

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Final Minutes)

Hybrid Park Commission Monthly Meeting

November 16, 2022

The Hybrid Park Commission meeting was called to order by Trustee Livingston at 5:00 pm on Wednesday, November 16, 2022, at the Fontana Village Hall.

Members Present: Sarah Lobdell, Cathy Somers (appeared electronically), Mary Green, Susan Olson

Members Absent: Trustee Livingston, Zina O'Callaghan, Robin Nuzzo

Also Present: Kevin Day, Theresa Loomer, Drew Lussow

Elect Chairperson Pro-Tem

Due to the absence of Trustee Livingston a chairperson pro-tem was needed to be appointed for the meeting. Village Clerk Lussow asked for one of the Commissioners to make a motion to appoint a chairperson pro-tem

Commissioner Green/Commissioner Olson 2nd made a MOTION to appoint Commissioner Lobdell as Chairperson Pro-Tem for the meeting, and the MOTION carried without negative vote.

Approval of Minutes: August 17, 2022

Commissioner Green/Commissioner Olson 2nd made a MOTION to approve the minutes as submitted for the August 17, 2022 meeting, and the MOTION carried without negative vote.

Visitors Heard

None

Announcements

None

General Business

Treasurer's Report

Lobdell reported that there is currently \$67,873.70 in the Park Commission Funds.

Public Works Report

Public Works Director Day stated that there is not much news to report but that some of the Christmas lights have been put up already and they will most likely be turned out the Saturday following Thanksgiving. He also mentioned the last Memorial Bench had been set up as well.

Old Business

None

New Business

Annual Renewal Application for Tree City and Bird City Wisconsin

Administrator Loomer mentioned that this is the approval to submit the renewal application to keep the Village of Fontana as a Tree City and Bird City by the Wisconsin standards.

Commissioner Green/Commissioner Olson 2nd made a MOTION to recommend village board approval of the submittal of the annual renewal application for Tree City and Bird City Wisconsin, and the MOTION carried without negative vote.

Recommend Approval of IMBD Proclamation

Administrator Loomer explained that this is the annual proclamation and resolution for the Village Board to consider for recognizing International Migratory Bird Day. This is an item that

is normally recommend to the Village Board as a resolution each year and goes with also being a Bird City.

Commissioner Olson/Commissioner Green 2nd made a MOTION to recommend to the Village Board approval of the IMBD Proclamation and resolution, as presented, and the MOTION carried without negative vote.

2023 Natural Areas Management Bids and Recommendation

Administrator Loomer informed the Commission that no formal RFP had been sent out but instead several companies were notified of what the Village was looking for in regards to its four main natural areas. These areas included the Fontana Fen, Wild Duck Recreation Area, Mohr Road Natural Area, and the Hildebrand Conservancy. The companies reached out for quotes for these areas included: Tallgrass, Mariani Landscape, Creative Edge, and Midwest Prairies. All companies offered similar services and visit times however one company came in with the lowest quote which was Midwest Prairies at a quote of \$11,000 for all the areas mentioned. Their services included 5 visits per area as well as normal maintenance and spraying to preserve the natural areas. Director Day reached out to Midwest Prairies to confirm that the price was accurate and that they believed they could accomplish what is being requested for what they listed since it was significantly lower than the other quotes. Administrator Loomer recommended that we offer Midwest Prairies a one-year contract as a trial to see how we like their service and if they do a good job for the quoted amount then we could revisit offering a longer contract once the work has been evaluated next year. The Commission agreed with Loomer's assessment and made a motion. Commissioner Green/Commissioner Olson 2nd made a MOTION to recommend Village Board approval of the quote in the amount of \$11,000 from Midwest Prairies for the Village of Fontana's Natural Areas management on a one-year trail contract, as presented, and the MOTION carried without negative vote.

Park Permit Application Filed by Mark Welden on Behalf of Big Foot High School for Duck Pond Recreation Area and Pavilion Permit with Fee Waiver for Cross-Country Race for Middle and High School Teams on Thursday, September 21, 2023, From 7:00 AM to 8:00 PM

Administrator Loomer explained that the event is typically held each year in the Village and typically in the past the fee waivers have been granted.

Commissioner Green/Commissioner Olson 2nd made a MOTION to recommend village board approval of the park permit application filed by Mark Welden on Behalf of Big Foot High School for Duck Pond Recreation Area and Pavilion Permit with Fee Waiver for Cross-Country Race for Middle and High School Teams on Thursday, September 21, 2023, From 7:00 AM to 8:00 PM, and the MOTION carried without negative vote.

Park Permit Application Filed by Dean Connley on Behalf of Big Foot Recreation Department for Duck Pond Recreation Area and Duck Pond Pavilion for Doggie Egg Hunt to Take Place on Saturday, April 1, 2023, From 10:00 AM to 11:00Am With Fees to be Waived

Administrator Loomer explained that the event is typically held each year in the Village and typically in the past the fee waivers have been granted.

Commissioner Green/Commissioner Olson 2nd made a MOTION to recommend village board approval of the Park Permit Application Filed by Dean Connley on Behalf of Big Foot Recreation Department for Duck Pond Recreation Area and Duck Pond Pavilion for Doggie Egg Hunt to Take Place on Saturday, April 1, 2023, From 10:00 AM to 11:00Am With Fees to be Waived, and the MOTION carried without negative vote.

Park Permit Application Filed by Dean Connley on Behalf of Big Foot Recreation Department for Duck Pond Recreation Area and Duck Pond Pavilion for Easter Egg Hunt to Take Place on Saturday, April 8, 2023, From 10:00 AM to 11:00Am With Fees to be Waived

Administrator Loomer explained that the event is typically held each year in the Village and

typically in the past the fee waivers have been granted.

Commissioner Green/Commissioner Olson 2nd made a MOTION to recommend village board approval of the Park Permit Application Filed by Dean Connley on Behalf of Big Foot Recreation Department for Duck Pond Recreation Area and Duck Pond Pavilion for Easter Egg Hunt to Take Place on Saturday, April 8, 2023, From 10:00 AM to 11:00Am With Fees to be Waived, and the MOTION carried without negative vote.

Adjournment

Commissioner Green/Commissioner Olson 2nd made a Motion to adjourn the Park Commission meeting at 5:16 pm, and the MOTION carried without negative vote.

Minutes prepared by: Drew Lussow, Village Clerk

Approved: 01/18/2023