

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

VIRTUAL MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES

Monday, October 5, 2020

Village President Pat Kenny called the virtual meeting of the Village Board to order at 5:00 pm.

Trustees Present by Phone: Roll call vote: President Kenny, Trustee Pappas, Trustee Prudden, Trustee Livingston, Trustee Petersen, Trustee McGreevy, Trustee O'Neill

Trustees Absent:

Also Present by Phone: Kim Bourdo, Jeff Cates, Dianna Coleman, Kevin Day, Theresa Loomer, Bonnie Schaeffer, Stephanie Smith, Ed Snyder, Terry Tavera

Visitors Heard

Dianna Coleman from the Yerkes Observatory wanted to give an update with what is happening inside and outside of the observatory since it is in our own backyard. Currently there is a significant amount of brick work being done and office renovations taking place. They are trying to use local firms as much as possible for the work being done. There is currently only one active employee who is in charge of the buildings and grounds. Coleman stated they are actively searching for an executive director and in the meantime, she is available to answer any questions or if there is any interest in tours would be happy to accommodate.

Approval of Minutes

The minutes for the meeting held on September 8, 2020 were distributed to board members via email. Trustee O'Neill/Trustee Pappas 2nd made a MOTION to approve the minutes from September 8, 2020 meeting, as submitted, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve the Treasurer's Report, Vendor Report and Payroll Overtime Report as distributed for September, and to place it on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Trustee Prudden/Trustee Livingston 2nd made a MOTION to approve payment of the Village and Utility payable list, as presented, and the MOTION carried without negative vote.

General Business – President Kenny

Yerkes Observatory Update – Dianna Coleman

This item was discussed under the visitors heard portion of the meeting.

Water Safety Patrol Agreement for 2021

Trustee McGreevy/Trustee O'Neill 2nd made a MOTION to approve the proposed contract with the Water Safety Patrol for 2021 services in the amount of \$41,585.00, and the MOTION carried without negative vote.

2021 Bike to the Lake Request for August 7, 2021

Loomer stated she received this proposal request from a non-for-profit group that is hosting a charitable bike ride and looking to use the showers at the Fontana beach. They have offered to pay or make a donation. They are estimating around ninety bikers that will be riding from Illinois to Fontana and will need to shower. Loomer explained in the past they have used the showers at the Harbor House and there is some concern with this being the busiest part of summer. Trustee Prudden questioned why they are no longer using the Harbor House. Ed Snyder from the Abbey was present and stated it results in a lot of congestion during a busy time in the summer and the riders trickle in over a six-hour period. There was a suggestion made to

possible have them check with the Fontana Grade School.

Trustee O'Neill/Trustee Prudden made a MOTION to deny the request made by 2021 Bike to the Lake for use of the Fontana beach showers, and the MOTION carried without negative vote.

Operator License Applications Filed for Rose Panzer (Abbey Resort)

Background checks are clear and \$60 fees have been paid.

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve the operator license applications filed for Rose Panzer (Abbey Resort), and the MOTION carried without negative vote.

Appoint Members to Abbey Harbor Silt Study Sub-Committee

Loomer explained this was discussed at last months Village Board meeting. It was suggested to have two trustees and a staff member from the Village on the sub-committee. Trustee Rick Pappas and President Kenny have volunteered, and staff member Kevin Day was suggested. Ed Snyder, Sr. stated the Abbey Harbor sub-committee would consist of himself, Ed Snyder, Jr. and a board member. Snyder stated he would be in touch with the committee to set up the first meeting.

Discuss Trick or Treat Plans for the Village

Loomer stated there is added concerns this year due to COVID. Most of the municipalities around are having trick or treating as normal and just using extra safety precautions.

Trustee O'Neill/Trustee McGreevy 2nd made a MOTION to continue with trick or treat plans as normal for Halloween 2020 and recommend extra safety precautions be taken, and the MOTION carried without negative vote.

Temporary Liquor License Amendment Request Submitted by Gordy's for Oktoberfest on October 10, 2020

Loomer explained this request was submitted last Friday by Gordy's. Gordy's is looking to temporary amend their liquor license to be able to consume liquor outside on Saturday October 10, 2020. Chief Cates stated there are definitely added concerns due to COVID, but feels with this being an outdoor event where people are able to space out he does not see a problem with it. Cates suggested that Gordy's have staff on both ends of the street to prevent people from expanding out farther. President Kenny explained that Wisconsin has the highest COVID rate at the present time and just wants to make sure we are doing the right thing and at the same time doing what we can to help businesses out. Trustee O'Neill stated he does not see a problem since Wisconsin has the mask mandate in place and if Gordy's places a cap on the amount of people at 100-150. Ed Snyder from Gordy's explained they have not done any advertising or marketing for the event and they would not have a problem limiting it to 150.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to recommend approval of the temporary liquor license amendment for Gordy's on October 10, 2020 under the following conditions: capacity limited to 150, mask mandates are followed and sanitizer/mask stands are set up, and the MOTION carried without negative vote.

