

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Official Minutes)

MONTHLY MEETING of the VILLAGE OF FONTANA PLAN COMMISSION
Monday, April 25, 2022

Chairman Petersen called the monthly meeting of the Plan Commission to order at 5:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Plan Commissioners present: Cindy Wilson, Sarah Lobdell, Chairman Petersen, Lisa Laing, Trustee Prudden

Plan Commissioners absent: Tara Ramljak, Bob Ahern

Also Present: Kevin Day, Theresa Loomer, Drew Lussow, Bonnie Schaeffer, Dale Thorpe

Visitors Heard

None

Approve Minutes

March 28, 2022

The minutes from the March 28, 2022 meeting were distributed.

Commissioner Lobdell/Commissioner Laing 2nd made a MOTION to approve the minutes from the March 28, 2022 meeting, and the MOTION carried without negative vote.

Plan Commission General Business

CSM Application filed by John Hughes for 876 Sauganash Drive

Zoning Administrator Schaeffer stated the CSM Application filed by John Hughes for 876 Sauganash Drive would combine parcels outside of a subdivision boundary and would consolidate two existing parcels. This would bring the existing residence into compliance with Village setback requirements and will allow for the addition of a Four Seasons sunroom.

Commissioner Lobdell/Commissioner Wilson 2nd made a MOTION to approve the CSM application filed by John Hughes for 876 Sauganash Drive as presented, and the MOTION carried without negative vote.

Reconsider the 20-day Plan Commission Filing Deadline and Recommend a 30-day Filing Deadline

Zoning Administrator Schaeffer spoke about the difficulty of a 20-day deadline and the quick turnaround time for staff to review applications before the monthly staff meeting. Additionally, if there are errors on the application, it does not give the applicant much time to make corrections. Lastly, if complete applications are submitted and need to be scheduled for public hearings, the 30-day deadline should give staff enough time to publish the required notices. Attorney Thorpe mentioned that some people may be unhappy with the 30-day proposal because it could mean a longer wait time if they are unable to make the next meeting date, but most of the Commission agreed that if they catch the error early enough it should in fact make in more beneficial for the applicant. The only modification for staff was the changing of any future staff meeting dates which were mapped out and presented to the commission.

Trustee Prudden/Commissioner Lobdell 2nd made a MOTION to approve the change for the Plan Commission filing deadline from a 20-day deadline to a 30-day deadline, as presented, and the MOTION carried without negative vote.

Adjournment

Commissioner Lobdell/Commissioner Laing 2nd made a MOTION to adjourn the meeting at 5:05 pm, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow/Village Clerk

Note: These minutes are subject to further editing. Once approved by the Plan Commission, the official minutes will be on file at the Village Hall.

APPROVED: 05/23/22