

**VILLAGE OF FONTANA ON GENEVA LAKE  
WALWORTH COUNTY, WISCONSIN**

**(Official Minutes)**

**Park Commission Monthly Meeting**

July 21, 2021

The virtual Park Commission meeting was called to order by Trustee Livingston at 5:00 pm on Wednesday, July 21, 2021.

**Members Virtually Present:** Robin Nuzzo, Sarah Lobdell, Cathy Somers, Zina O'Callaghan, Trustee Livingston, Susan Olson

**Members Absent:** Mary Green

**Also Present:** Kevin Day, Theresa Loomer, Stephanie Smith

**Approval of Minutes: May 19, 2021**

Commissioner Nuzzo/Commissioner Lobdell 2<sup>nd</sup> made a MOTION to approve the minutes as submitted for the May 19, 2021 meeting, and the MOTION carried without negative vote.

**Visitors Heard**

None

**Announcements**

Loomer announced that staff will begin working on the 2022 budget next month and members are encouraged to come forward with any comments or suggestions for the budget.

**General Business**

**Treasurer's Report**

There is currently \$48,075.70 in the Park Commission Funds.

**Public Works Report**

Public Works Director Kevin Day stated the new concrete corn hole game has arrived and that will be put in place on Friday.

**New Business**

**Direction on Park Permit Cancellation Policy**

Loomer stated there is no park cancellation policy once a park has been reserved and the application fee has been paid. Staff have experienced reservations cancelled at the last minute with an expectation from the applicant that the fee is refunded. The permitting process takes staff time, and a last-minute cancellation means that someone else that may have wanted to rent the facility could not. Loomer recommended if the cancellation is more than one year out from the date of the reservation that the fee is refunded, if it is within one year of the reservation that the applicant has the option to reschedule to a different date, and if the reservation is not rescheduled the Village keeps the fee and refunds the security deposit.

Commissioner Lobdell/Commissioner Olson 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the following park permit cancellation policy: if a reservation is cancelled more than one year in advance of the date, all fees are refunded; if the reservation is cancelled within one year of the date, the reservation may be rescheduled to another date within the following one-year period; and if the reservation is cancelled and not rescheduled, the Village retains the application fee and only the security deposit is refunded. The MOTION carried without negative vote.

**Hildebrand Conservancy Annual Monitoring Event**

Loomer stated this is the annual walkthrough the Conservancy conducts and there were no significant findings. It was noted the two new bridges built by Ron Adams and the Story Walk which was sponsored by the library.

### **Memorial Tree Application Filed by Tom Lisiecki for Ornamental Pear**

Day stated there is room at Duck Pond for one more tree. Loomer explained this would be the last memorial tree and the program will be temporary suspended until more trees are needed.

Commissioner Nuzzo/Commissioner Lobdell 2<sup>nd</sup> made a MOTION to recommend Village Board approval of the memorial tree application filed by Tom Lisiecki for an ornamental pear and it will be placed at Duck Pond. The MOTION carried without negative vote.

### **Update on Park and Open Space Plan**

Loomer stated she had her first call regarding the five-year open space plan that was last updated in 2016. Loomer explained she is hoping to have the first draft for the September meeting. Any recommendations or comments should be sent to Loomer.

### **Update on Arborvitae Removed at Welcome to Fontana Sign**

Day stated the deer destroyed the arborvitae at the Welcome to Fontana sign on the south side of Highway 67 so they removed what was left. Day asked that Commission members bring any suggestions for replacing the arborvitae to the next meeting.

### **Discuss Crab Apple Trees Between Reid Street and High Street**

Day stated the trees are dying and losing a lot of limbs. Day received a quote of \$2,900 for ten new trees that are two inch in diameter. Lobdell suggested allowing applicants to sponsor the trees in place of the memorial tree program. Day is going to check into pricing on large trees for next meeting.

### **Discuss Soccer Goals Netting at South End of Duck Pond**

Lobdell explained currently there is a fence behind the goals that border the quarry and occasionally the balls go over the fence. Lobdell would like to have a tall net installed to stop the balls and eliminate the safety risk of kids climbing the fence.

Commissioner Olson/Commissioner Nuzzo 2<sup>nd</sup> made a MOTION to approve the placement of netting at the south end of Duck Pond. The MOTION carried without negative vote.

### **Reid Park Ice Rink Recommendations**

Day stated Inspiration Ministries had returned the ice rink to the Village. Day explained a new liner needs to be purchased every year and when it is set up at Reid Park it seems to get damaged. The problem is that it does not get cold enough for a long period of time to keep the ice frozen and due to its location in Reid Park often gets damaged late at night. The consensus amongst commission members was to keep it in storage for the present time.

### **Adjournment**

Commissioner Nuzzo/Commissioner Olson 2<sup>nd</sup> made a Motion to adjourn the Park Commission meeting at 5:15 PM and the MOTION carried without negative vote.

Minutes prepared by Stephanie Smith, Deputy Clerk/Treasurer

Approved: 09/01/21