Request for Event Tent at Lakefront submitted by Gordy's

Loomer stated she had spoken to the Zoning department staff and there is not sufficient information submitted.

2020-2021 Revised Hunting Resolution

Trustee Livingston stated the revision includes a couple additional names of partners that will be hunting together.

Trustee Livingston/Trustee O'Neill 2nd made a MOTION to approve the revised 2020-2021 Hunting Resolution, and the MOTION carried without negative vote.

Update on Fence at Small Beach

Loomer stated Ruckert-Mielke will be coming out this week to stake out the property lines before the Village can move forward with this project.

Village Holiday Party Plans Discussion

Loomer asked the trustees for direction on weather or not to have a holiday party this year. The consensus among the trustees was to forgo having a holiday party for this year.

Accept Resignation of Cindy Wilson from Library Committee

Trustee Livingston/Trustee Petersen 2nd made a MOTION to accept the resignation of Library Board Member Cindy Wilson, and the MOTION carried without negative vote.

Reschedule November Village Board Meeting due to November Election

Loomer explained the monthly Village Board meeting could be the same date if the Board is okay with doing a virtual meeting earlier in the afternoon on the same date. The November Village Board meeting will be held virtually on Monday, November 2, 2020 at 3 pm.

Public Works Committee – Trustee O’Neill

Tunnel Modification Request – Abbey Springs

President Kenny stated there was one turn in the tunnel that required a little more excavation, so the turn was not so sharp. The contractor does not have an exact cost for the Village yet but estimating around \$5,000-\$10,000. Village engineer Terry Tavera stated the turn being referred to is in the North East corner of the tunnel where there are some large boulders that need to be removed.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the modifications to the tunnel in Abbey Springs not to exceed \$10,000, and the MOTION carried without negative vote.

2020 Street Resurfacing Projects Payment Recommendation No. 1

The payment recommendation was reviewed by the Village engineer and is recommended for approval. Trustee McGreevy/Trustee O’Neill 2nd made a MOTION to approve the 2020 Street Resurfacing Project Payment Recommendation No. 1 for an amount not to exceed \$290,200.17, and the MOTION carried without negative vote.

2020 Street Resurfacing Projects Budget Status

Tavera explained there is a certain amount of asphalt assumed for the projects and there was more asphalt used at the Village Hall because of more milling that was done so the surface would be smooth. The original bid came in under the budgeted price and now with all the extras it is around \$360,000. Tavera explained Pheasant Ridge has not been done yet and if the Village Board wanted, they could hold off on resurfacing Pheasant Ridge.

Trustee Prudden/Trustee O’Neill 2nd made a MOTION to approve the extended price and continue with resurfacing of Pheasant Ridge, and the MOTION carried without negative vote. Livingston abstained

S. Lakeshore Drive Reconstruction Project Change Order No. 5

Tavera stated that the change order is to complete the formalized process and add to Wanasek contract. The changes have already been previously approved.

Trustee Livingston/Trustee O’Neill 2nd made a MOTION to approve S. Lakeshore Drive Reconstruction Project Change Order No. 5 for the increased price of \$105,750.00, and the MOTION carried without negative vote.

S. Lakeshore Drive Reconstruction Project Payment Recommendation No. 6

The payment recommendation was reviewed by the Village engineer and is recommended for approval.

Trustee Prudden/Trustee O'Neill 2nd made a MOTION to approve the S. Lakeshore Drive Reconstruction Project Payment Recommendation No. 6 for an amount not to exceed \$525,080.67, and the MOTION carried without negative vote.

Parking Lot No. 1 Update

Tavera and Day met with Wolf Paving and the subcontractor Century Fence and now that summer is winding down they should be out in the next couple weeks to take care of fixing the beach parking lot.

Lakefront Committee – Trustee Pappas

Pier Permit Application Filed by Michael O'Halleran for the Property Located at 606 Mohr Road

Trustee Pappas stated the applicant is looking to add a slip and extend the length of the piers. Lakefront and Harbor Committee recommend approval with the condition that an as-built survey is submitted upon completion.

Trustee Pappas/Trustee McGreevy 2nd made a MOTION to approve the Pier Permit Application filed by Michael O'Halleran for the property located at 606 Mohr Road, as submitted, subject to an as-built survey upon completion, and the MOTION carried without negative vote.

