

VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN  
(Official Minutes)  
Virtual Monthly Meeting of the  
VILLAGE OF FONTANA BOARD OF TRUSTEES  
Thursday, May 12, 2022

Village President Pat Kenny called the virtual meeting of the Village Board to order at 9:00 am.

**Trustees Present by Phone:** Roll call vote: President Kenny, Trustee Pappas, Trustee McGreevy, Trustee Livingston, Trustee Prudden

**Trustees Absent:** Trustee Petersen, Trustee O'Neill

**Also Present by Phone:** Chief Cates, Dan Fina, Theresa Loomer, Drew Lussow, Rick Manthy, Chief Nitsch, Scott Peterson, Ed Snyder, Dale Thorpe, Daniel Vliet, Scott Vilona

**Visitors Heard**

None

**General Business – President Kenny**

**Original Liquor License Application filed by Harbor House Club, LLC for the premises located at 271 Fontana Avenue, ORIGINAL CLASS “B” BEER and “CLASS B” LIQUOR license**

Administrator Loomer stated this was for the license year of 2021-2022 for the newly formed Harbor House Club, LLC which was previously known as Abbey Harbor Yacht Club. She also mentioned that any approval would be contingent on Abbey Harbor Yacht Club relinquishing their old license that was issued for the same license year.

Trustee McGreevy/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the Original Liquor License Application filed by Harbor House Club, LLC for the premises located at 271 Fontana Avenue, ORIGINAL CLASS “B” BEER and “CLASS B” LIQUOR license on the condition of surrendering the current license issued for Abbey Harbor Yacht Club, and the MOTION carried without negative vote.

**Appointment of GLEA Municipal Representative and Citizen Member Representative**

Administrator Loomer stated the GLEA appointments were left off the organizational meeting agenda on April 19, 2022.

Trustee Livingston/Trustee McGreevy 2<sup>nd</sup> made a MOTION to appoint Patrick Kenny as the Municipal Representative and Rick Pappas as the Citizen Member Representative for the GLEA, and the MOTION carried without negative vote.

**Reconsider Employee Parking Passes -- GLLEA**

President Pat Kenny spoke regarding the employee parking passes for the GLLEA. He mentioned that upon review it was pointed out to him that the Village's contract with the GLLEA explicitly stated that it gives them two parking spots and 19 passes for their same number of employees. In exchange for this the Village required a \$1,000.00 fee at the time of the contract. President Kenny then opened the topic up for discussion where most of the attending Board Members agreed that they cannot deny the request based on what was written in the contract. Although Trustee McGreevy did bring to the Village Board the idea that this should be revisited next year before renewing the contract and maybe at that time the Village can look into creating a special sticker for the GLLEA employees to use rather than the employee passes the Village gives out as well as having the other municipalities contribute or share the costs associated with the passes. It is something the board will review before next season.

Trustee Prudden/Trustee Livingston 2<sup>nd</sup> made a MOTION to approve the reconsideration of the Employee Parking Passes for the GLLEA and to issue them to the GLLEA as discussed, and the MOTION carried without negative vote.

### **Ordinance Repealing and Recreating Sections 34-76 through 37-78 and Repealing Sections 34-79 through 34-97 – Fire Department**

Attorney Thorpe stated some tweaks were made since the last time the ordinance was presented to the Village Board. He mentioned that it was nothing substantive other than the delegation of duties from the Chief to other employees should he not be available due to time off or other circumstances. Attorney Thorpe stated that the other changes were in regard to the language of the ordinance since they were last presented, and that the ordinance has been presented to Chief Nitsch and Deputy Chief Manthy for consideration.

Trustee McGreevy/Trustee Livingston 2<sup>nd</sup> made a MOTION to adopt Ordinance 051222-01 Repealing and Recreating Sections 34-76 through 37-78 and Repealing Sections 34-79 through 34-97 regarding the Fire Department, and the MOTION carried without negative vote.

### **Ordinance Repealing and Recreating Section 2-435 and Repealing Section 2-436 – Board of Police and Fire Commissioners**

Attorney Thorpe stated the ordinance is for the establishment of the duties and powers for the Board of Police and Fire Commissioners.

Trustee McGreevy/Trustee Pappas 2<sup>nd</sup> made a MOTION to adopt Ordinance 051222-02 Repealing and Recreating Section 2-435 and Repealing Section 2-436 in regards to the Board of Police and Fire Commissioners, and the MOTION carried without negative vote.

### **Ordinance Repealing and Recreating Division 9 Employee Board of Appeals**

Attorney Thorpe stated the Employee Board of Appeals has changed drastically over time and that it mainly deals just with the police now. Trustee Pappas inquired about a potential handbook being created if that would impact the Board in any way. Attorney Thorpe reiterated that the handbook would only pertain to the non-union employees on the police force otherwise the Employee Board of Appeals is responsible for the discipline and regulation of the officers.

Trustee McGreevy/Trustee Pappas 2<sup>nd</sup> made a MOTION to adopt Ordinance 051222-03 Repealing and Recreating Division 9 of the Employee Board of Appeals, and the MOTION carried without negative vote.

### **Consider Approval of EMS/Fire Municipal Terms of Employment**

Deputy Chief Rick Manthy presented PowerPoint slideshow on Fire/EMS terms of employment including Section 7(k). In the presentation Manthy stated with the Village employing the EMS/Fire Staff now they will be changing from a 40-hour work week to a 27-day work schedule. In this new schedule the full-time employees will work on average 49.8 hours per week along with one “Kelly” schedule employee having a work week of 48 hours per week. Even with this change the employees can still maintain a bi-weekly pay schedule. These employees will include the Williams Bay employees coming on board with the pending agreement between the two Villages. Manthy further explained this will then break down into 3 different types of shifts coded as “black, red, gold”. Administrator Loomer spoke in regard to the vacation schedule and how the employees will still receive similar benefits as other Village employees in regard to sick and holiday time off and a total of 13.5 nonpaid (Kelly) days off as well. Lastly, Manthy stated that all of this is like what is being currently offered by Metro but now it will be in house for the Village and with the current plan in place will allow for 3 personnel to be available on almost every day, meaning more coverage for the residents of our Village.

Trustee McGreevy/Trustee Prudden 2<sup>nd</sup> made a MOTION to approve the EMS/Fire Municipal Terms of Employment, as presented, and the MOTION carried without negative vote.

### **Consider Approval of EMS/Fire Employee Job Descriptions**

Administrator Loomer stated that some of the job descriptions might still need to be tweaked and asked that the Village Board approve the job descriptions and allow for non-substantive changes if needed.

Trustee McGreevy/Trustee Livingston 2<sup>nd</sup> made a MOTION to approve the EMS/Fire Employee Job Descriptions with allow for non-substantive changes if needed, and the MOTION carried without negative vote.

**Adjournment**

Trustee Livingston/Trustee McGreevy 2<sup>nd</sup> made a MOTION at 9:33 am to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 06/02/2022