

**VILLAGE OF FONTANA ON GENEVA LAKE
WALWORTH COUNTY, WISCONSIN**

(Official Minutes)

MONTHLY MEETING of the VILLAGE BOARD OF TRUSTEES
And PUCLIB HEARING on the 2019 MUNICIPAL BUDGET
Monday, December 3, 2018

Village President Pat Kenny called the monthly meeting of the Village Board to order at 6:00 pm in the Village Hall, 175 Valley View Drive, Fontana, Wisconsin.

Trustees Present: Roll call vote: President Kenny, Trustee McGreevy, Trustee O'Neill, Trustee Prudden, Trustee Livingston

Trustee Absent: Trustee Pappas, Trustee Petersen

Also Present: Skip Bliss, Maryanne Bruss, Jon Cameron, Kevin Day, Theresa Loomer, Mike McKay, Bonnie Schaeffer, Scott Vilona, Bob Wisbey

Visitors Heard

Bob Wisbey, 908 Duck Pond Road, explained that his second quarter water bill from 2018 was for 115,000 gallons of water, which he stated is 40 times more than his typical bill for that time of year. Wisbey stated he was only at the residence for about 45 days during the quarter and explained that he does not believe he used the water, although he may have had a toilet that was possibly leaking, but even so, does not believe it could use that much water. Loomer explained the Village followed their ordinance and the meter was reread and tested in July, 2018. Mr. Wisbey was referred by staff to the PSC who conducted their own investigation into the water usage and closed the case without further action. Mr. Wisbey appealed the PSC's decision and a supervisor contacted Loomer stating Mr. Wisbey would be calling to set up a time to witness the meter being tested at public works. The second meter test was performed at the Public Works building with Mr. Wisbey present and passed a second time. Mr. Wisbey was informed the Village cannot overrule the PSC and since the Village has already went through the steps in the ordinance and the outcome was appealed to the PSC, the next step in the process would be to appeal again to the PSC.

Skip Bliss, 644 S. Lakeshore Drive, stated he feels that with Fontana looking at the possibility of constructing a new safety building and Walworth doing the same, it is an appropriate time for the Village to enter into discussions with Walworth on the opportunity to work together to consolidate services in a more cost effective and fiscally responsible manner. He stated Janesville and Milton are looking at a similar agreement and urged the Village to have a professional feasibility study completed.

Approval of Minutes

The minutes for the meeting held on November 1, 2018 were distributed.

Trustee Prudden/Trustee O'Neill 2nd made a MOTION to approve the minutes from November 1, 2018, meeting, as submitted, and the MOTION carried without negative vote.

Village Treasurer's Report, Vendor Report, & Payroll Overtime Report

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the Treasurer's Report, Vendor Report and Payroll Overtime Report as distributed for November, and to place it on file for the audit, and the MOTION carried without negative vote.

Approval of Village and Utility Payables

Four additional payables were added including Thorpe & Christian for \$7399.37 for November legal fees, Century Springs for \$135.90, US Cellular for \$20 and Verizon Wireless for \$161.72 for October and November phone service.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve payment of the Village and Utility payable list, with the additional payable list, as presented, and the MOTION carried without negative vote.

General Business – President Kenny

Public Hearing – 2019 Village of Fontana Municipal Budget

The public hearing was opened at 6:13 pm. No one spoke for or against the 2019 proposed budget. The public hearing was closed at 6:13 pm.

Resolution No. 12-03-18-01 Adopting the Tax Rate for 2018 and Collected in 2019

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve Resolution 12-03-18-01, adopting the tax rate for 2018 and collected in 2019, as presented. The MOTION carried without negative vote.

Resolution No. 12-03-18-02 Recognizing the 2018 Tax Levies

Trustee Prudden/Trustee Livingston 2nd made a MOTION to approve revised Resolution 12-03-18-02 Recognizing the 2018 Tax Levies as presented, and the MOTION carried without negative vote.

