

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Final Minutes)

Park Commission Monthly Meeting

August 17, 2022

The Park Commission meeting was called to order by Trustee Livingston at 5:00 pm on Wednesday, August 17, 2022, at the Fontana Village Hall.

Members Present: Sarah Lobdell, Trustee Livingston, Cathy Somers, Zina O’Callaghan, Robin Nuzzo

Members Absent: Mary Green, Susan Olson

Also Present: Kevin Day, Theresa Loomer, Drew Lussow, Fontana Garden Club, Williams Bay Student

Approval of Minutes: July 20, 2022

Commissioner Lobdell/Commissioner Nuzzo 2nd made a MOTION to approve the minutes as submitted for the July 20, 2022 meeting, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

None

General Business

Treasurer’s Report

Lobdell reported that there is currently \$65,806.61 in the Park Commission Funds.

Public Works Report

Public Works Director Day stated that there is not much news to report and that everything is going well in the Public Works department. Day did also mention that his crew have been doing brush clean up around the Headwater Park area as well as brush by the stream near Fontana School on Main Street.

Old Business

Request from Dr. Peter Diamond to Install Pull-Up Bar(s) for Murph Workout Challenge at Reid Park

Director of Public Works Day said that the department can install a 6x6 with a bar across it and potentially paint the structure red as it has been discussed previously. Director Day also thought that the location at Reid Park would be most suitable for the pullup bar. He then explained that the typical cost of the project would estimate to be about \$500 and that maybe the Commission could incorporate that into the upcoming budget since the Commission will start working on that soon. The Commission members agreed and decided they will discuss it further when budgeting for the Commission comes up in upcoming future meetings.

Request from Jay Babowice and Others for Installation of Memorial Park Benches

Administrator Loomer and Director of Public Works Day mentioned they took some time to scout locations at the Fen as well as Reid Park as suitable locations for installation of memorial park benches. Based on their observations they believed that approximately 4-5 benches could be installed with a breakdown of 2 at Reid Park and up to 3 at the Fen. The Commission found this acceptable and stated that someone would need to reach out to Mr. Babowice about the availability of the benches. Lastly the Commission also had some discussion regarding potentially including picnic tables at some of the locations mentioned as well as other areas but decided more

information would be needed and asked Director Day for examples of different types of tables and price comparisons as well to be brought back at a future meeting.

Commissioner Nuzzo/Commissioner Lobdell 2nd made a MOTION to recommend village board approval of the installation of memorial benches at the locations stated and approve Jay Babowice's request for a memorial park bench, and the MOTION carried without negative vote.

Reconsideration of Memorial Trees for Nick Kolp

Administrator Loomer informed the commission that she reached out to the parties regarding the issue with the four memorial trees for the same person. After reaching out to the applicants, one of the daughters indicated she and her sister wanted to purchase the additional trees as a surprise for their mother in honor of their father. The daughter also mentioned that money was raised and donated for the two trees and thank you letters had already been sent out showing pictures of both trees for those who had donated. They asked the Commission to reconsider their request since it wasn't stated anywhere on the application that they are only allowed one tree. Upon receiving this new evidence, the Commission decided to allow this request due to the circumstances but stated going forward it should be clear that trees are limited to one per person. The Commission also asked that the applicants be contacted and told about the change to the Commission's prior decision.

Commissioner Lobdell/Commissioner O'Callaghan 2nd made a MOTION to recommend village board approval of the two memorial trees in honor of Nick Kolp by his daughters, and the MOTION carried without negative vote.

New Business

Conservancy Monitoring Event Report

Administrator Loomer mentioned that everything is going well and that there is nothing new to report regarding the Conservancy at this time.

Replacement or Removal of Fountain at Porter Court

Public Works Director Day advised the Commission that the Fountain at Porter Court is falling apart and there have been issues with maintaining it since it was installed. He asked the Commission's thoughts on whether they would like to remove it and install something else or replace it with another fountain that could work better. After discussion amongst the Commission, they decided to remove the fountain and look at replacing it with a gazebo or pergola instead. The Commission asked Director Day to investigate prices regarding this work and bring it back to the next meeting date.

Commissioner Nuzzo/Commissioner Lobdell 2nd made a MOTION to recommend village board approval of the removal of the fountain at Porter Court and follow up with a future replacement plan for potential installation of a gazebo, and the MOTION carried without negative vote.

Replacement or Removal of Bushes near Reid Park

Public Works Director Day explained that based on discussion from the last meeting he reached out to Harvard Nursery regarding the replacement and or removal of bushes near Reid Park. Day stated they provided a \$3,150 contract to replace the bushes with new Boxwood bushes. Day also added that Harvard Nursery can also add a mixture of grass and bushes if the Commission likes the idea of rotating between the two. The Commission was receptive of the idea of rotating between the Boxwood bushes and grass and found the contract acceptable.

Commissioner Lobdell/Commissioner Somers 2nd made a MOTION to recommend village board approval of the quote in the amount of \$3,150 from the Harvard Nursery for the removal and replacement of the bushes near Reid Park with Boxwood Bushes and grass to be done in the fall season, and the MOTION carried without negative vote.