FW/WPCC – Trustee O'Neill

FW/WPCC 2021 Proposed Budget

The Commission submitted their 2021 operating budget for a total amount of \$972,518 which is an increase of \$15,434 from last year.

Trustee Petersen/Trustee O'Neill 2nd made a MOTION to recommend approval the FW/WPCC 2021 budget in the amount of \$972,518, as presented, and the MOTION carried without negative vote.

Update on Phosphorus Removal Project

Trustee O'Neill stated there was a setback with some errors in the bid documents which resulted in some additional costs. The additional costs will be picked up by the sewage plant. Treasurer Vilona reported the approximate closing date for the loans is November 25, 2020. The date for closing has been delayed a few times. Vilona stated he is currently waiting for Strand to get back to him with some numbers, so the Village Board can look at where we stand and decide if they are still comfortable fronting the funds till the loans close.

Finance Committee – President Kenny

Discuss Stormwater Utility Direction

This item was on the agenda last month and is back on this month to discuss what direction the Board would like to go. Loomer explained the stormwater utility information was sent out to the Village Board after last month's meeting. If the Village wants to move forward with more stormwater management projects, there is a need for funding and very few options to obtain the funding. The options for funding would be borrowing, going to referendum or stormwater utility. Trustee Pappas stated if the Village decides to go with a stormwater utility it is going to take a long time to accumulate the funds needed for projects and he would recommend borrowing the money. Trustee McGreevy stated his opinion is that it would be another quarterly bill and we would have a lot of unhappy residents. The consensus amongst the Board was to borrow the funds and forgo the stormwater utility. Village Engineer Terry Tavera agreed to put together a list of stormwater projects in the Village.

Proposed Items for CARES ACT Funding

Loomer explained under the CARES ACT the Village has been allotted \$27,638 and to date the expenditures total approximately \$2,200. Some items that have been ordered and or approved, but still need to be reimbursed for include: Village Hall glass barrier, zoom membership, Village Hall cleaning service, extra porta potty and cleaning supplies. Items we are requesting to purchase include: two laptops to replace outdated ones, replace NVR equipment for cameras at lakefront, webcams for desktop computers, two dell conference room monitors, conference phone and Laserfiche software.

Trustee Prudden/Trustee Livingston 2nd made a MOTION to approve the proposed items for CARES ACT funding, and the MOTION carried without negative vote.

Park Commission – Trustee Livingston

Memorial Bench Application Filed by Ann Martin for Little Beach

Trustee Livingston met with Kevin Day and they have found a spot that will work.

Trustee Prudden/Trustee O’Neill 2nd made a MOTION to approve the memorial bench application filed by Ann Martin for Little Beach, and the MOTION carried without negative vote.

Proposed Clearview Contract for 2021-2022

The contract received from Clearview Landscaping is for two-years and the price will remain the same as the previous contract.

Trustee Prudden/Trustee Pappas 2nd made a MOTION to approve the contract with ClearView Landscaping Service for 2021 and 2022 for the total amount of \$76,000, payable in eight installments beginning April 1st and ending November 1st of \$9,500, and the MOTION carried without negative vote.

Human Resources Committee – President Kenny

Cash in Lieu Policy for Health Insurance Opt-Out

Loomer stated many government entities are offering a cash in lieu option for an employee that opts-out of health insurance. The cost to the Village for a family health plan is approximately \$22,000 and a single health plan is approximately \$9,000. Currently all employees that are eligible for health insurance are taking the insurance. Loomer explained that if two employees take the cash in lieu and opt-out of the health insurance that is a large savings to the Village. Any employee that does opt-out will be required to sign a waiver and provide proof of other insurance.

Trustee Livingston/Trustee O’Neill 2nd made a MOTION to approve a Cash in Lieu Policy for any employee that Opts-Out of Health Insurance in the amount of \$6,000 and require the employee to sign a waiver and provide proof of health insurance, and the MOTION carried without negative vote.

Fire Department Paid Overtime Rate on Holidays

Loomer stated out of discussion from last months meeting it was mentioned that the part-time lakefront staff make time and a half on holidays and the Fire Department should be offered the same.

Trustee Prudden/Trustee Petersen 2nd made a MOTION to approve Fire Department staff to be paid time and a half on holidays, and the MOTION carried without negative vote. Trustee Livingston abstained.

Adjournment

Trustee Livingston/Trustee O’Neill 2nd made a MOTION at 6:02 pm to adjourn the meeting, and the MOTION carried without negative vote.

Minutes prepared by: Stephanie Smith, Deputy Clerk/Treasurer

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 11/2/2020