Ordinance No. 12-03-18-01 Adopting the 2018 Village of Fontana Municipal Budget and Tax Levy, and to Appropriate the Necessary Funds for the Governmental and Administrative Operations of the Village of Fontana on Geneva Lake for the 2019 Fiscal Year

Trustee Livingston/Trustee O’Neill 2nd made a MOTION to approve Ordinance 12-03-18-01 adopting the 2019 Village of Fontana Municipal Budget and Tax Levy, and to appropriate the Necessary Funds for the Governmental and Administrative Operations of the Village of Fontana on Geneva Lake for the 2019 Fiscal Year, and the MOTION carried without negative vote.

An Initial Resolution Authorizing the Issuance of Not to Exceed \$290,000 General Obligation Bonds for Sewerage Improvements

This resolution was not acted on because the individual resolutions were not posted on the agenda. A special meeting to approve the resolutions will be scheduled for a later date in the week.

A Resolution Authorizing and Providing for the Sale and Issuance of Not to Exceed \$7,780,000 General Obligation Corporate Purpose Bonds; and Other Related Details

Jon Cameron from Ehlers went over the pre-sale report for bonding which is on file at Village Hall. The date scheduled for the award of sale of the bonds is January 7, 2019 at the regular monthly Village Board meeting. The resolution will be voted on at the special meeting scheduled for a later date in the week.

Operator’s License Application Filed by Elizabeth M. Behrens (Abbey Resort)

There were no issues with the background check and the \$60 fee has been paid. Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve the Operator’s License Application filed by Elizabeth M. Behrens (Abbey Resort), and the MOTION carried without negative vote.

Fee Schedule Resolution Updating Dog Tag Fees

The County raised the fees for dog licenses by \$1 for spayed/neutered dogs and \$3 for non-spayed/non-neutered dogs. The Village is also looking to increase the fees by the same amount. Trustee O’Neill/Trustee Prudden 2nd made a MOTION to approve Resolution 120318-03, amending Resolution 100118-01, increasing spayed/neutered dog tag fees to \$17 and non-spayed/non-neutered dog tag fees to \$35, to keep in line with what the county charges, and the MOTION carried without negative vote.

Authorize Payment of Year-End Budgeted Invoices

Trustee O’Neill/Trustee McGreevy 2nd made a MOTION to authorize staff to prepay any 2018 payables that come in prior to the end of the year for budgeted expense invoices, and the MOTION carried without negative vote.

Approval of 2019 Audit Contract with Sitzberger CPA’s

Sitzberger CPA’s conducted the Village’s audit last year and have submitted a quote for 2019 for the amount of \$23,200.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the 2019 Audit Contract

with Sitzberger CPA's, for an amount not to exceed \$23,200, and the MOTION carried without negative vote.

Discuss Street Lights and Bollards for Lake Street Reconstruction Project

Pictures of the bollards from Reid Park and Pioneer Park were presented to the board for an opinion on which type should be installed along the sidewalk as part of the Lake Street reconstruction project. Staff recalls not being able to match the bollards placed in Pioneer Park to the bollards in Reid Park, but Village electrician Russ Ceschi was unavailable to provide further information on the history of the lights. Most trustees agreed they like the Reid Park bollards because the light is shielded downward. Staff will bring back more information at a future meeting. The Board also agreed to use a material other than concrete for the light poles on Lake Street as long as they resemble the CDA style lights that exist on Highway 67.

Annual Holiday Gift Card Approval

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the issuance of \$50 gift cards to full-time Village employees for holiday bonuses in the same manner as previous years, and the MOTION carried without negative vote.

Park House Lease Terms Discussion and Approval

Maryanne Bruss requested that the lease between her and the Village begin in March, 2019, but that she only pay the utilities for March and April and begin paying the full amount of rent of \$775 beginning in May, 2019 when she is open for business. She also requested to not use the four assigned parking stalls in front of the building for parking, but instead set up tables and chairs for customer seating since there will not be much seating inside the building. She also asked for approval to set up tables and chairs behind the building. Additionally, she asked to install or put up signage for the business, according to the Village's sign ordinance.

Trustee Livingston/Trustee McGreevy agreed to all of Maryanne Bruss's lease term requests for the Park House, as presented, and the MOTION carried without negative vote.

Park Commission – Trustee Livingston

Approval of Proposed Two-Year Landscape Maintenance Contract with ClearView Landscaping Service

Several provisions of the 2018 contract were modified and some areas of the Village added including shrub and tree trimming at Village Hall and the installation of Christmas lights at Porter Court. The contract is for two years for \$76,000 per year.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to approve the contract with ClearView Landscaping Service for 2019 and 2020 for the total amount of \$76,000, payable in eight installments beginning April 1st and ending November 1st of \$9,500, and the MOTION carried without negative vote.