Clearview Landscape Contract

Trustee Livingston informed the Commission that the proposed contract from Clearview Landscape has gone up to \$10,000 for the contracted work for the years of 2023-2024 for a total of \$86,000. Trustee Livingston mentioned that the workers from Clearview have done nothing

but great work for the Village and he appreciates that they usually go above and beyond. Trustee Livingston also included that they are worth the additional amount and since everything is seeing an increase nowadays that this was to be expected. Lastly, Trustee Livingston provided that our contract with Clearview hadn't been increased for the last 4 years of working with them. The Commission agreed with what Trustee Livingston stated and found that the contract should be approved.

Commissioner Nuzzo/Commissioner Somers 2nd made a MOTION to recommend village board approval of the quote in the amount of \$86,000 from Clearview Landscape for the work provided to the Village as stated per the contract, and the MOTION carried without negative vote.

Reassessing Work Provided by Garden Club

Administrator Loomer mentioned that an invoice was recently received from Jurg's for work that was done by the Garden Club at Porter Court Plaza. The Village had not budgeted for the work and was not aware the work was being done. Garden Club members were in attendance and explained they had done the work in the past. Loomer requested a list of projects the Garden Club typically completes so the Village can budget accordingly. She also requested better communication between the Garden Club and the Village. The Garden Club members agreed and informed the Village of the typical projects that they do for the Village that they are asking the Village to cover which included the memorial garden, Porter Court Plaza, and potentially some seeding that is done in the prairie. The Commission then asked the Garden Club members approximately how much is required to fund those items. The Garden Club stated that they believed it wouldn't be anything more than approximately \$500.00. The Commission felt it was a reasonable ask and decided they will include the items and the amount in this year's upcoming budget discussions. The Commission then thanked the Garden Club for coming and for their time.

2023 Budget Requests

Administrator Loomer explained that the 2023 Budget season is approaching and asked the Commission members if there was anything specifically they wanted to address or included in this coming years budget. Commissioner Lobdell suggested soccer benches for the soccer fields up at Duck Pond. She stated that there are four fields so likely a bench for each one. Trustee Livingston also brought up planting some grass and dirt to fill in the holes up at Duck Pond for those fields and budgeting for general maintenance costs associated with that. The Commissioners stated they will try and think of any other items to be included and if they do, they will send the suggestions to the Village.

Park Permit Application Filed by Lisa Spedale for Event Walk the Lake for Kira Faith for Reid Park Pavilion Permit on Saturday, October 15, 2022, from 9:00 AM to 6:00 PM

Administrator Loomer explained that the event is typically held each year in the Village. Commissioner Lobdell/Commissioner Nuzzo 2nd made a MOTION to recommend village board approval of the park permit application filed by Lisa Spedale for the event Walk the Lake for Kira Faith for Reid Park Pavilion Permit on Saturday, October 15, 2022, from 9:00 AM to 6:00 PM, and the MOTION carried without negative vote.

Park Permit Application Filed by Tara Montgomery for Kenny Family Reunion Event for Reid Park Pavilion Permit on Saturday, July 16, 2023, from 10:00 AM to 4:00 PM

Trustee Livingston brought to the Commission's attention that his only concern was that the event might fall on the same date as Pig in the Park. After reviewing the calendar and some discussion amongst the Commission it was deemed that the dates were different and there should be no conflict in scheduling of the two events.

Commissioner Nuzzo/Commissioner O'Callaghan 2nd made a MOTION to recommend village board approval of the Park Permit Application Filed by Tara Montgomery for Kenny Family Reunion Event for Reid Park Pavilion Permit on Saturday, July 16, 2023, from 10:00 AM to 4:00 PM, and the MOTION carried without negative vote.

Park Permit Application Filed by Fontana Joint 8 School District / Steve Torrez for Duck

Pond Recreation Area Permit with Fee Waiver for Fontana School Flag Football Game Events on Dates: Thursday, September 15, 2022; Tuesday, September 20, 2022; and Thursday, October 4, 2022, Each Scheduled Game Event Would Take Place for 2 Hours and Start Tentatively Around Noon

Commission agreed that fees should be waived since it is event for Fontana Joint 8 School district.

Commissioner Lobdell/Commissioner Somers 2nd made a MOTION to recommend village board approval of the Park Permit Application Filed by Fontana Joint 8 School District / Steve Torrez for Duck Pond Recreation Area Permit with Fee Waiver for Fontana School Flag Football Game Events on Dates: Thursday, September 15, 2022; Tuesday, September 20, 2022; and Thursday, October 4, 2022, With Each Scheduled Game Event to Approximately Take Place for 2 Hours and Start Tentatively Around Noon, and the MOTION carried without negative vote.

Adjournment

Commissioner Lobdell/Commissioner O'Callaghan 2nd made a Motion to adjourn the Park Commission meeting at 5:27 pm, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow, Village Clerk
Approved: 11/16/2022