

(Official Minutes)

VILLAGE BOARD of TRUSTEES  
REGULAR MEETING

Monday, November 4, 2002  
@ 6:00 P.M.

Date: Monday, November 4, 2002

Place: Village Hall Meeting Room, 175 Valley View Drive, Fontana, Wisconsin 53125

Time: @6:00 p.m.

In the absence of President Whowell, Village Clerk Smith called the Regular Board of Trustees Meeting to order.

Trustees Present: Cole, Geye, Petersen, Spadoni, Turner, President Whowell

Also present: Administrator Hayden, Village Clerk Smith

Absent: Trustee Bromfield, President Whowell

Not present: Attorney Thorpe, Engineer Bridwell, Rex Henke, Robin Wettstein

Clerk Smith opened nomination(s) to elect a President Pro-tem.

Petersen/2<sup>nd</sup> Cole. MOTION was made to elect Trustee Turner. MOTION carried without negative vote.

Hearing no other nominations, nominations were closed.

Petersen/2<sup>nd</sup> Spadoni. MOTION was made to close nominations. MOTION carried without negative vote.

**Announcements - President Pro-Tem Turner**

The General Election is tomorrow.

Polling Place/Village Hall is open from 9am – 8pm.

**Village Minutes Approved – October 7, 2002**

Trustee Spadoni/2<sup>nd</sup> Petersen. MOTION was made to approve minutes from the October 7<sup>th</sup> Board Meeting. MOTION carried without negative vote.

**Village Bills Approved**

Trustee Petersen/2<sup>nd</sup> Spadoni. MOTION was made to pay the Village bills as prepared by the Treasurer and approved by Finance Committee. MOTION carried without negative vote.

**Village Treasurer's Report**

Trustee Spadoni/2<sup>nd</sup> Petersen. MOTION was made to approve the Treasurer's report. MOTION carried without negative vote.

**Visitors Heard – 0**

**Resolution 11-4-02-1**

**Resolution Authorizing Ehlers and Associates, Inc. to Solicit Competitive Proposals for Not-To-Exceed \$1,000,000 General Obligation Promissory Notes of the VOF** Financial Advisor Jim Mann (present), submitted a finance plan for 2002 & 2003 capital projects (4 pgs) with two options.

Option 1- 10 year amortization schedule

Option 2 – 8 year amortization schedule

Finance Chairman Trustee Cole and Administrator Hayden recommended the 8 year amortization schedule. President Pro-tem Turner read the Resolution into the record.

Trustee Cole/2<sup>nd</sup> Geye. MOTION was made to approve Resolution 11-4-02-1.

MOTION carried with roll call voice vote taken:

Trustee Cole – yes

Trustee Geye – yes

Trustee Petersen – yes

Trustee Spadoni – yes

President Pro-tem Turner - yes

**Appointment to Zoning Board of Appeals**

Village Clerk reported that President Whowell recommends Fontana resident, Jim Feeney as the alternate member.

Trustee Spadoni/2<sup>nd</sup> Cole. MOTION was made to appoint Jim Feeney to the Zoning Board of Appeals. MOTION carried without negative vote.

**Schedule December 2002 Village Board of Trustees Meeting**

Trustee Petersen/2<sup>nd</sup> Cole. MOTION was made to change the Board meeting to December 9, 2002. MOTION carried without negative vote.

**CSM – Art Reeves, Indian Hills Road**

**CSM for a redivision of part of lot 3 & part of lot 2 of Certified Survey Map No. 2791 received by the Village on September 23, 2002**

Attorney Richard Rasmussen representing Art Reeves was present.

Administrator Hayden referred to the 9/30/02 Plan Commission meeting minutes regarding Chapter 17 requirements and the recommendation made by Plan Commission with conditions:

- Lot 1 exceeds the 2-1 ratio for width versus the length
- Lots 2 and 3 violates abutting a public street
- 17.07 (3) access shall have a minimum frontage of 50' on a public road.

Trustee Spadoni stated that the MOTION being made tonight will waive those Chapter 17 requirements from that meeting.

Trustee Spadoni/2<sup>nd</sup> Geye. MOTION was made to approve the CSM subject to the three conditions outlined by the Administrator and waiving the Chapter 17 recommendations; the 2-1 ratio; and the lots abutting a Village street versus a private driveway.

Trustee Spadoni revised the MOTION to include all the recommendations of Plan Commission's waiver of Chapter 17 with the three stipulations outlined in Dale Thorpe's letter dated November 4<sup>th</sup> .....

which specifically the Village Engineer review and approve the project with respect to storm water management, that we add paragraph 2 F of the covenants requiring the conservancy areas not be used for construction and Mr. Reeves demonstrates to the satisfaction of the building inspector that the land lock parcel proposed be created as resolved through the use of a lot line adjustment mechanism prior to the release of the signed certified survey map.

President Pro-tem Turner asked for a MOTION to approve the Certified Survey Map subject to the conditions of Dale's letter of November 4<sup>th</sup> ; and in accordance with the minutes of the Plan Commission.

Trustee Spadoni/2<sup>nd</sup> Geye. MOTION was so moved. MOTION carried without negative vote.

#### **VOF Christmas Party**

Administrator Hayden reported: it has been tentatively scheduled, contingent upon Board approval, for December 16<sup>th</sup>, in the same fashion and same location as last year at Gordy's Boat House with appetizers and inviting all the committee members and commission members and employees.

Trustee Geye/2<sup>nd</sup> Spadoni. MOTION was made to approve. MOTION carried without negative vote.

#### **VOF Newsletter Deadline**

Administrator Hayden reported that the newsletter will go out with the utility bill. Hayden asked for a deadline of December 9<sup>th</sup>.

