad Buchholz recently had a baby boy
- Officer Jeff Cates recently had a baby girl

No action taken.

Police Department - Non-Union 2nd in Command Position

Protection Committee and Village Administrator have been reviewing a needs analysis for this second in command position. President Whowell offered his suggestion that the job title be 'lieutenant'.

Trustee Turner/2nd Trustee Petersen. MOTION was made to approve the non-union second in command position as lieutenant. MOTION carried without negative vote.

Big Foot Lions Club 4th of July Celebration

Anders Pearce (present) representing the Big Foot Lions Club presented the 2003 proposal.

Trustee Petersen/2nd Trustee Bromfield. MOTION was made to approve. MOTION carried without negative vote.

Big Foot Lions Club Annual Lobster Boil – July 26, 2003

Anders Pearce (present) representing the Big Foot Lions Club presented the 2003 proposal. Applications were received by the Village Clerk on March 19th.

Temporary Alcoholic Beverage License Fee: \$10

Temporary Operator License(s) Fees: waived

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve the Big Foot Lions Club Temporary Liquor License and the four Operator Licenses. MOTION carried without negative vote.

Trustee Turner read the operator names into the record:

Joseph Abell, Richard Murphy, Andy Pearce, Kevin Racky, Joe Abell

Trustee Spadoni reported:

- Rescue/Fire is looking at jointly purchasing a ATV or golf cart type of vehicle with Williams Bay
- Rescue Squad Dance had a low attendance

No action taken.

Wells 2 and 4 Update

PW Director Craig Workman reported:

- Baxter & Woodman presented a two page fax for water system improvements, dated 4/4/03
- Chlorine chemicals solid(pellets) and liquid were discussed and compared
- Physical and chemical risks are being studied
- Jet mixing method instead of reservoir piping was introduced by Workman
- Goal is to have wells on line by Memorial Day

Workman recommends moving forward with repairs to Well 2. Administrator Hayden reported that payment would take place in Budget 2004.

Trustee Turner/2nd Trustee Cole. MOTION was made to approve Water Well Solutions to do

rehab work on Well No. 2 for \$7,174.00 and that we approve Power Tech to do Well No. 2 modifications for \$2,475.00 and Advance Mechanical to do reservoir piping for \$17,275.00, all to be funded out of the remaining funds in the bond issue. MOTION carried without negative vote.

Harvard Club Sewer Repair

Workman explained horizontal pipe bursting for the sewer repair.

Two bids were received. Mann Brothers was low bidder @ \$77,000.00. President Whowell added: this emergency repair came over from 2002 as the number one repair project to be done.

Trustee Turner/2nd Trustee Petersen. MOTION was made to approve the \$77,000 expenditure on behalf of Mann Brothers to complete Harvard Club Sewer project. MOTION carried without negative vote.

2003 Street Repairs

○ Lake Street

President Whowell introduced a concept to brick Lake Street with real brick, costs being split three ways between Gordy's, the Village and CDA. (approx. \$12,000 each).

Trustee Turner asked that this matter be sent to CDA for their meeting Wednesday night.

○ North Lakeshore Drive

Workman reported that Amons will be working with Mann Brothers to quote on storm water issues before repaving.

No action taken.

GIS

Workman reported that Crispell-Snyder will start gathering field data this week.

No action taken.

Capital Outlay Purchases

Workman reported:

- Power Washer \$5,000
- Roadside Mower \$12,000
- Bobcat Forks

Trustee Spadoni/2nd Trustee Petersen. MOTION was made to approve the capital outlay for the power washer, roadside mower and forks for the bobcat. MOTION carried without negative vote.

Gage Marine Contract

Trustee Bromfield presented an amended lease and reported that Harbor and Lakeshore Committee gives a favorable recommendation.

Rent: \$6,156.00 in two payments.

Trustee Spadoni/2nd Trustee Turner. MOTION was made to approve the Gage Lease described by Trustee Bromfield. MOTION carried without negative vote.

Mooring Waiting List Update

President Whowell reported that the system has been modified. Letters were sent out asking for another deposit to stay on the list. The list has changed from approx. 180 people to 80 people staying on the list.

No action taken.

Summer Traffic Patterns and Safety Issues

President Whowell reported that the CDA, Parks, Public Works and Protection have been working together to make the lake front more user friendly. The fishing season opens May 1st. CDA has recommended 30 boat trailer parking spaces. Trustee Turner placed this matter on the CDA agenda for Wednesday, April 9, 2003.

- Bayview - no parking on south side
- Big Foot - one way going North

Trustee Petersen/2nd Trustee Cole. MOTION was made to implement a one way on Big Foot and the Bayview no parking. MOTION carried without negative vote.

Park & Open Space Plan prepared by Cedarburg Science

Trustee Petersen reported that Park Commission gave a favorable recommendation of the Plan.

Trustee Spadoni/2nd Trustee Cole. MOTION was made to approve the Park & Open Space Plan. MOTION carried without negative vote.

Tree Ordinance Review

Trustee Petersen reported that this is work in progress and tabled.

No action taken.

Arbor Day Proclamation

Trustee Petersen announced that Arbor Day will be Friday, April 25, 2003

Trustee Petersen/2nd Trustee Cole. MOTION was made to approve the proclamation on behalf of Arbor Day. MOTION carried without negative vote.

Flagpole

Trustee Petersen reported that Park Commission is working on replacing the flagpole in Reid Park, which is currently a telephone pole.

No action taken.

Adjournment

Trustee Turner/2nd Trustee Bromfield. MOTION was made to adjourn. MOTION carried without negative vote.

Time: 8:30 p.m.

Minutes prepared by:

Phyllis Sallye Smith

clerk@villageoffontana.com

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be on file at the Village Hall.

DATE APPROVED: 5/5/03