



AUTOMATIC DEBIT FOR QUARTERLY WATER/SEWER BILL

Overview

We will automatically deduct your Village of Fontana water/sewer charges each quarter from your designated checking or saving account. No more fees assessed for late payments & you'll save on postage too.

How It Works

When you enroll, you authorize a quarterly deduction from your checking or savings account. You will continue to receive your regular quarterly bill that shows your usage and other information.

Your bill will remind you that you are set up for automatic debit when **"PD BY DRAFT"** is printed on the top and bottom half of your bill. You simply deduct the current charges listed on your bill from your checking or savings account register.

Enroll or Update Information

You can enroll or update your bank information by using the attached enrollment form. If you would like to cancel or change your automatic debit, please contact us 7-10 business days before your payment is scheduled to be taken out of your bank account.

When Will My Bank Account Be Deducted

Your account will be deducted by the actual amount of your bill on the due date, which is, the 20th of the month of the billing. Remember that the Village of Fontana bills quarterly, every January 1st, April 1st, July 1st, and October 1st.



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AUTOMATIC DEBIT FOR QUARTERLY WATER/SEWER BILL ENROLLMENT FORM

1. Please enroll my account in Automatic Debit. Complete all sections. Please use a separate form for each account.

Name (as it appears on your bill)

Fontana Street Address

Mailing Address

City

State

Zip

Phone Number

2. Your Water/Sewer Account Number

3. I authorize the Village of Fontana to automatically deduct my water/sewer bill from my checking or savings account. If at any time I decide to change banks or cancel automatic debit, I will notify the Village of Fontana.

Checking (please attach a voided check)

Savings

Bank Routing Number

Bank Account Number

Signature

Date

***Please continue to pay your quarterly bill until your bill states "PD BY DRAFT"**