

VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN
(Final Minutes)
Special Meeting of the
VILLAGE OF FONTANA BOARD OF TRUSTEES
Thursday, May 25, 2023

Village President Pat Kenny called the meeting of the Village Board to order at 3:00 pm.

Trustees Present: Roll call vote: President Kenny, Trustee Marek, Trustee Pappas, Trustee Petersen

Trustees Absent: Trustee McGreevy, Trustee Livingston, Trustee O'Neill

Also Present: Theresa Loomer, Drew Lussow, Allison Schwark, Chief Cates, Rick Manthy, Dale Thorpe

Visitors Heard

None

General Business – President Kenny

Discussion or Action on Application for Fireworks Display Permit by Abbey Springs for May 27, 2023

Administrator Loomer informed the Village Board that a firework display permit was submitted by Abbey Springs for May 27, 2023. The application wasn't received until May 17 and the Village has a 35-day advanced application requirement which was not met. The purpose of the filing deadline is for staff to review and notify the appropriate agencies, and approval by the village board at their regular monthly meeting. The Water Safety Patrol and GLLEA were both notified of the application and had no concerns with the proposed display. Chief Nitsch provided Administrator Loomer a letter which suggests the permitting process for fireworks should go through GLLEA since they have a schedule of firework events for all lake communities and their capacity is a maximum of two events per day. Trustee Pappas also inquired about any potential filing fees in the future to help with the amount of time and organization it takes for these applications when filed with us. Administrator Loomer mentioned that is something that has been brought up before and we could further look into it should the application for firework permits become more frequent.

Trustee Petersen/Trustee Pappas 2nd made a MOTION to waive the 35-day filing requirement and approve the application for fireworks display permit filed by Abbey Springs for the display scheduled for May 27, 2023, as presented, and the MOTION carried without negative vote.

Direction on Code Enforcement Actions Taken by Staff

Administrator Loomer stated she was contacted by several individuals about possible code violations from the previous weekend. She asked how the board would like to address such complaints and whether they are directing staff to take action on such complaints now and in the future. The board agreed compliance is the goal and attorney Thorpe recommended documentation and initiating progressive enforcement. He suggested issuing letters and giving timelines, and then citing if there are still compliance issues.

Trustee Pappas/Trustee Petersen 2nd made a MOTION to direct Village staff to document and proceed with a progression of enforcement actions and send letters with timelines to address non-compliance, as presented, and the MOTION carried without negative vote.

Direction or Action on Village of Fontana Zoning Services Contract Proposed by Municipal Code Enforcement, LLC

Administrator Loomer mentioned that this was previously addressed at the last special Village Board Meeting. Some changes to the contract were made to address office hours, include Chapter 54, and language for termination of contract. More discussion was needed, and the Village Board held those discussions in closed session.

Trustee Pappas/Trustee Marek 2nd made a MOTION to accept the proposed Village of Fontana Zoning Services Contracts by Municipal Code Enforcement, LLC, as presented, and the MOTION carried without negative vote.

Closed Session – President Kenny

Trustee Petersen/Trustee Pappas 2nd made a MOTION to go into Closed Session at 3:18 pm, pursuant to Wis. Stats. Chapter 19.85(1)(e), “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, “specifically Village of Fontana Zoning Services Contracts proposed by Municipal Code Enforcement, LLC. The roll call vote was as follows:

President Kenny – Aye

Trustee Petersen – Aye

Trustee Marek – Aye

Trustee Pappas – Aye

The MOTION carried 4-0 without a negative vote and Trustee McGreevy, Trustee Livingston, and Trustee O’Neill were absent.

Adjourn Closed Session

Trustee Pappas/Trustee Petersen 2nd made a MOTION to go into open session at 3:22 pm, and the MOTION carried without negative vote.

Adjournment

Trustee Pappas/Trustee Petersen 2nd made a MOTION at 3:24 pm to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow, Village Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 06/12/2023