

VILLAGE OF FONTANA ON GENEVA LAKE
Walworth County, WI

Lakefront and Harbor Committee
Wednesday, April 27, 2022
(Official Minutes)

The virtual monthly meeting of the Lakefront and Harbor Committee was called to order at 4:00 pm on April 27, 2022 by Chairman Pappas.

Committee Members Present: Steve Beers, Bob Chanson, Don Holst, Trustee Rick Pappas, Ed Snyder
Committee Members Absent: Lee Eakright, Joel Bikowski
Also Present: Jeff Cates, Theresa Loomer, Drew Lussow

Visitors Heard
None

General Business

Approval of January 19, 2022 Meeting

Snyder/Holst 2nd made a MOTION to approve the minutes for the January 19, 2022 meeting, and the MOTION carried without negative vote.

Employee Parking Passes

Loomer stated prior to the pandemic in 2020, most employees that worked for lakefront businesses presented a letter on employer letter head with their name and expected term of employment in order to receive a village issued employee parking pass. In 2020 and 2021, due to village hall being closed and/or limited hours, some lakefront employers started purchasing larger quantities of employee parking passes. Last year, village hall ran out of employee parking passes as 220 passes were sold or issued, more than any other previous year. In addition, now that GLLEA has moved its location to the Fontana lakefront, they have requested 19 employee parking passes. Loomer recommended requiring lakefront business employees come into village hall with proof of employment before an employee parking pass is issued. Chief Cates agreed and stated that every parking pass provided creates a loss in revenue for the village since the hourly rate is not being charged. Snyder recommended requiring a letter and paystub from the lakefront employer and placing a limit on the maximum number of parking passes that can be purchased by a single employer, and Chanson agreed. There was some discussion about whether to require a paystub which may create an issue for businesses that do not issue physical paystubs and because it may force an employee to wait a full payroll cycle prior to receiving their employee parking pass. The committee agreed that all non-village lakefront staff should be required to purchase employee parking passes. After discussion, the committee agreed a pay stub and capping the number of employee parking passes issued per employer would not be required at this time, but employees should be required to produce a document on employer letterhead with the employee's name and expected term of employment prior to being issued an employee parking pass.

Snyder/Chanson 2nd made a MOTION to recommend the Village Board require all non-village employed lakefront staff to purchase employee parking passes at the rate set forth by the village board on the fee schedule, and require an employer written letter on letterhead detailing the employees name and expected term of employment prior to issuance of an employee parking pass. The MOTION carried without negative vote.

Set Next Meeting Date

The next meeting was scheduled for Wednesday, May 25, 2022 at 4:00 pm.

Adjournment

Chanson/Holst 2nd made a MOTION to adjourn the meeting at 4:17 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Administrator

Note: These minutes are subject to further editing. Once approved by the Lakefront and Harbor Committee, the official minutes will be kept on file at the Village Hall.

APPROVED: 06/22/22