Approval of Expansion to Reid Park Ice-Skate Rink

The Village is looking to expand the ice rink in Reid Park and Chucks has agreed to give a donation towards the expansion. The cost for materials is \$2,800.

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to expand the ice skating rink located in Reid Park, as described, and the MOTION carried without negative vote.

Plan Commission – Trustee Prudden

Consider Action: Termination or Revocation of a Conditional Use Permit Issued to Rex R. Lewis and Diane M. Lewis on August 7, 2017 to Operate a “Tennis Bed and Breakfast” for Property Located at 650 South Main Street, per Sections 18-246. (l) and (m) and 18-257. (e) of the Village of Fontana Municipal Code – Set Public Hearing

Trustee Livingston/Trustee Prudden 2nd made a MOTION to set the public hearing to terminate or revoke the conditional use permit issued to Rex R. Lewis and Diane M. Lewis on August 7, 2017 to operate a “Tennis Bed and Breakfast” for Property Located at 650 South Main Street, per Sections 18-246. (l) and (m) and 18-257. (e) of the Village of Fontana Municipal Code, for the next regularly scheduled Plan Commission meeting on January 28, 2018 at 5:30 pm, and the MOTION carried without negative vote.

Protection Committee – Trustee Prudden

Approval to Move Forward with New Safety Building Development Concept

Trustee Prudden/Trustee McGreevy 2nd made a MOTION to table the item to move forward with the new safety building development concept until all trustees were present for discussion, and the MOTION carried without negative vote.

Authorize Sale of Police Dept. GEM Car

A new GEM car or street legal golf cart has been approved in the 2019 budget and the police dept. is seeking to sell the GEM car they currently have.

Trustee McGreevy/Trustee Livingston 2nd made a MOTION to approve the sale of the Police Dept. GEM Car, and the MOTION carried without negative vote.

Public Works Committee – Trustee O’Neill

Payment Recommendation No. 3 for Mohr Road Project

The work has been reviewed by the public works director and Village engineer and is recommended for approval.

Trustee Livingston/Trustee McGreevy 2nd made a MOTION to approve the Contractor’s Application for payment for an amount not to exceed of \$21,697.22 for the Mohr Road Reconstruction Project, and the MOTION carried without negative vote.

New Chlorine Treatment System Proposal

The Village currently uses pellet chlorine for the Village wells. Day stated the Village spends \$10,000 annually on chlorine pellets and it would cost \$1,960 annually for gas chlorine. The initial outlay would cost roughly \$25,000 per well to switch to the gas system, but the Village will see a savings after six years. In addition to being more economical, using the gas chlorine decreases the build-up in the pipes. Day stated that in the six month’s he’s been with the Village, five pipe joints have had to be replaced and they are \$400 each. The cost for the chlorine gas system will be part of the 2018 utility budget.

Trustee Livingston/Trustee Prudden 2nd made the MOTION to change both wells to a gas chlorine system, for an amount not to exceed \$49,210, and the MOTION carried without negative vote.

BID Recommendation on South Lakeshore Drive Sewer Lining Project

Three bids were received for the South Lakeshore Drive sewer lining project. The low bidder was Visu-Sewer, Inc., with a base bid of \$297,279.50. The other bids received were from Insituform Technologies, USA, Inc. for an amount of \$311,081.30 and Michels Pipe Services for the amount of \$317,148.50.

Trustee McGreevy/Trustee Prudden 2nd made a MOTION to approve a contract with Visu-Sewer, Inc., for the South Lakeshore Drive easement sanitary sewer rehabilitation project in the amount of \$297,279.50, and the MOTION carried without a negative vote.

Adjournment

Trustee O’Neill/Trustee Livingston 2nd made a MOTION to adjourn at 6:52 pm, and the MOTION carried without negative vote.

Minutes prepared by: Theresa Loomer, Village Administrator/Clerk

Note: These minutes are subject to further editing. Once approved by the Village Board, the official minutes will be kept on file at the Village Hall.

APPROVED: 01/07/19