No action taken.

#### **Announcement**

**Budget 2003 Public Hearing – Monday, November 18, 2002 @ 6:00 p.m.**

#### **Impact Fee Study Update**

Administrator Hayden is working with Ehlers & Associates, Brookfield, Wisconsin. Hayden reported that data (capital project plans) is being gathered. A report should be ready in approximately 12 weeks. No action taken.

**Request for Departmental Inventory 2002**

Administrator Hayden reported that this agenda item is for informational purposes. Each department head will receive an inventory list (2001) that will need to be updated by February 2003. An accurate inventory (2002) is necessary for insurance purposes, insurance rates and asset register. No action taken.

**Proposed Ordinance to Place Property Lien on Tax Roll**

Administrator Hayden reported that VOF does not have an existing ordinance where cost recovery or accounts receivable can be placed on the tax roll. Hayden will be preparing an ordinance for next month. No action taken.

**Vandewalle & Associates Agreement for Current Planning 2003**

Trustee Spadoni reported that Plan Commission reviewed the contract and recommends in favor of accepting the agreement with Vandewalle.

Trustee Spadoni/2<sup>nd</sup> Cole. MOTION was made to approve the contract. MOTION carried without negative vote.

**Announcement for Zoning Ordinance**

**Ordinance Regulations for Retail, Office and Commercial Buildings**

Plan Commission has scheduled a public hearing.

**Date/Time - Monday, November 25, 2002 @ 6:00 p.m. before Plan Commission**

**CDA Announcement**

**Next Meeting Date: November 6, 2002 @ 6:00 p.m. @ Village Hall**

**PDI Conceptual Plans Presentation**

**Resignation from Bill Rollette, Protection Committee Member**

Trustee Spadoni reported that Protection Committee received resignation from Rollette and recommends accepting.

Trustee Petersen/2<sup>nd</sup> Cole. MOTION was made to accept the resignation. MOTION carried without negative vote.

**Water Safety Patrol Boat - leased to VOF Rescue for \$1.00/year)**

Greg Blizzard was present and reported the Rescue Squad does not have a boat. The intent of the Water Safety Patrol is to let the rescue squad use their boat during the off season (Labor Day through Memorial Day).

Administrator Hayden added:

- Water Safety Patrol will use the boat from Memorial to Labor Day
- Water Safety Patrol will equip the boat with all the lights, sirens and proper medical needs
- VOF will be storing the boat (Abbey Harbor)
- VOF will use the boat during the off season
- VOF will add the boat to their Property Insurance

Trustee Spadoni reported that Protection Committee is still working on the storage fees. Trustee Spadoni/2<sup>nd</sup> Petersen. MOTION was made to approve having the Village of Fontana take care of the Water Safety Patrol boat. MOTION carried without negative vote.

**Public Works – Painting the Standpipe (water tower) Update**

Administrator Hayden reported that the standpipe has been drained, repainted and the new parts (transducer and cathodic protector) installed. It should be back on line in approx. a week with normal water pressure restored. No action taken.

**Contract 2-2002 - Equipment Storage Building at Public Works Garage Site**

**Contract 3-2002 – Salt Storage Dome at Public Works Garage Site**

Administrator Hayden reported:

- contracts were awarded at the 10/21/02 Special Board meeting
- site has been prepared for both the building and dome
- pole building construction will start tomorrow
- salt dome construction will start in 3-5 weeks
- electrical work inside the dome for lighting will need to be done

No action taken.

**Public Works - Construction Reimbursement @ 155 St. Andrews Trail**

Administrator Hayden reported that DPW Committee has investigated the water main break @ Abbey Springs Golf Course. A letter was received on July 18<sup>th</sup> from R & D Builders, Elkhorn, Wisconsin furnishing information.

Hayden asked the Board of Trustees to approve a settlement of \$1,820.34 to go to the Johnson's, 155 St. Andrews Trail (property located right behind the golf course).

Trustee Geye/2<sup>nd</sup> Spadoni. MOTION was made to approve. MOTION carried without negative vote.

**Gage Marine Lease Agreement**

In the absence of Trustee Bromfield, Trustee Spadoni reported that Lakefront and Harbor Committee has reviewed the changes to the lease.

Trustee Petersen/2<sup>nd</sup> Geye. MOTION was made to table. MOTION carried without negative vote.

**Water Safety Patrol Contract**

Administrator Hayden reported the contract amount is \$32,008.00 (an increase of approx. \$300). Trustee Geye/2<sup>nd</sup> Petersen. MOTION was made to approve. MOTION carried without negative vote.

**Christmas 2002 Theme**

Trustee Geye reported the theme is white lites!

No action taken.

### **Holiday Banners**

Trustee Geye reported the banners are universal and beautiful this year. Park Commission Chairman, Rick Treptow will be scheduling installation of the lites, banners and brackets with Bob Torkelson, Superintendent of Public Works.

No action taken.

### **Plantings at Lift Stations**

Trustee Geye reported that Rick Treptow and Sharon O'Brien are working on screening the following lift stations with fencing and plantings:

- Pheasant Ridge
- Brickley
- Tarrant Drive

No action taken.

### **Special Note:**

Trustee Petersen reported that Bob Torkelson has scheduled a bucket truck to come in and put the Christmas lites on the crabapple trees on Fontana Blvd.

### **Adjournment**

Trustee Petersen/2<sup>nd</sup> Cole. MOTION was made to close. MOTION carried without negative vote.

Time: 6:50 p.m.

### **Minutes prepared by:**

Sallye Smith, Village Clerk  
[clerk@villageoffontana.com](mailto:clerk@villageoffontana.com)

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be on file at the Village Hall.

DATE APPROVED: 12/9/02